CONTRA COSTA COUNTY

FY 2016/17
ACTION PLAN

Community Development Block Grant
HOME Investment Partnerships Act
Emergency Solutions Grants
Housing Opportunities for Persons with AIDS

April 8, 2016
DRAFT

OMB Control No: 2506-0117 (exp. 07/31/2015)

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Contra Costa County FY 2016/17 Action Plan describes funding allocations of specific projects and programs to address housing, economic development, infrastructure/public facility improvements, and public service needs utilizing Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) funds.

These funds are allocated annually to entitlement communities through the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities that benefit lower income persons and households. In order to receive annual allocations, jurisdictions must submit a five-year Consolidated Plan and an annual Action Plan. The FY 2015-2020 Contra Costa Consortium Consolidated Plan (Consolidated Plan) identifies priority needs, strategies to meet the priority needs, and goals to be addressed during the five-year period for housing, economic development, infrastructure/public facility, and public services. The annual Action Plan must demonstrate the linkage between the use of funds and the specific objectives developed to address needs identified in the five-year Consolidated Plan.

Contra Costa County's CDBG Program, for the Public Services, Economic Development categories, and ESG Program, operate on a two-year funding cycle for the first two years of the five-year Consolidated Plan period, and on a three-year funding cycle for the last three years of the five-year Consolidated Plan period. Fiscal year 2016/17 is the second year of the two-year funding cycle, so consequently, the County only accepted and considered renewal applications from current Subrecipients in those three project categories. However, a Notice of Funding Availability/Request for Proposals for CDBG housing and infrastructure/public facilities, HOME, and HOPWA funds was published in County-wide newspapers on September 22, 2015, and sent to over 600 jurisdictions, public agencies, affordable housing developers, community based organizations and other interested groups active in the Urban County and Consortium area.

In February 2016, the U.S. Department of Housing and Urban Development (HUD) announced the FY 2016/17 CDBG, HOME, ESG, and HOPWA allocations to all entitlement jurisdictions. Please see the table below for the County's FY 2016/17 CDBG, HOME, ESG, and HOPWA allocations.

Table 1 - Contra Costa County's FY 2016/17 CDBG, HOME, ESG, and HOPWA Allocation

CDBG	**$4,057,639**
HOME	$1,887,098
ESG	$269,776
HOPWA	$563,941

2. Summarize the objectives and outcomes identified in the Plan

The Consolidated Plan establishes the following priorities for all project and programs a funded with CDBG, HOME, ESG, and HOPWA funds. Objectives and strategies are noted below each priority listed below:

Priority Need: Affordable Housing

Objectives/Strategies for Affordable Housing:

AH-1: Expand housing opportunities for extremely low-income, very low-income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing via new housing construction or rehabilitation.

AH-2: Increase homeownership opportunities via the construction, acquisition, and/or rehabilitation of housing units for homeownership; and or direct financial assistance provided to low- to moderate-income homebuyers.

AH-3: Maintain and preserve the existing affordable housing stock, including the stock of "Special Needs" housing.

AH-4: Increase the supply of appropriate and supportive housing for special needs populations, which may include short term tenant-based rental assistance.

Priority Need: Reduce/Alleviate Homelessness

Objectives/Strategies for Homelessness:

H-1: Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.

H-2: Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

In addition to these objectives, the affordable housing and non-housing community development objectives of the Consolidated Plan also address the needs of the homeless and the problem of homelessness.

Priority Need: Non-Housing Community Development

Objectives/Strategies for Public Services:

CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for low-income persons (below 80 percent of Area Median Income), and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.

CD-2 Non-Homeless Special Needs Population: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, battered spouses, abused children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.

CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4 Fair Housing: Promote fair housing activities and affirmatively further fair housing.

Objectives/Strategies for Economic Development:

CD-5 Economic Development: Reduce the number of persons with incomes below the poverty level (annual income below $31,743), expand economic opportunities for extremely low-, very low- and low-income residents, and increase the viability of neighborhood commercial areas by providing job training/job placement services and technical assistance to microenterprises and small businesses.

Objectives/Strategies for Infrastructure/Public Facilities:

CD-6 Infrastructure and Accessibility: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access barriers to public facilities.

Administration Priority Need

Priority Need: Administration

Objectives/Strategies for Administration:

CD-7 Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Contra Costa County is currently completing the first year of the 2015-2020 Consolidated Plan period (FY 2015/16). Most projects are on pace to meet and exceed their goals for the year. The County will continue to assess all funded activities to ensure that its Consolidated Plan annual goals and objectives for each priority are met.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On September 21, 2015, a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. On September 22, 2015, the NOFA/RFP notice was posted/published in all editions of the Contra Costa Times and posted on the County's Department of Conservation and Development (DCD) website.

On October 22, 2015 the CDBG "Kickoff" public meeting was held in County's DCD building located at 30/40 Muir Road, Martinez CA. Over 50 people representing various non-profit and public agencies attended the Kickoff meeting.

On January 30 2016, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the March 1, 2016, County's Board of Supervisor's public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities. The January 30, 2016 notice also announced that full FY 2016/17 Action Plan, including the recommendations to the other CDBG categories (public services, economic development, and infrastructure/public facilities) and the ESG Program, would be considered at the May 10, 2016 Board of Supervisor's public hearing.

On February 9, 2016, the County's Affordable Housing Finance Committee held a public meeting to hear staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Ten persons representing various affordable housing development organizations attended the meeting.

On April 9, 2016, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from April 9, 2016 through May 9, 2016.

On April 11, 2016, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category of the County's CDBG Program and staff's recommendations under the County's ESG Program. Approximately (TBD) persons representing the various non-profit and public agencies that applied for CDBG funds under the Public Service category or for ESG funds attended the meeting.

On April 14, 2016, the County's Finance Committee held a public meeting to hear staff's recommendations for the Economic Development and Infrastructure/Public Facilities (IPF) categories of the County's CDBG Program. Approximately (TBD) persons representing the various non-profit and public agencies that applied for CDBG funds under the Economic Development category or IPF category attended the meeting.

On May 10, 2016, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2016/17 CDBG/HOME/ESG/HOPWA Action Plan, including the recommendations for all affordable housing, public services, economic development, infrastructure/public facilities, and ESG Program projects, was considered and approved by the County's Board of Supervisors.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The County did not receive any comments during public review period for the Action Plan, nor did it receive comments at any public hearings.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CONTRA COSTA COUNTY	Department of Conservation and Development
HOME Administrator	CONTRA COSTA COUNTY	Department of Conservation and Development
ESG Administrator	CONTRA COSTA COUNTY	Department of Conservation and Development

Table 1 – Responsible Agencies

Narrative

The Contra Costa HOME Consortium consists of the Contra Costa Urban County and four CDBG entitlement jurisdictions: Antioch, Concord, Pittsburg, and Walnut Creek.

The CDBG Urban County consists of the unincorporated County and the 15 participating cities of the County. Starting in FY 2016/17, the City of Richmond is a participating city of the County's Urban County CDBG Program; therefore, part of the County's CDBG Urban County area.

The ESG area is the same as the CDBG Urban County area.

The County is also a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The HOPWA area is the entire County.

Consolidated Plan Public Contact Information

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OMB Control No: 2506-0117 (exp. 07/31/2015)

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

As part of this Action Plan development, County CDBG staff undertook an outreach program to consult and coordinate nonprofit agencies, affordable housing providers, and government agencies. On September 21, 2015, County staff sent out a notice to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. This list consists of various persons representing non-profit service providers that cater to the needs of low and moderate income households and persons with special needs, including persons with disabilities; affordable housing providers, housing professionals, and housing advocates; public agencies (other County departments or participating cities departments; improvement districts, school districts, etc.) economic development organizations, community groups, and elected officials.

All of these agencies were notified via e-mail about participating in the FY 2016/17 CDBG "Kickoff" Meeting that took place October 22, 2015, in which interested agencies were informed about applying for CDBG, HOME, ESG, and HOPWA funds, and about participating in the overall Action Plan process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Contra Costa County works closely with public and private affordable housing providers as well the County's public health department. The HOME and CDBG staff have frequent conversations with the County Housing Authority staff and work to coordinate the allocation of project-based Section 8 vouchers to HOME and CDBG-funded developments. This increases the number of households with extremely-low incomes who can be served.

The County Department of Conservation and Development (DCD) coordinates the allocation of Emergency Solutions Grant funds with the County's Homeless Program office and the Continuum of Care (CoC) Board. CDBG funds are frequently used to assist in the development of housing for persons with special needs including those living with physical and mental health issues. DCD staff consults the appropriate staff in the Health Services Department (HSD) to confirm the developments will have access to adequate funding for operations.

