BOARD OF SUPERVISORS, CONTRA COSTA COUNTY

In the Matter of delegating jurisdiction to the Merit Board to decide discrimination complaints	)	RESOLUTION NO. 81/ 994

In its capacity as the Board of Supervisors of Contra Costa County and as governing Board of the Contra Costa County, Moraga, Orinda, Riverview and West Fire Protection Districts, this board RESOLVES:

The Merit Board is hereby given jurisdiction to hear and make final determinations on individual complaints of employment discrimination on account of political, religious, or labor-organization opinions or affiliations, race, color, national origin, sex, age, handicap, or minority status, subject to the following provisions.

a. Complaints of discrimination must be filed with the Executive Secretary of the Merit Board, must be in writing, and must set forth the grounds and facts upon which discrimination is alleged and the remedy sought. The Executive Secretary of the Merit Board will forward the complaint to the Director of Personnel and to the Appointing Authority.

b. Complaints of discrimination must be filed within sixty (60) days of the date the alleged discrimination occurred or within thirty (30) days of termination of mediation efforts by the Affirmative Action Officer, whichever is later, except that as to matters in which the Merit System Regulations provide specific appeal procedures and time limits, such appeal procedures and time limits shall apply.

c. If the Merit Board grants a discrimination appeal from or involving an examination procedure its jurisdiction is limited to determining that the appellant is awarded a lowest passing rating, that the appellant be allowed to take or retake the examination, or, if applicable, that the score assigned by an individual rater be deleted and the remaining ratings be averaged to determine the final score.

PASSED by the Board on August 25, 1981 by the following vote:

AYES: Supervisors - Fahden, Schroder, McPeak, Torlakson, Powers.

NOES: Supervisors - None.

ABSENT: Supervisors - None.

cc: County Administrator
Director of Personnel
County Counsel
Merit Board

CERTIFIED COPY
I certify that this is a full, true & correct copy of the original document which is on file in my office, and that it was passed & adopted by the Board of Supervisors of Contra Costa County, California, on the date shown. ATTEST: J. R. OLSSON, County Clerk & ex-officio Clerk of said Board of Supervisors, by Deputy Clerk.
C. Matthews on AUG 25, 1981

12E-2

Contra
Costa
County

PERSONNEL DEPARTMENT
Administration Building
Martinez, California

Date: August 12, 1981

TO: M. G. Wingett, County Administrator
Attention: Charles Hammond, Assistant County Administrator

FROM: Harry D. Cisterman, Director of Personnel
By: Robert P. Hagstrom, Manager - Employment Programs RH

SUBJECT: Delegating Jurisdiction to the Merit Board to decide discrimination complaints

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The Director of Personnel and the County Counsel recommend the Board of Supervisors delegate jurisdiction to the Merit Board to decide discrimination complaints as provided for in Merit System Ordinance No. 80-47 (New Merit System). This recommendation was discussed with the Merit Board at its public meeting of August 11, 1981 and has its endorsement. A proposed resolution delegating jurisdiction, which has been reviewed by the Office of County Counsel, is attached.

RPH:rh
Attach.

cc: Walter Treanor, President, Merit Board
John Clausen, County Counsel

RECEIVED
AUG 25 1981
J.R. OLSSON
CLERK BOARD OF SUPERVISORS
CONTRA COSTA CO.
By _____ Deputy

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