

**North Richmond Waste & Recovery Mitigation Fee
Joint Expenditure Planning Committee**

Meeting Minutes

Meeting
Friday, May 31, 2013
2:00pm-5:00pm

*Richmond City Hall – Council Chambers / 440 Civic Center Plaza / Richmond, CA
94801*

I. Members/Alternates in Attendance:

Jovanka Beckles, **Vice Chair** – Richmond City Councilmember
Mayor Gayle McLaughlin, Member – Richmond City Councilmember
Luz Gomez, Alternate Member – Contra Costa County Supervisor
Beverly Scott, Alternate Member – NRMAC Representative: Unincorporated Area

II. Members Absent:

Dr. Henry Clark, **Chair** – NRMAC Representative: Unincorporated Area
Supervisor John Gioia, Member – Contra Costa County District Supervisor
Johnny White, Member - Incorporated Area Resident
Nathaniel Bates, Member – Richmond City Councilmember

1. Welcome and Introductions

Vice Chair, Jovanka Beckles called the meeting to order at 2:12pm.

2. Public Comment on any item not on agenda

There were ten (10) speakers that provided general comments regarding North Richmond activities.

3. APPROVE the April 12, 2013 Meeting Minutes

Motion was moved by Luz Gomez to approve the Minutes. Motion was seconded by McLaughlin and was passed (4 Ayes).

4. RECEIVE the following Summary Reports:

a) Summary of expenditures to date – 2012/2013 Expenditure Plan

County Staff indicated that all of the money in the expenditure plan has been obligated and is expected to be spent by the end of the fiscal year.

b) Tonnage and revenue Update

Mayor McLaughlin requested staff submit a table/spreadsheet that shows what revenue has been doing since funding began, how much the revenue has come down. County Staff stated that January through April revenue of last year compared with January through April revenue of this year had reduced

approximately one percent (1%). Overall, there has been about a 2-3 percent (2-3%) reduction each year, which has been occurring for a few years now.

c) Progress reports submitted for community Based Projects

Two Progress reports were included in the package. Committee Staff received a revised report from Reach after the meeting packet distribution deadline. Committee Staff (County) also stated that Eco Village is doing good work, but no progress report is available at this time.

There were seven (7) speakers on item #4C that represented various entities, including those funded with NRMF monies.

Beckles indicated that future organizations under contract will be required by the City to have an orientation to ensure organizations are clear on what to expect from contracts.

5. Discuss and approve the following Elements of the 2013/2014 Expenditure Plan:

a) Funding Allocations for each strategy within the expenditure plan

Committee Staff (County) went over the Expenditure Plan budget table on page 23, including the actions that were taken at the April 12th Committee meeting.

b) Funding allocations for specific non-profit organizations for community based Projects

County Staff discussed the list of organizations selected to share in the new recommended allocation of \$51K for CBPs (see page 13). As discussed at the previous committee meeting, the committee will decide if they are going to fund 1-3 organizations with a total of \$51,000.00, based on the non-profit proposals from the last RFPs evaluated by Committee Staff. Beckles stated that she was in favor of the top 3 organizations listed on page 15. City Staff (Lori) suggested considering funding for organizations not previously funded.

c) Any suggested changes to the Community- Based Project Reporting and Invoicing Requirements

County staff mentioned that any suggested changes would have to be made to Attachment 1 (Page 17) of the packet by staff, if the committee recommends allowing advance payments. Luz Gomez recommended that we keep the requirements as is considering the Auditor's office requirements, but allow invoicing. Beverly Scott suggested that payments be made by a voucher if they need to acquire funding to purchase equipment to get project off the ground. Gomez understands the challenges this limitation poses for small organizations, but thinks that organizations are seeking additional funding sources to supplement this public funding which has more stringent rules associated to it.

d) All remaining elements of the 2013/2014 Expenditure Plan, including the description of activities being funded under each Strategy

County staff included that the description of strategies remain unchanged, and that the most substantial change was to remove the strategies not being funded, such as the District Attorney's (DA's) office.

A *Motion was moved* by Beckles to approve the top three non-profits listed on page 15 (of the Agenda Packet) and the elements of this plan. Beckles also included the recommendation by staff that advance payments are not allowed. The *Motion* was seconded by Gomez and passed unanimously.

6. Receive Presentations about Mitigation Funded Strategies from the Community Services Coordinator:

County Staff stated that anyone who is currently funded with NRMF funds has the opportunity to provide updates.

The Community Services Coordinator (Carla) provided updates regarding Basketball ceremony acknowledging their commitment. Carla stated that NR Green Meetings are conducted on a monthly basis, which allows for sharing of information among representatives from various funded non-profit and enforcement agencies regarding their NRMF funded efforts and activities. Carla also stated that the NR Green newsletter included an additional insert beyond NRMF, which was funded by the Richmond Police Department (RPD). Updates were provided about the adult softball. Edwin Perez Santiago with REACH is partnering with the Walking School Bus and working on the landscaping along the Verde school route in conjunction with Carla and others. They are also going out and cutting weeds for our seniors who don't have money to do so. We were also going to work with Carla as we see over 120-some tires on both sides of the County, and consider if maybe they can be used as items for art projects or plantings. Gomez thanked REACH for the great partnership.

7. ADJOURN to next meeting.

Meeting adjourned by Beckles at 3:35pm. The next Meeting is scheduled for February 21, 2014 at 2:00pm.