DCD works closely with County HSD Mental Health Division staff to coordinate funding for permanent supportive housing for persons with mental illnesses.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

County CDBG/ESG staff consults with the County's Council on Homeless (formerly the Contra Costa Interagency Council on Homeless) and the CoC. The Council on Homelessness and the CoC respectively meet on a monthly and quarterly basis and consists of members of the non-profit community and advocacy groups, the interfaith community, business organizations and other relevant community groups. Both the Council on Homelessness and overall CoC implement key strategies that are identified in the five-year CoC Plan and the County's Ten Year Plan to End Homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

County CDBG/ESG staff works closely with the local CoC in the allocation of ESG funds, in developing performance standards, evaluating outcomes, and in the administration of HMIS. County CDBG/ESG staff consults with the CoC and the County's Council on Homelessness, which provides advice and input on the operations of homeless services, program operation and program development efforts in Contra Costa County. The Council on Homelessness has developed a strategic plan that serves as an update to the Ten-Year Plan to End Homelessness. In addition, various staff members from multiple HOME Consortium jurisdictions, including the County, currently serve on the Council on Homelessness and are closely involved in homeless services Countywide.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	Contra Costa Health Services Homeless Program
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-homeless Services-Health Services - Victims Health Agency Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Contra Costa County Health Services Department was consulted to provide information on various special needs populations, including Homeless populations, and services provided to those populations.
2	**Agency/Group/Organization**	RAINBOW COMMUNITY CENTER OF CONTRA COSTA
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Rainbow Community Center was consulted to provide information regarding seniors and those living with HIV/AIDS residing in the County and the services provided to those populations.
3	**Agency/Group/Organization**	CONTRA COSTA HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA Other government - County Regional organization
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	County CDBG staff consults with the HACCC at least quarterly. The two agencies coordinate on the Consolidated Plan, Annual Action Plan, HA Five-year plan, and HA Annual Plan. In addition, staff coordinates allocations of HOME, CDBG and project-based Section 8 certificates whenever possible.
4	**Agency/Group/Organization**	SHELTER INC. OF CONTRA COSTA COUNTY
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Shelter, Inc. was consulted to provide information regarding homelessness and those at risk of becoming homeless in Contra Costa County and the services provided to that population.

OMB Control No: 2506-0117 (exp. 07/31/2015)

5	**Agency/Group/Organization**	CONTRA COSTA SENIOR LEGAL SERVICES
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Contra Costa Senior Legal Services was consulted to provide information regarding elderly/frail elderly residing in the County and the services provided to that population.
6	**Agency/Group/Organization**	WORKFORCE DEVELOPMENT BOARD - SMALL BUSINESS DEV. CENTER
	Agency/Group/Organization Type	Services-Employment Other government - County Other government - Local Regional organization Grantee Department
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Workforce Development Board was consulted to provide information on the County's economic market, the overall small business/microenterprise community, and overall workforce.
7	**Agency/Group/Organization**	STAND! AGAINST DOMESTIC VIOLENCE
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Victims of Domestic Violence Services - Victims Regional organization

OMB Control No: 2506-0117 (exp. 07/31/2015)

	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	STAND! was consulted to provide information regarding the needs of victims of domestic violence in Contra Costa County and the services provided to this population.
8	**Agency/Group/Organization**	Contra Costa Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - County Other government - Local Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Contra Costa County Continuum of Care was consulted to provide information on the needs of the County's overall homeless population, and services provided to that population.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were intentionally excluded.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Coalition of Homeless Services Providers	Through the outreach process, the Urban County has identified homelessness and homelessness prevention services as a priority for the CDBG and ESG programs. These services will complement the Continuum of Care Strategy.

Table 3 – Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

On September 21, 2015, a Notice of Funding Availability/Request for Proposals (NOFA/RFP) for CDBG, HOME, ESG, and HOPWA funds was sent to the County's CDBG "Interested Parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County. On September 22, 2015, the NOFA/RFP notice was posted/published in all editions of the Contra Costa Times and posted on the County's Department of Conservation and Development (DCD) website.

On October 22, 2015 the CDBG "Kickoff" public meeting was held in County's DCD building located at 30/40 Muir Road, Martinez CA. Over 50 people representing various non-profit and public agencies attended the Kickoff meeting.

On January 30 2016, a public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the March 1, 2016, County's Board of Supervisors public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities. The January 30, 2016 notice also announced that the full FY 2016/17 Action Plan, including the recommendations to the other CDBG categories (public services, economic development, and infrastructure/public facilities) and the ESG Program, would be considered at the May 10, 2016 Board of Supervisors public hearing.

On February 9, 2016, the County's Affordable Housing Finance Committee held a public meeting to hear staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Approximately Ten persons representing various affordable housing development organizations attended the meeting.

On March 1, 2016, the County's Board of Supervisors held a public hearing to consider the Affordable Housing Finance Committee's CDBG, HOME, and HOPWA funding recommendations to affordable housing projects/programs/activities.

On April 9, 2016, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from April 9, 2016 through May 9, 2016.

OMB Control No: 2506-0117 (exp. 07/31/2015)

On April 11, 2016, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category of the County's CDBG Program and staff's recommendations under the County's ESG Program. Approximately (TBD) persons representing the various non-profit and public agencies that applied for CDBG funds under the Public Service category or for ESG funds attended the meeting.

On April 14, 2016, the County's Finance Committee held a public meeting to hear staff's recommendations for the Economic Development and Infrastructure/Public Facilities (IPF) categories of the County's CDBG Program. Approximately (TBD) persons representing the various non-profit and public agencies that applied for CDBG funds under the Economic Development category or IPF category attended the meeting.

On May 10, 2016, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2016/17 CDBG/HOME/ESG/HOPWA Action Plan, including the recommendations for all affordable housing, public services, economic development, infrastructure/public facilities, and ESG projects, was considered and approved by the County's Board of Supervisors.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet Outreach	Non-targeted/broad community	Contra Costa County emailed a NOFA/RFP for CDBG, HOME, ESG, HOPWA funds to the County's "interested parties" list, a list of over 600 individuals representing various non-profit organizations and public agencies throughout Contra Costa County.	N/A	N/A	
2	Newspaper Ad	Non-targeted/broad community	The County posted a newspaper notice announcing its "CDBG Kickoff Meeting" for interested persons, non-profits, and public agencies to attend.	N/A	N/A	
3	Public Meeting	Non-targeted/broad community	The County held its "CDBG Kickoff Meeting" on October 22, 2015. Over 50 individuals attended representing various non-profit organizations and public agencies.	None	N/A	

OMB Control No: 2506-0117 (exp. 07/31/2015)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Newspaper Ad	Non-targeted/broad community	A public notice was posted/published in all newspaper editions of the Contra Costa Times announcing the March 1, 2016, County's Board of Supervisors public hearing to recommend CDBG, HOME, and HOPWA funds to affordable housing projects/programs/activities. The January 30, 2016 notice also announced that the full FY 2016/17 Action Plan, including the recommendations to the other CDBG categories (public services, economic development, and infrastructure/public facilities) and the ESG Program, would be considered at the May 10, 2016 Board of Supervisors public hearing.	None	N/A	

OMB Control No: 2506-0117 (exp. 07/31/2015)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Affordable Housing community (advocates/developers)	On February 9, 2016, the County's Affordable Housing Finance Committee held a public meeting to hear staff's affordable housing recommendations for the CDBG, HOME, and HOPWA Programs. Approximately ten persons representing various affordable housing development organizations attended the meeting.	None	N/A	
6	Public Hearing	Non-targeted/broad community	On March 1, 2016, the County's Board of Supervisors held a public hearing to consider the Affordable Housing Finance Committee's CDBG, HOME, and HOPWA funding recommendations to affordable housing projects/programs/activities.	None	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Internet Outreach	Non-targeted/broad community	On April 9, 2016, the County's Draft Action Plan was made available to the public on the County's DCD website, plus a hard copy was available to the public at the County's DCD physical location at 30 Muir Road, Martinez CA. The draft was available for public comment from April 9, 2016 through May 9, 2016.	TBD	TBD	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Public Meeting	Non-targeted/broad community	On April 11, 2016, the County's Family and Human Services Committee held a public meeting to hear staff's recommendations for the Public Service category of the County's CDBG Program and staff's recommendations under the County's ESG Program. Approximately (TBD) persons representing the various non-profit and public agencies that applied for CDBG funds under the Public Service category or for ESG funds attended the meeting.	TBD	TBD	

OMB Control No: 2506-0117 (exp. 07/31/2015)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
10	Public Hearing	Non-targeted/broad community	On May 10, 2016, the Board of Supervisors public hearing was held. At that meeting, the County's FY 2016/17 CDBG/HOME/ESG/HOPWA Action Plan, including the recommendations for all affordable housing, public services, economic development, infrastructure/public facilities, and ESG projects, was considered and approved by the County's Board of Supervisors.			

Table 4 – Citizen Participation Outreach

OMB Control No: 2506-0117 (exp. 07/31/2015)

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Contra Costa anticipates that over the five year course of the Consolidated Plan period, it will have CDBG, HOME, ESG, HOPWA (pass through from the City of Oakland) funds, and NSP program income available. These federal funds will be used to leverage public and private resources in all program areas. FY 2016/17 is the second year of the County's five-year Consolidated Plan period. The Annual Action Plan budgets reflect approximately one-fifth of the anticipated resources over the five-year period of the Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,057,639	0	0	4,057,639	15,000,000	Expected amount available is based on the FY 2016/17 entitlement allocation to the County from HUD, which includes the addition of the City of Richmond to the Urban County, plus anticipated Program Income during the fiscal year.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,887,098	0	0	1,887,098	5,400,000	Expected amount available based on the FY 2016/17 entitlement allocation to the County from HUD.

