

Aging & Adult Services  
400 Ellinwood Way  
Pleasant Hill, CA 94523  
(925) 602-4175 – Office  
(925) 602-4178 – Fax

## Contra Costa County Advisory Council on Aging



**PLEASE CONTACT Anthony Macias AT (925) 602-4175 24 HOURS PRIOR TO THE MEETING IF UNABLE TO ATTEND OR IF YOU ARE GOING TO BE LATE.**

**Membership/Nominating Committee Meeting  
Wednesday, August 21, 2019 from 12:00 –1:30 P.M.  
500 Ellinwood, Icebreaker Room, Pleasant Hill**

### AGENDA

- 12:00 Welcome – Chair, Jennifer Doran  
Public Comment
- 12:05 Approval of August 2019 Agenda  
Review and Approval of June 2019 Meeting Minutes
- 12:10 Nominating Committee – discussion and plan for election of ACOA officers for 2020
- 12:30 Reviews – All
- ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups , Attendance Tracker
  - New Membership Applications – none pending review
  - New Members- Do they have a Buddy?
  - ACOA Orientation update
  - Membership Requirements update:
  - Discussion of Recruiting activities for local/city seats
  - Leave of Absence (LOA) – Form required? Discussion and vote
- 12:45 E-C Action Items?  
Items for September Meeting?
- New Membership Applications – none pending review
  - New Members- Do they have a Buddy?
  - ACOA Orientation update
  - Membership Requirements update:
  - Discussion of Recruiting Duties for local/city seats
- 1:00 E-C Action Items?  
Items for September Meeting?  
Public Comment :  
Adjournment

THE CONTRA COSTA COUNTY ADVISORY COUNCIL ON AGING IS APPOINTED BY THE BOARD OF SUPERVISORS TO ADVISE THE AREA AGENCY ON AGING ON ALL MATTERS RELATED TO THE DEVELOPMENT AND ADMINISTRATION OF THE ANNUAL AREA AGENCY PLAN AND OPERATIONS CONDUCTED THEREUNDER, IN ACCORDANCE WITH MANDATES FROM THE OLDER AMERICANS ACT. ANY COMMENTS OR RECOMMENDATIONS MADE BY THE COUNCIL OR ITS INDIVIDUAL MEMBERS DO NOT REPRESENT THE OFFICIAL POSITION OF THE COUNTY OR ANY OF ITS OFFICERS.