Why Inspections Exist

Through the process of permits and inspections, the Housing and Community Development Department is able to work hand in hand with mobile home owners and mobile home park owners to create a safe and healthful environment.

Contact us at:

Contra Costa County
Application and Permit Center
651 Pine Street, 2nd Floor, NW
Martinez, CA 94553
(925) 335-1360

Permits and Inspections

County permits are required for:

- Accessory Structures
- Awnings
- Awning Enclosures
- Cabanas
- Carports
- Decks and stairs over 30” high
- Home installation & set–up

When in question, contact:

Contra Costa County
Building Inspection Division
Property Conservation Section
Tel: (925) 335-1168
Fax: (925) 646-4450

Frequently Asked Questions

Q. Do I need a permit to replace skirting?
A. Yes, a permit from the County is required for skirting.

Q. I want to enclose my existing front deck. What do I do next?
A. You will need written permission from the park owner/manager, 3 sets of plans to obtain a permit from the Contra Costa County Building Inspection Division.

Q. Title 25, what is it and where can I find it?
A. Title 25 is the part of the State Codes and Standards used by the Housing and Community Development Department to guide the enforcement of safety and health conditions for both mobile home and parks.

Title 25 can be found on the State of California web site at:
http://www.hcd.ca.gov/codes

PERMIT FACTS

Pre-approved plans and drawings for porches, decks, cabanas and ramadas are available from the State by calling (916) 255-2501 or write:

State of California
Department of Housing and Community Development
Division of Codes and Standards
1800 Third Street, Suite 260
P.O. Box 1407
Sacramento, CA 95826

The County can issue permits for repairs on accessories and small projects in the same day. The larger projects may be processed within two weeks.

The more complete the information on the drawing and application is, the easier it is to expedite the permit process; i.e., show plumbing, electrical, windows, and doors.

Fees for permits are set by the State of California and/or the local inspection agency.

For your protection hire a licensed contractor. They are able to obtain permits, work is guaranteed and you are protected by the State Contractors' bond.

A final inspection is required to close all permits. Always keep a signed copy of the final permit card.

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CONTRA COSTA COUNTY

A Guide to Local Permits for a Mobile / Manufactured Home Park in Unincorporated Contra Costa County

Application and Permit Center
Building Inspection Division

651 Pine Street, 2nd Floor, North Wing
Martinez, CA 94553
Tel: (925) 335-1360
Fax: (925) 335-1372

Hours: M-F, 7:30-5:00