OMB Control No: 2506-0117 (exp. 07/31/2015)

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	269,776	0	0	269,776	890,000	Expected amount available is based on the FY 2016/17 entitlement allocation to the County from HUD.
Other	public - federal	Acquisition Housing Multifamily rental new construction Multifamily rental rehab	563,941	0	0	563,941	2,200,000	The County is a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The HOPWA area is the entire County. Expected amount available based on current allocation for remaining 4 years of the Consolidated Plan period.

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how

OMB Control No: 2506-0117 (exp. 07/31/2015)

matching requirements will be satisfied

County policy requires projects funded with CDBG funds to provide a minimum match as follows: 10 percent required from non-profit organizations, 25 percent from local government agencies, and 100 percent from for-profit entities. Public service and economic development projects (sponsored by non-profit organizations and public agencies) receiving multiple year funding are further required to increase the level of match for each year of funding up to 50 percent match after year five.

In accordance with federal regulations, all projects funded with Consortium HOME funds are required to provide a minimum 25 percent permanent match to the project from non-federal sources.

In accordance with federal regulations, all projects funded with ESG funds are required to provide a minimum 100 percent match from non-federal sources.

HOPWA regulations do not require matching funds. However, housing development projects using HOPWA funds must provide HOPWA-assisted units in proportion to the amount of HOPWA funds in the project.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County, as the Housing Successor Agency to the former redevelopment agency, owns land that will be used for affordable housing development in Bay Point, North Richmond, Rodeo, and Walnut Creek.

North Richmond - Community Housing Development Corporation of North Richmond (a HOME CHDO and CDBG CBDO) has planning entitlements from the County planning department for a 42-unit affordable family project on Fred Jackson Way. This project is included in the FY 2015/16 and FY 2016/17 Action Plans.

The parcel in Walnut Creek will be sold to an affordable housing developer. The Housing Successor is considering using the proceeds of that sale to support the North Richmond, Rodeo, and Bay Point developments. The Housing Successor will issue requests for proposals to develop the

OMB Control No: 2506-0117 (exp. 07/31/2015)

Rodeo and Bay Point parcels during the Consolidated Plan period.

Discussion

The sale and transfer of the above parcels will be the last of new affordable housing initiatives in the former redevelopment areas. The State has a new program to support affordable housing development and preservation. It is the Affordable Housing and Sustainable Communities funds. Revenue for this fund comes from the State's 'cap and trade' program and funds are targeted to projects that can demonstrate greenhouse gas reductions.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AH-1 New Construction of Affordable Rental Housing	2015	2020	Affordable Housing	Contra Costa County	Affordable Housing	CDBG: $1,500,000 HOME: $100,000	Rental units constructed: 25 Household Housing Unit
2	AH-3 Maintain and Preserve Affordable Housing	2015	2020	Affordable Housing Non-Homeless Special Needs	Contra Costa County	Affordable Housing	CDBG: $348,000 HOME: $1,325,000	Rental units rehabilitated: 25 Household Housing Unit Homeowner Housing Rehabilitated: 15 Household Housing Unit
3	AH-4 New Supportive Housing - Special Needs	2015	2020	Affordable Housing Homeless Non-Homeless Special Needs	Contra Costa County	Affordable Housing	HOME: $487,000	Rental units constructed: 10 Household Housing Unit Rental units rehabilitated: 6 Household Housing Unit Housing for People with HIV/AIDS added: 2 Household Housing Unit
4	CD-1 General Public Services	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted

OMB Control No: 2506-0117 (exp. 07/31/2015)

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	CD-2 Non-Homeless Special Needs Population	2015	2020	Non-Homeless Special Needs Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 1348 Persons Assisted
6	CD-3 Youth	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 860 Persons Assisted
7	CD-4 Fair Housing	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted
8	CD-5 Economic Development	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 16 Persons Assisted Jobs created/retained: 2 Jobs Businesses assisted: 60 Businesses Assisted
9	CD-6 Infrastructure/Public Facilities	2015	2020	Non-Housing Community Development	Contra Costa County	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	H-1 Housing & Supportive Services for the Homeless	2015	2020	Affordable Housing Homeless	Contra Costa County	Homelessness Prevention		Public service activities other than Low/Moderate Income Housing Benefit: 3200 Persons Assisted
11	H-2 Prevention Services for Homeless	2015	2020	Homeless	Contra Costa County	Non-Housing Community Development		Tenant-based rental assistance / Rapid Rehousing: 30 Households Assisted Homelessness Prevention: 30 Persons Assisted
12	CD-7 Administration	2015	2020	General Administration of the CDBG, HOME, ESG, and HOPWA Programs	Contra Costa County	Administration		Other: 4 Other

Table 2 **– Goals Summary**

OMB Control No: 2506-0117 (exp. 07/31/2015)

Goal Descriptions

1	**Goal Name**	AH-1 New Construction of Affordable Rental Housing
	Goal Description	The Contra Costa Consortium has used HOME funds primarily for new construction of affordable rental and for-sale housing. The 2013 HOME final rule effectively tightened the HOME commitment and expenditure timelines. The County is allocating funds for new construction in FY 2016/17. However, the County may need to adjust the HOME program in future years and fund rehabilitation and energy efficiency improvements in existing structures in order to meet the tight expenditure deadlines. CDBG funds are used to support new construction through land acquisition
2	**Goal Name**	AH-3 Maintain and Preserve Affordable Housing
	Goal Description	Maintaining and preserving affordable housing is a growing need as existing affordable housing reaches the end of affordability terms. Increasing market rate rents are an incentive for private owners to convert their affordable units to market rate units. Affordable housing developers purchase existing buildings when feasible in an effort to maintain existing affordable housing.
3	**Goal Name**	AH-4 New Supportive Housing - Special Needs
	Goal Description	Include units for persons with disabilities in new multi-family developments. Support development of appropriate permanent supportive housing, which may be multi-family developments, single room occupancy facilities, or group homes.
4	**Goal Name**	CD-1 General Public Services
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.
5	**Goal Name**	CD-2 Non-Homeless Special Needs Population
	Goal Description	Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, persons with disabilities, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.

OMB Control No: 2506-0117 (exp. 07/31/2015)

6	**Goal Name**	CD-3 Youth
	Goal Description	Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.
7	**Goal Name**	CD-4 Fair Housing
	Goal Description	Continue to promote fair housing activities and affirmatively further fair housing.
8	**Goal Name**	CD-5 Economic Development
	Goal Description	Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas. Strategies include: • Support job training, retraining, and employment search services for low-income persons; and • Provide technical assistance and capital (loan or grant) to small businesses/micro-enterprises to develop and/or expand capacity and produce jobs for low-income persons.
9	**Goal Name**	CD-6 Infrastructure/Public Facilities
	Goal Description	Maintain quality public facilities and adequate infrastructure and ensure access to public facilities for the disabled. Strategies include: • To construct or improve public facilities and infrastructure including, but not limited to, providing and improving access to facilities for persons with disabilities. This may include directly improving or constructing facilities or infrastructure in low-income areas or providing assistance to non-profit agencies that serve low-income populations. • To remove barriers to the safe travel of persons with disabilities that exist in the public right-of-way. • To make improvements to the public right-of-way to enhance public safety and accessibility, and to improve public health, and to promote the provision of a “complete streets program.” Improvements will be targeted to areas where the current level of improvements is less than the current standard.

10	**Goal Name**	H-1 Housing & Supportive Services for the Homeless
	Goal Description	Further "Housing First" approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability.
11	**Goal Name**	H-2 Prevention Services for Homeless
	Goal Description	Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. Provide HOPWA funds for short term mortgage, rent, and utilities assistance.
12	**Goal Name**	CD-7 Administration
	Goal Description	Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include: • To continue the collaborative administration with the other Consortia jurisdictions for the County's housing and community development programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, subrecipient reporting, record-keeping, and monitoring. • To support the efforts of the housing authorities of the City of Pittsburg and Contra Costa County. Members will also cooperatively further the efforts of the Contra Costa Council on Homelessness (previously known as CCICH).

Table 3 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects below all meet specific Consolidated Plan priorities and goals. The 2015-2020 Consolidated Plan establishes the priorities for affordable housing and non-housing community development (Public Service, Infrastructure/Public Facilities, and Economic Development) programs and projects funded with CDBG, HOME, ESG, and HOPWA funds. In addition to the Consolidated Plan priorities, the Board has established a priority for housing projects which include units affordable to extremely-low income households. The project summary below provides information on specific housing projects and non-housing funded with FY 2016/17 CDBG, HOME and HOPWA funds. Additional HOPWA funds may be allocated later in the year through separate competitive application process. In FY 2016/17 there are seven multi-family and one single family projects funded. Also funded is one group home which will serve 10 adults.

#	Project Name
1	Eden Housing Inc.: Hana Gardens (formerly San Pablo Mixed-Use)
2	CHDC: Heritage Point
3	CCC DCD: Neighborhood Preservation Program
4	RCD: Riley Court Apartments
5	RCD: Elaine Null
6	Eden Housing, Inc.: Virginia Lane Apartments
7	Domus Development LLC: Veterans Square
8	Saint Paul's Episcopal Church: Saint Paul's Commons
9	Bay Area Legal Aid - Tenant Landlord Housing Services Collaborative
10	Community Housing Development Corporation of North Richmond: Home Equity Preservation Alliance
11	Community Housing Development Corporation of North Richmond: Multicultural/Senior Family Center
12	Community Violence Solutions: CIC Child Sexual Assault Intervention
13	Food Bank of Contra Costa and Solano
14	Monument Crisis Center
15	New Horizons Career Development Center, Inc.
16	Opportunity Junction: Bay Point Career Development Services
17	Village Community Resource Center
18	YWCA of Contra Costa County: Family Empowerment Program
19	Contra Costa Senior Legal Services
20	Court Appointed Special Advocates
21	Lamorinda Spirit Van Senior Transportation Program
22	Lion's Center for the Visually Impaired
23	Meals on Wheels and Senior Outreach Services: Care Management

#	Project Name
24	Meals on Wheels and Senior Outreach Services: Senior Nutrition - CC
25	Ombudsman Services of Contra Costa
26	Pleasant Hill Recreation & Park District: Senior Service Network
27	Rainbow Community Center of Contra Costa
28	Contra Costa Family Justice Alliance
29	West County Adult Day Care
30	Mount Diablo Unified School District
31	RYSE, Inc.
32	James Morehouse Project / YMCA of the East Bay (fiscal sponsor)
33	Bay Area Legal Aid: Fair Housing Services Collaborative
35	Contra Costa Health Services
36	Contra Costa Crisis Center
37	Loaves & Fishes of Contra Costa
38	Shelter Inc. of Contra Costa County
39	Contra Costa Child Care Council
40	Open Opportunities: Future Build Pre-Apprenticeship Training Program
41	Opportunity Junction
42	The Stride Center
43	West Contra Costa Business Development Center, Inc.
44	Workforce Development Board
45	Ambrose Recreation & Park District: Auditorium Improvements
46	City of San Pablo: Senior Center Automatic Restroom Doors
47	CHDC: North Richmond Senior Center Improvements
48	Martinez Early Childhood Center: Seismic Repairs
49	Pogo Park: Park Improvements
50	Ujima Family Recovery Services: Drainage Improvements
51	Bethel Island Municipal Improvement District: Emergency Response Trailer
52	Martinez Early Childhood Center: Roof Replacement

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Affordable Housing Projects: The allocation priorities include project feasibility and timeliness. Projects that can begin construction within 12 months of the date of the County's grant agreement with HUD have priority. This is an obstacle to addressing underserved needs. Some developments that may be able to serve extremely-low income households, or persons with a disability are difficult to finance. With tight time limits on the commitment and expenditure of CDBG, HOME and HOPWA funds, the County cannot make early funding allocations to these projects. Projects that serve households with higher incomes are easier to finance and therefore move more quickly.

AP-38 Project Summary

Project Summary Information

Table 4 – Project Summary

1	**Project Name**	Eden Housing Inc.: Hana Gardens (formerly San Pablo Mixed-Use)
	Target Area	Contra Costa County
	Goals Supported	AH-1 New Construction of Affordable Rental Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: $100,000
	Description	New construction of 63 rental units affordable to and occupied by low and very-low income senior households.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	63 rental units affordable to and occupied by low and very-low income senior households.
	Location Description	10848 and 10860 San Pablo Avenue, El Cerrito CA
	Planned Activities	New construction of 63 rental units affordable to and occupied by low and very-low income senior households.
2	**Project Name**	CHDC: Heritage Point
	Target Area	Contra Costa County
	Goals Supported	AH-1 New Construction of Affordable Rental Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: $1,550,000

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Description	New construction of 42 rental units/mixed-use affordable to and occupied by very-low income families.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	42 rental units affordable to and occupied by very-low income families.
	Location Description	1500 Fred Jackson Way, Richmond (North Richmond) CA
	Planned Activities	New construction of 42 rental units/mixed-use affordable to and occupied by very-low income families.
3	**Project Name**	CCC DCD: Neighborhood Preservation Program
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: $240,800
	Description	Provision of 8 low interest loans, 5 mobile home grants, and 3 single-family grants for the rehabilitation of housing owned and occupied by very-low and low-income households.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	16 very-low and low-income homeowners, including seniors and disabled households.
	Location Description	Various sites throughout the County.
	Planned Activities	Provision of 8 low interest loans, 5 mobile home grants, and 3 single-family grants for the rehabilitation of housing owned and occupied by very-low and low-income households.
4	**Project Name**	RCD: Riley Court Apartments
	Target Area	Contra Costa County

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: $625,000
	Description	Rehabilitation of an existing 48 unit rental development affordable to and occupied by very-low income families.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	48 rental units affordable to and occupied by very-low income families.
	Location Description	2050, 2051, 2061 Riley Court, Concord, CA
	Planned Activities	Rehabilitation of an existing 48 unit rental development affordable to and occupied by very-low income families.
5	**Project Name**	RCD: Elaine Null
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: $100,000 HOME: $200,000
	Description	Rehabilitation of an existing 14 unit rental development affordable to and occupied by very-low income families.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	14 rental units affordable to and occupied by very-low income families.

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Location Description	112 Alves Lane and 300-310 Water Street, Bay Point CA
	Planned Activities	Rehabilitation of an existing 14 unit rental development affordable to and occupied by very-low income families.
6	**Project Name**	Eden Housing, Inc: Virginia Lane Apartments
	Target Area	Contra Costa County
	Goals Supported	AH-3 Maintain and Preserve Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: $500,000
	Description	Rehabilitation of an existing 91 unit rental development affordable to and occupied by very-low income families.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	91 rental units affordable to and occupied by very-low income families.
	Location Description	1121 and 1140 Virginia Lane, Concord CA
	Planned Activities	Rehabilitation of an existing 91 unit rental development affordable to and occupied by very-low income families.
7	**Project Name**	Domus Development LLC: Veterans Square
	Target Area	Contra Costa County
	Goals Supported	AH-1 New Construction of Affordable Rental Housing AH-4 New Supportive Housing - Special Needs
	Needs Addressed	Affordable Housing
	Funding	HOME: $487,000

	Description	New construction of 30 rental units/mixed-use affordable to and occupied by very-low income veterans.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	30 rental units affordable to and occupied by very-low income veterans.
	Location Description	901 Los Medanos Street, Pittsburg, CA
	Planned Activities	New construction of 30 rental units/mixed-use affordable to and occupied by very-low income veterans.
8	**Project Name**	Saint Paul's Episcopal Church: Saint Paul's Commons
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $800,000
	Description	To provide public facility space for homeless/low income day programs within a 45 unit multifamily affordable rental housing development in Walnut Creek and Central County.
	Target Date	6/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 175 homeless persons will be served by the homeless day programs service facility.
	Location Description	1860 Trinity Avenue, Walnut Creek CA
	Planned Activities	To provide public facility space for homeless/low income day programs within a 45 unit multifamily affordable rental housing development in Walnut Creek and Central County.
9	**Project Name**	Bay Area Legal Aid - Tenant Landlord Housing Services Collaborative
	Target Area	Contra Costa County

	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $80,000
	Description	Provide landlord/tenant counseling and legal services for 550 landlords/tenants.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Bay Area Legal Aid will provide landlord/tenant counseling and legal assistance to 550 lower-income Urban County households.
	Location Description	1025 MacDonald Ave. Richmond, CA 94801
	Planned Activities	Bay Area Legal Aid will provide landlord/tenant counseling services and legal assistance to lower-income Urban County residents/households.
10	**Project Name**	Community Housing Development Corporation of North Richmond: Home Equity Preservation Alliance
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $25,000
	Description	Provide the following services: a) Foreclosure counseling and case management (including legal advice and representation); b) Foreclosure clinics and referrals; and c) Foreclosure rescue scam and predatory lending education.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	120 low-income Urban County residents will benefit.

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Location Description	1535-A Third Street Richmond, CA 94801
	Planned Activities	Provide the following services: a) Foreclosure counseling and case management (including legal advice and representation); b) Foreclosure clinics and referrals; and c) Foreclosure rescue scam and predatory lending education to 120 low-income Urban County residents.
11	**Project Name**	Community Housing Development Corporation of North Richmond: Multicultural/Senior Family Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $55,000
	Description	Operate and maintain a community center for residents of North Richmond providing nutrition programs, senior services, educational, social and multi-cultural programs. It is expected that the Center will provide services to at least 400 residents of North Richmond.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	It is expected that the Center will provide services to at least 400 residents of North Richmond, mostly seniors.
	Location Description	515 Silver Street Richmond, CA 94801
	Planned Activities	Operate and maintain a community center for residents of North Richmond providing nutrition programs, senior services, educational, social and multi-cultural programs. It is expected that the Center will provide services to at least 400 residents of North Richmond.
12	**Project Name**	Community Violence Solutions: CIC Child Sexual Assault Intervention
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $15,000
	Description	Forensic interview, case management, and advocacy for 70 children who have been victims of sexual assault and their non-offending parents/caregivers.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	70 children who are victims of sexual assault and their non-offending parents/caregivers from the Urban County.
	Location Description	Confidential due to the client population.
	Planned Activities	Forensic interview, case management, and advocacy for 70 children who are victims of sexual assault and their non-offending parents/caregivers.
13	**Project Name**	Food Bank of Contra Costa and Solano
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $31,500
	Description	Provide food to over 9,300 lower-income persons.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Provide food to over 9,300 lower-income persons from the Urban County.
	Location Description	The Food Bank has various distribution sites throughout the County. The Food Bank's main warehouse is located at 4010 Nelson Avenue, Concord.

	Planned Activities	Provide food to over 9,300 lower-income persons.
14	**Project Name**	Monument Crisis Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $15,000
	Description	Provide nutritious food, information and referral, and support to 2,766 lower-income persons.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The center serves all ages and entire families. Many clients come from within just a few miles of the Center, from throughout Concord, throughout the Central Urban County and East Contra Costa County. Program proposes to serve 2,766 individuals from the Urban County.
	Location Description	1990 Market Street, Concord, CA 94520
	Planned Activities	The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court- mandated community service programs, onsite legal and crisis support services.
15	**Project Name**	New Horizons Career Development Center, Inc.
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $25,000

	Description	New Horizons provides ongoing job training, job placement, life skills, GED prep as well as other job search related services in the West Contra Costa County community.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	New Horizons targets community members who suffer from unemployment and underemployment as well as low-income families and individuals. Program proposes to serve 300 people total.
	Location Description	199 Parker Avenue, Rodeo, CA 94572

	Planned Activities	Job Search – Allows the client to independently search for job opportunities on various online resources, such as CALJOBS America's Job Bank, federal, state and regional governments, newspaper classifieds on-line, and other job listing sites. Also the clients are able to post resumes and complete applications online. Life Skills Development - An introductory course focusing on acquiring essential skills to enhance one's ability to succeed in life. When one considers all the skills that go into maintaining a job, it becomes clear that life skills are as important as job skills. The benefits associated with practicing successful life skills are multiplied and lead to positive behavioral qualities and how one interacts and feels about others. BATC Class - Bay Area Training Corporation, a credential that permits employees and contractors to enter an oil refinery in the San Francisco Bay Area. A BATC card is presented to the individual upon completion of the 'Contractors Process Safety Orientation Program. Resume Class - The purpose of this class is to teach students how to write a resume, which will be updated throughout their working life. The Resume class covers such topics as components of a resume, different styles of a resume, examples of completed resumes, how to write a cover letter and thank you letter. Also, each student will leave this class with a printed resume, cover letter and thank you letter. Master Application Preparation – The job application is far more important than most people think! Students will learn to master the element of completing a job application and be successful! They will create a master application form that is already completed PERFECTLY, checked and rechecked for accuracy, spelling, correct addresses, hire and termination dates for previous employment. Interview Techniques Class - Students learn about the importance of interviews, and also learn the basic steps and techniques for preparing for and having a successful interview. GED - General Educational Development is actually the process of earning the equivalent of your high school diploma, which is called a GED certificate or credential. GED candidates are required to study for, take, and pass tests that measure high-school level skills and knowledge. It's a chance to feel a great sense of accomplishment. It's the path to college or employment. The GED as a credential improves an individual's economic opportunities above those for dropouts.
16	**Project Name**	Opportunity Junction: Bay Point Career Development Services
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $20,000
	Description	The Bay Point Career Development Services program brings the only set of intensive, individualized vocational services in the area directly to the high-need community of Bay Point. The program provides deep, personalized services, including assessment and development of employment plans, case management and service referrals, connections to in-demand vocational training, and one-on-one career skills development.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Bay Point Career Development Services program targets low- income Contra Costa County adults who are unemployed or underemployed and who need career development support or case management in order to enter or re-enter the workforce. Program will serve 40 Urban County residents, some of whom are single parents with one child.
	Location Description	SparkPoint Contra Costa -- East Ambrose Community Center 3105 Willow Pass Road Bay Point, CA 94565-3217
	Planned Activities	The program provides a full range of services including: • Assessment and development of employment plans • Case management and service referrals • Connection to vocational training • One-on-one career skills development • Resume and cover letter review • Employment referrals, job placement and tracking
17	**Project Name**	Village Community Resource Center
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Funding	CDBG: $13,000
	Description	VCRC will provide crucial core support for family focused, bilingual, after-school tutoring programs and community-school partnership programming at the only center of its kind serving the low- and very low-income Latino residents in the city of Brentwood.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Bay Point Career Development Services program targets low-income Contra Costa County adults who are unemployed or underemployed and who need career development support or case management in order to enter or re-enter the workforce. Program will serve 40 Urban County residents, some of whom are single parents with one child.
	Location Description	SparkPoint Contra Costa -- East Ambrose Community Center 3105 Willow Pass Road Bay Point, CA 94565-3217

	Planned Activities	VCRC provides key educational links between parents and K-8 school sites; help families navigate the school system, understand policies and procedures, and advocate for students when necessary. Require all parents of registered students to attend monthly parent meetings which cover educational topics and train parents how to best provide academic support for their children. Parents are also required to complete volunteer hours each trimester as well as participate in one community or fundraising event annually. VCRC staff meets with students' classroom teachers, attends select parent-teacher conferences, and participates in school site Student Study Teams (SST) when a particular student is in need of additional academic support. The Afterschool Academy (consisting of 5 sessions separated by grade level throughout the day) provides both small group and one-on-one academic assistance for our K-8 students. The literacy program, Read to Succeed, uses the Reading Revolution curriculum to provide intensive support for Kindergarten through 3rd grade students through phonics, sound blending, and reading comprehension. The Homework Club and Study Sessions provide a safe space for 4th-8th grade students to do their homework, receive academic assistance, and use computers and other resources that families often cannot provide for their children. The Drop-in Study Session (for middle school students) provides students with a quiet environment in which to receive assistance with difficult subjects while gaining familiarity with study techniques. Monthly life skills class for middle school students. This class is designed to improve students' day-to-day lives both now and in the future by focusing on a particular skill (including goal setting, note-taking, organization, work ethic, responsibility, and budgeting) at each meeting.

OMB Control No: 2506-0117 (exp. 07/31/2015)

18	**Project Name**	YWCA of Contra Costa County: Family Empowerment Program
	Target Area	Contra Costa County
	Goals Supported	CD-1 General Public Services
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provide mental health, physical health, and social/emotional skills training services to 125 families who have children in the YWCA's daycare program. At the end of the school year, all children will have passed the Desired Results Development Profile Assessment tool.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The program will serve low-income families living in the Bay Point community who have children enrolled in the YWCA child-care programs, over 15% who are considered abused children. Program will serve 125 Urban County youth and their families.
	Location Description	Bay Point Child Care 225 Pacifica Avenue Bay Point, CA 94565
	Planned Activities	Education, group therapy, and parental behavioral sessions twice a year.
19	**Project Name**	Contra Costa Senior Legal Services
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $12,000

	Description	Provide free legal advice to 200 seniors resulting in the retention of housing and protection from physical and financial abuse.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	200 seniors from the Urban County.
	Location Description	2702 Clayton Road, Suite 202 Concord, CA 94519
	Planned Activities	Provide free legal advice to 200 seniors resulting in the retention of housing and protection from physical and financial abuse.
20	**Project Name**	Court Appointed Special Advocates
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $18,000
	Description	Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court.
	Location Description	2020 N. Broadway, Suite 204 Walnut Creek, CA 94596

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.
21	**Project Name**	Lamorinda Spirit Van Senior Transportation Program
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	This program provides transportation for Lafayette, Moraga, and Orinda seniors (age 62 and older)to medical and personal appointments; grocery and sundry shopping; errands; exercise and other classes; lunch at the Congregate Cafe, Walnut Creek Senior Center; and social outings so they may age in their own homes. Destinations are located in Lafayette, Moraga, Orinda, Concord, Martinez, Walnut Creek, and Pleasant Hill. The majority of the drivers are volunteers.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	150 seniors living in the Orinda, Moraga and Lafayette area will benefit from the program.
	Location Description	Destinations are in Concord, Lafayette, Martinez, Moraga, Orinda, Pleasant Hill, and Walnut Creek.
	Planned Activities	Transportation for Lafayette, Moraga, and Orinda seniors to medical and personal appointments; grocery and sundry shopping; errands; exercise and other classes; lunch at the Congregate Cafe, Walnut Creek Senior Center; and social outings.
22	**Project Name**	Lion's Center for the Visually Impaired

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provide in-home independent living skills instruction and training to 40visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	40 visually impaired adults throughout the Urban County, most are elderly.
	Location Description	Most services are provided at the clients' home, but Lion's main office is located at 175 Alvarado Avenue, Pittsburg.
	Planned Activities	Provide in-home independent living skills instruction and training to 40 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.
23	**Project Name**	Meals on Wheels and Senior Outreach Services: Care Management
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $15,000
	Description	The Care Management Program provides an array of services geared to help older adults and their families meet long-term care needs. Care Managers assist seniors to resolve critical issues affecting their health and wellness while aiming to help them live as independently as possible.
	Target Date	6/30/2017

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Estimate the number and type of families that will benefit from the proposed activities	Serving 120 older adults age 62 years and older who live in the Urban County. Many are also severely disabled, retired, and/or veterans who fall in the extremely low- to lower-income categories.
	Location Description	Home visits are made throughout Contra Costa County. Other service delivery sites include: - Antioch Senior Center at 415 W. 2nd St., Antioch, CA 94509. - City of Concord Senior Center, 2727 Parkside Circle, Concord, CA 94519.
	Planned Activities	Client Intake, assessment, case management, care planning provide effective solutions such as: Helping provide a home environment that is free of safety hazards; Resolving Social Security issues; Resolving Medicare concerns; Resolving and preventing fraud; Helping seniors to save their homes from foreclosure; Transportation options; Home Care Services for seniors who don't qualify for In-Home Support Services but have limited funds; Providing crisis intervention; Assisting moving older person to or from a retirement facility, assisted care home, or nursing home; Reviewing financial, legal, or medical issues; Providing credit and financial counseling. Reassessment is also provided as necessary.
24	**Project Name**	Meals on Wheels and Senior Outreach Services: Senior Nutrition - CC
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $15,000
	Description	Hot, weekday lunches provided to 303 seniors at 6 senior centers.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Meal service to 303 seniors from the Urban County. Program serves seniors age 60 and over, but most seniors are over 75 years of age.

	Location Description	Bay Point Cafe is located at 3105 Willow Pass Rd., Bay Point, CA 94565 Concord Cafe is located at 2727 Parkside Circle, Concord, CA 94521 Crockett Cafe is located at 850 Pomona St., Crockett, CA 94525 Pittsburg Cafe is located at 300 Presidio, Pittsburg, CA 94565 Rodeo Cafe is located at 189 Parker Ave., Rodeo, CA 94572 Walnut Creek Cafe is located at 1375 Civic Dr., Walnut Creek, CA 94596
	Planned Activities	The CC Cafes offer nutritious and balanced meals Monday through Friday at midday at Concord, Pittsburg, Bay Point, Crockett, Rodeo and Walnut Creek. The program encourages adults 60 years of age and older to leave their homes, where they are often isolated, and enjoy a meal with other seniors in the community. Outgoing volunteers at the Cafes help ease the pressure of initial socialization. The Cafes also recruit and train volunteers to help with the various aspects of the operation of the Cafes. These activities connect seniors with one another, volunteers, and the community at large while building goodwill with the jurisdiction host. They also have access to programs at the senior center like computers or hula dancing that help keep their mind and body active. Each CC Café provides special activities. They work toward getting new people through special events, entertainment, giveaways of small freebies, etc.
25	**Project Name**	Ombudsman Services of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provides 775 dependent adults and elderly residing in long term care facilities with access to safe and secure environments through the advocacy of trained and certified Ombudsmen for the purpose of creating a suitable living environment.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	775 dependent adults and elderly residing in long term care facilities.

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Location Description	Services are provided at various locations (i.e. convalescent homes) throughout the County. Ombudsman's offices are located at 1601 Sutter Street - Suite A, Concord.
	Planned Activities	Provides 775 dependent adults and elderly residing in long term care facilities with access to safe and secure environments through the advocacy of trained and certified Ombudsmen for the purpose of creating a suitable living environment.
26	**Project Name**	Pleasant Hill Recreation & Park District: Senior Service Network
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provide on-site care management services and crisis intervention to 150Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	150 low-income seniors from the Urban County.
	Location Description	Pleasant Hill Senior Center 233 Gregory Lane Pleasant Hill, CA 94523
	Planned Activities	This program will provide a care manager (approximately 60 hours per month) to low-income seniors to deliver on-site care management services that include one-on-one counseling, needs assessment, personal plan of action, and monitoring of the plan.
27	**Project Name**	Rainbow Community Center of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Funding	CDBG: $10,000
	Description	Provide home/friendly visitor services and wellness calls to 54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors.
	Location Description	3024 Willow Pass Road Concord, CA 94553
	Planned Activities	Provide home/friendly visitor services and wellness calls to 54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.
28	**Project Name**	Contra Costa Family Justice Alliance
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $32,000
	Description	The Family Justice Center (the Center) is a one-stop center for victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Family Justice Center serves victims of domestic violence, sexual assault, child abuse, elder abuse and human trafficking, regardless of their income, immigration status or location. They support not only victims, but their children and families. 500 Urban County residents will be served. Vast majority of the Center's clients are low-income, and about half of clients receive services in a language other than English, mostly Spanish. 95% of clients are female, and close to 90% of clients have children.
	Location Description	256 24th Street, Richmond, CA 94804

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	Wrap-around services include: Assessment, case management, referrals from law enforcement, counseling, children's programs/activities, monitoring, social gatherings, and financial education program.
29	**Project Name**	West County Adult Day Care
	Target Area	Contra Costa County
	Goals Supported	CD-2 Non-Homeless Special Needs Population
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $40,000
	Description	Provide day care services six days per week for 25 seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Program serves 25 families caring for at-risk frail elders at home. Low-income caregivers who work outside the home drop their relatives off in the morning and pick them up in the late afternoon or early evening.
	Location Description	1015 Nevin Ave., Suite 108, Richmond, CA
	Planned Activities	Individual care and therapeutic activities, educational programs, nutritional meals.
30	**Project Name**	Mount Diablo Unified School District
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provide after school enrichment classes for 580 K-8 students in Bay Point resulting in improved academic performance of 200 students measured through evaluations completed by students, parents, and teachers.

	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	580 K-8 students in Bay Point (an area benefit community).
	Location Description	Bel Air Elementary 663 Canal Road, Bay Point. Rio Vista Elementary 611 Pacifica Road, Bay Point. Riverview Middle 205 Pacifica Ave, Bay Point. Shore Acres Elementary 351 Marina Road, Bay Point.
	Planned Activities	Provide after school enrichment classes for 580 K-8 students in Bay Point resulting in improved academic performance of 200 students measured through evaluations completed by students, parents, and teachers.
31	**Project Name**	RYSE, Inc.
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $40,000
	Description	Provide career development, media arts education, paid work experience, academic support for 115 low-income youth.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	RYSE serves low-income West Contra Costa County youth between the ages of 13 and 21. Program will serve 115 Urban County youth.
	Location Description	RYSE Center - 205 41st Street, Richmond, CA 94805

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	1) Career development and soft skills support; 2) Media arts skill development; 3) Paid work experience opportunities; 4) Academic enrichment and interventions.
32	**Project Name**	James Morehouse Project / YMCA of the East Bay (fiscal sponsor)
	Target Area	Contra Costa County
	Goals Supported	CD-3 Youth
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $10,000
	Description	Provide comprehensive mental health and student support services to 55 students attending El Cerrito High School resulting in improved wellbeing and an increase in school connectedness measured by student pre- and post-evaluations.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	55 students attending El Cerrito High School.
	Location Description	540 Ashbury Ave. El Cerrito, CA 94530
	Planned Activities	<p align="LEFT">Provide comprehensive mental health and student support services to 55 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.
33	**Project Name**	Bay Area Legal Aid: Fair Housing Services Collaborative
	Target Area	Contra Costa County
	Goals Supported	CD-4 Fair Housing
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $40,000

	Description	Investigate alleged cases of housing discrimination and educate landlords/tenants. Serve 155 clients.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The project estimates to serve 155 clients. Particularly racial and ethnic minorities, and seniors and persons with disabilities.
	Location Description	1025 MacDonald Ave., Richmond, CA 94801
	Planned Activities	Investigate alleged cases of housing discrimination and educate landlords/tenants. The project estimates to serve 155 clients.
35	**Project Name**	Contra Costa Health Services
	Target Area	Contra Costa County
	Goals Supported	H-2 Prevention Services for Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: $54,000
	Description	Provide shelter and supportive services to 150 homeless men and women to help them regain housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	175 homeless men and women from the Urban County.
	Location Description	2047-A Arnold Industrial Drive, Concord
	Planned Activities	Provide shelter and supportive services to 150 homeless men and women to help them regain housing.
36	**Project Name**	Contra Costa Crisis Center
	Target Area	Contra Costa County
	Goals Supported	H-2 Prevention Services for Homeless

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Needs Addressed	Homelessness Prevention
	Funding	CDBG: $18,000
	Description	Provide information and referrals to 2,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	2,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and those living with disabilities.
	Location Description	Services are provided over the phone.
	Planned Activities	Provide information and referrals to 2,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS, and the disabled.
37	**Project Name**	Loaves & Fishes of Contra Costa
	Target Area	Contra Costa County
	Goals Supported	H-2 Prevention Services for Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: $15,000
	Description	Provide emergency food assistance to 500 people, resulting in improved nutrition.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	500 people; 98% of clients served are low- to very low-income individuals recently out of work, homeless, unemployed, underemployed or disabled.
	Location Description	1802 Alhambra Avenue, Martinez CA

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	Provide emergency food assistance in the form of daily hot lunch and pantry items to 500 people, resulting in improved nutrition.
38	**Project Name**	Shelter Inc. of Contra Costa County
	Target Area	Contra Costa County
	Goals Supported	H-2 Prevention Services for Homeless
	Needs Addressed	Homelessness Prevention
	Funding	CDBG: $15,075
	Description	Provide homelessness prevention and rapid rehousing services to 60 low-income (30% - 80% of AMI) Urban County households to prevent homelessness and to help them quickly regain housing following an episode of homelessness.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	60 low-income (30% - 80% of AMI) Urban County households will benefit.
	Location Description	1333 Willow Pass Rd. #206, Concord, CA 94520
	Planned Activities	Provide homelessness prevention and rapid rehousing services to 60 low-income (30% - 80% of AMI) Urban County households to prevent homelessness and to help them quickly regain housing following an episode of homelessness.
39	**Project Name**	Contra Costa Child Care Council
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $56,000

	Description	Provide recruitment, training, and ongoing support services to 105 low and moderate income persons so they can receive a child care license and open/operate a licensed family day care business (microenterprise).
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	105 low- and moderate-income persons who already own a licensed family day care business or would like to start such a business.
	Location Description	1035 Detroit Avenue, Suite 200, Concord, CA 94518
	Planned Activities	Provide recruitment, training, and ongoing support services to 105 low and moderate income persons so they can receive a child care license and open/operate a licensed family day care business (microenterprise).
40	**Project Name**	Open Opportunities: Future Build Pre-Apprenticeship Training Program
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $9,636
	Description	Job training and job placement in the construction trades to 8 Urban County residents.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	At least 8 Urban County residents will be provided job training and job placement within jobs of the construction trades.
	Location Description	2555 Harbor Street, Pittsburg, CA 94565
	Planned Activities	Job training and job placement to at least 8 Urban County low-income residents.

OMB Control No: 2506-0117 (exp. 07/31/2015)

41	**Project Name**	Opportunity Junction
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $85,000
	Description	Provide training and job placement assistance to 10 low-income persons that lead to economic self-sufficiency through careers in the field of information technology.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	10 low-income persons that are unemployed or under-employed.
	Location Description	3102 Delta Fair Blvd., Antioch, CA 94509
	Planned Activities	Provide training and job placement assistance to 10 low-income persons that leads to economic self-sufficiency through careers in the field of information technology.
42	**Project Name**	The Stride Center
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $40,000
	Description	Provide job training, career development, and job placement services to10 low-income persons that leads to economic self-sufficiency, of which two FTEs will be placed in jobs within the business that the agency is obligated to place in.
	Target Date	6/30/2017

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Estimate the number and type of families that will benefit from the proposed activities	10 low-income persons. While 100% of Stride students are low income, the majority being extremely low-income, many also face challenging and complicated barriers to employment. Up to 15% of Stride students are formerly incarcerated. 20% are transition age youth. 95% have no college degree. Nearly 50% face housing issues and over 40% have experienced disabilities. 43% are African American; 21% are White; 16% are Hispanic; 11% are Asian.
	Location Description	2300 El Portal Drive, San Pablo, CA 94806 2699 Monument Blvd., Concord, CA 94520 1212 Broadway, Suite 400, Oakland, CA 94612
	Planned Activities	Provide job training, career development, and job placement services to 10 low-income persons that leads to economic self-sufficiency, of which two FTEs will be placed in jobs within the business that the agency is obligated to place in.
43	**Project Name**	West Contra Costa Business Development Center, Inc.
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $65,000
	Description	Provide technical assistance and support to 60 existing businesses or persons wishing to open a business as a way to create or retain jobs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	60 existing businesses or persons wishing to open a business. BDC clients typically lack a formal education, face language barriers, insufficient or lack of credit, and difficulty in navigating the permitting and licensing process.
	Location Description	812 San Pablo Avenue, Suite 2, Pinole, CA 94564 1000-C Macdonald Avenue, Richmond, CA 94801

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Planned Activities	Provide technical assistance and support to 60 existing businesses or persons wishing to open a business as a way to create or retain jobs.
44	**Project Name**	Workforce Development Board
	Target Area	Contra Costa County
	Goals Supported	CD-5 Economic Development
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $50,000
	Description	Provide business management training and consulting services to 50 new or existing businesses as a way to create or retain jobs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	50 new or existing businesses owned by low- to moderate-income persons in the Urban County.

	Location Description	300 Ellinwood Dr. Suite 300, Pleasant Hill, California 94523 4071 Port Chicago Highway, Suite 250 Concord, California 94520 4545 Delta Fair Blvd Antioch, California 94509 330 25th Street Richmond, California 94804 1275 Hall Ave, Richmond, California 94804 2300 El Portal Drive, Suite B San Pablo, California 94806 13830 San Pablo Ave. Suite D San Pablo, California 94806 281 Pine Street Brentwood, California 94513 1015 Nevin Avenue, Suite 105 Richmond, California 94801 101 Waldie Plz Ste 4, Antioch, California 94509 150 City Park Way, Brentwood, California 94513 985 Railroad Ave, Pittsburg, California 94565 310 Central Ave., Pittsburg California 94565
	Planned Activities	Provide business management training and consulting services to 50 new or existing businesses as a way to create or retain jobs.
45	**Project Name**	Ambrose Recreation & Park District: Auditorium Improvements
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $47,385
	Description	Remove and replace the ceiling tiles in the auditorium and paint the interior of the auditorium.
	Target Date	6/30/2017

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Estimate the number and type of families that will benefit from the proposed activities	The Ambrose Community Center auditorium hosts approximately 4,600 people annually and supports community-wide special events, private parties, recreational activities, and senior programs.
	Location Description	3105 Willow Pass Road, Bay Point, CA 94565.
	Planned Activities	Remove and replace the ceiling tiles in the auditorium and paint the interior of the auditorium.
46	**Project Name**	City of San Pablo: Senior Center Automatic Restroom Doors
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $16,000
	Description	The project will improve access to men's and women's restroom doors for seniors and individuals with disabilities who participate in programs and services at the center.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Senior Center serves approximately 1,200 unduplicated participants of which 15% are disabled and/or mobility impaired. On average, 150 seniors and individuals with disabilities utilize the San Pablo Senior Center daily, six times a week.
	Location Description	1943 Church Lane, San Pablo, CA 94806
	Planned Activities	The project will improve access to men's and women's restroom doors for seniors and individuals with disabilities who participate in programs and services at the center.
47	**Project Name**	CHDC: North Richmond Senior Center Improvements
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development

	Funding	CDBG: $67,635
	Description	Create a more effective/efficient, safe and comfortable environment for clients and staff by replacing the roof, replacing the HVAC unit, and repairing/upgrading the men's and women's bathrooms.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The Center serves approximately 225 residents each year through a variety of services and programs.
	Location Description	515 Silver Avenue, Richmond, CA 94801
	Planned Activities	Create a more effective/efficient, safe and comfortable environment for clients and staff by replacing the roof, replacing the HVAC unit, and repairing/upgrading the men’s and women’s bathrooms.
48	**Project Name**	Martinez Early Childhood Center: Seismic Repairs
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $30,360
	Description	Seismic repair and retrofitting of Creekside preschool building.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Martinez Early Childhood Center serves approximately 150 children, ages 1 to 5 years old, and their families.
	Location Description	615 Arch Street, Martinez, CA 94553
	Planned Activities	Seismic repair and retrofitting of Creekside preschool building.

49	**Project Name**	Pogo Park: Park Improvements
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $220,210
	Description	The project will improve Harbour-8 Park by creating a new sports field, installing new lighting, and installing new picnic area amenities and general park improvements.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Pogo Park serves 11,800 at-risk children and youth, ages 0-18, living in the Iron Triangle and surrounding neighborhoods.
	Location Description	1 Harbour Way, Richmond, California 94804
	Planned Activities	The project will improve Harbour-8 Park by creating a new sports field, installing new lighting, and installing new picnic area amenities and general park improvements.
50	**Project Name**	Ujima Family Recovery Services: Drainage Improvements
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $67,300
	Description	Performance of preventative maintenance to remedy severe drainage problems, avert further erosion damage, and create for a safer children's play area. The facility's side yard and backyard will be re-surfaced and re-graded.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	The Rectory recovery program serves approximately 76 women and 24 children within a year.
	Location Description	1901 Church Lane, San Pablo, CA 94806
	Planned Activities	Performance of preventative maintenance to remedy severe drainage problems, avert further erosion damage, and create for a safer children's play area. The facility's side yard and backyard will be re-surfaced and re-graded.
51	**Project Name**	Bethel Island Municipal Improvement District: Emergency Response Trailer
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $13,600
	Description	Purchase an emergency response trailer / mini command center to be used in the case of an emergency, to ensure BIMID staff respond in a timely and effective manner.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	The entire island, approximately 2,137, will benefit from this project.
	Location Description	1200 Taylor Road, Bethel Island, CA 94511
	Planned Activities	Purchase an emergency response trailer / mini command center to be used in the case of an emergency, to ensure BIMID staff respond in a timely and effective manner.
52	**Project Name**	Martinez Early Childhood Center: Roof Replacement
	Target Area	Contra Costa County
	Goals Supported	CD-6 Infrastructure/Public Facilities

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: $28,350
	Description	Replacement of the roof on the main building.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Martinez Early Childhood Center serves approximately 150 children, ages 1 to 5 years old, and their families.
	Location Description	615 Arch Street, Martinez, CA 94553
	Planned Activities	Replacement of the roof on the main building.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The County's CDBG entitlement area is the entire area of the County except for the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. The County administers the HOME Program for the Contra Costa HOME Consortium, which includes the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. The Contra Costa HOME Consortium entitlement area is the entire County except for the City of Richmond. The County also administers the Emergency Solutions Grant (ESG) Program. The County's ESG entitlement area is the entire area of the County, except for the Cities of Antioch, Concord, Pittsburg, and Walnut Creek. Contra Costa County is also a sub-grantee to the City of Oakland (Alameda County) for the Housing Opportunities for Persons with HIV/AIDs (HOPWA) program. The County's HOPWA entitlement area is the entire County.

Low-income census tracts can be found throughout the County; however, many communities in west and east Contra Costa County, such as Richmond, San Pablo, North Richmond, Montalvin Manor, Tara Hills, Bay View, and Bay Point all have a concentration of minority populations (more than 78.3% of the population) that are also in low/mod-income census tracts.

Geographic Distribution

Target Area	Percentage of Funds
Contra Costa County	100

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Though projects may serve the entire Urban County, as is the case with many Public Service projects, it is the intent of the program to target services to areas with the highest need such as a revitalization strategy area or a census tract that meets “area benefit” criteria (an area, typically a census tract or a contiguous group of census tracts, where at least 41.55 percent of the population is low/mod-income). In all cases, Subrecipients must demonstrate that they will be able to serve a minimum of 51 percent very- low and low-income persons or households. However, it has been the County’s practice to fund projects that serve a minimum of 75 percent extremely low, very low- and low-income

OMB Control No: 2506-0117 (exp. 07/31/2015)

persons or households. Further, established policy gives priority to housing projects that provide units affordable to and occupied by households with extremely low-income. These policies and practices have ensured that projects/programs serve those areas with the highest need.

Housing activities to meet Consolidated Plan priorities include new construction, rehabilitation, and preservation of existing affordable housing. These housing projects have the potential to either assist in neighborhood revitalization or provide de-concentration of low-income and/or minority populations by locating in areas with little supply of affordable housing.

Discussion

Given the size of the entitlement areas of the CDBG, HOME, ESG, and HOPWA Programs for the County, Contra Costa County's CDBG, HOME, ESG, and HOPWA funds are awarded to projects and programs on a competitive allocation basis. The projects/programs, as in the case of many Public Service projects, typically serve more than just one specific area or neighborhood of the County; however it is the intent of the programs to target services to areas with highest need, such as a revitalization strategy areas or a census tract that has a high percentage of low/mod-income households.

The highest numbers of low income and minority households are in west Contra Costa County, followed by east Contra Costa County and central Contra Costa County (see Appendix C and Appendix G of the FY 2015-2020 Consolidated Plan). All projects funded with CDBG, HOME, ESG, and HOPWA funds are targeted to low income households throughout the County.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

The numbers served in the tables below represent the projects funded in the first year of the Consolidated Plan to meet affordable housing goals and strategies.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	10
Total	10

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	241
Rehab of Existing Units	80
Acquisition of Existing Units	0
Total	321

Table 7 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

The Housing Authority of the County of Contra Costa (HACCC) provides 1175 public housing units in 13 developments scattered throughout 9 communities in the County. HACCC also provides approximately 6,800 Housing Choice vouchers, 275 Shelter Plus Care certificates, nearly 150 VASH vouchers and 250 tax credit units. HACCC has project-based 396 of its vouchers to help fund construction of new, long-term affordable housing in the County as well as committed an additional 410 units to projects in development.

Actions planned during the next year to address the needs to public housing

HACCC has begun a long-term project to reposition and rehabilitate its public housing portfolio in the face of ever-decreasing federal, state and local funding. The planning portion of this process is expected to be completed this year and implementation has actually begun on portions of the plan. As part of this process HACCC has been approved for a RAD grant that will remove 90 long-term vacant units at Las Deltas in North Richmond. These units will be removed from the public housing portfolio and converted to project-based voucher assistance that will be used to help fund construction or rehabilitation of more affordable housing units.

HACCC anticipates utilizing up to $1.4 million of HUD funding for a variety of modernization improvements at all of its public housing developments. Specific improvements include:

- $191,000 - Phased Unit Interior Modernization of Hacienda in Martinez.
- $180,000 - Emergency infrastructure repairs as needed at all developments.
- $140,000 - Phased Unit Interior Modernization of Elder Winds in Antioch.
- $122,000 - Non routine maintenance repairs at all developments.
- $110,000 - Phased Unit Interior Modernization of Alhambra Terrace in Martinez.
- $96,000 - Smoke Detector Replacement in multiple developments.
- $85,000 - Landscape and site improvements at various developments.
- $80,000 - Phased Unit Exterior Modernization of Casa de Mañana in Oakley.
- $77,000 - Phased Unit Exterior Modernization of Kidd Manor in San Pablo.
- $70,000 - Accessibility improvements as needed at all developments.
- $60,000 - Phased Unit Interior Modernization of Bridgemont in Antioch.
- $30,000 - Lead-based paint abatement as needed at all developments.

Actions to encourage public housing residents to become more involved in management and

participate in homeownership

HACCC actively encourages all Public Housing residents to get involved in the community which they are living in. Quarterly town hall meetings are organized at each property in an effort, among other goals, to develop resident leaders and solicit participation in resident service programs. HACCC believes that it is important to provide residents with conduits to service providers in every community that can provide families with the opportunity to pursue employment, job training and other education that will lead them toward self-sufficiency. The ultimate goal is to transition households from welfare to work and achieve greater independence. HACCC has active resident services at four of the thirteen Public Housing Developments located in Contra Costa County. The resident services program provides office and meeting facilities for moving to work participants, child care or after school programs for children of working parents, equipment and materials as funding allows, and technical assistance from non-profit or governmental agencies as needed.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable. The Housing Authority of the County of Contra Costa is not designated as troubled.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

During FY 2016/17, the County will continue its efforts to maintain the availability of housing and services for the homeless in Contra Costa.

Emergency Solutions Grant funds may be used for five program components related to homelessness: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance and data collection. The County is allocating funds for FY 2016/17 to emergency shelter services, including youth and domestic violence providers, homelessness prevention to assist low income residents at risk of becoming homeless, homeless prevention, and rapid re-housing to assist homeless residents to quickly regain housing stability.

CDBG funds are also targeted to support public service activities that offer a variety of services to the homeless and those at-risk of becoming homeless, as well as to special needs populations. In FY 2016/17, funds will be allocated for operating expenses of an emergency shelter for single adults as well as to programs that provide a homeless hotline, housing counseling and legal services, homeless outreach and assessment services, and food distribution. Support services such as client advocacy, job skills training, independent living skills training, respite care, counseling and case management, and nutrition education will be provided to the frail elderly, disabled, and the visually impaired. ESG funds will be allocated for adult and youth homeless shelters, transitional housing for victims of domestic violence, homeless support services and homeless prevention and rapid rehousing activities, including case management and direct financial assistance. These services are available throughout the County.

During FY 2016/17, the County will continue to work with the County's Council on Homelessness and the County's Continuum of Care to implement key strategies identified in the five- year Continuum of Care Plan and the Ten Year Plan to End Homelessness. The County’s Ten Year Plan to End Homelessness includes priorities to address three types of homeless populations: the chronically homeless, those discharged into homelessness, and the transitionally (or episodic) homeless people.
This will include programs and projects to increase income and employment opportunities for homeless households, expand needed support services and programs to prevent homelessness, and increase the availability of housing affordable to extremely-low income households and homeless persons

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Many of the Contra Costa Consortium jurisdictions are providing CDBG funds for homeless outreach teams through Anka Behavioral Health’s "Hope Plus" program (see the Project Summary AP-38 of the Action Plan for more information). The teams are augmented by interns from nursing and social services programs at California State University, East Bay. The teams seek out individuals on the street and in

encampments and provide clients with access to food and shelter, and to integrated health, mental health and substance abuse services. Assessments are done in the field to provide clients with referrals to safety net services. Anka and Contra Costa Homeless Outreach staff work closely with law enforcement and other local entities, providing intervention services to advise the homeless of available options and to help them avoid incarceration. Contra Costa 211: CDBG funds are also to the Contra Costa Crisis Center for the 211 line (see the County's Project summary in AP-38 for more information). The line provides a single point of contact for homeless individuals seeking services throughout the County. Phone counselors complete an intake assessment to determine the needs of each caller then provide referrals to a variety of community programs including shelter, food pantries and mental health services. Contra Costa Crisis Center has been participating in the Coordinated Intake and Assessment subcommittee and will be a key partner in piloting and implementation. Project Homeless Connect: Project Homeless Connect is a one-day, one-stop event that provides a wide range of services, including outreach, healthcare, social services and housing resources, to people experiencing homelessness in Contra Costa County. Project Homeless Connect events are held annually and rotate to each of the three major regions of the County - specifically, to the cities of Richmond, Concord, and Antioch. Project Homeless Connect 11 (PHC11) is anticipated to take place in October 2016, in Concord. Over 800 homeless individuals have attended past events to access a variety of health and social services, including health care, dental exams/cleanings, haircuts, manicures and pedicures, state-issued identification cards, homeless court, and Project Clean Slate. Health Care for the Homeless: In addition to providing direct medical care, testing and immunization services, the County-funded Health Care for the Homeless Program uses its mobile healthcare van for outreach. The bilingual Healthcare for the Homeless Team assesses client's needs, provides social support, and links clients to appropriate services and programs, including mental health and substance abuse programs, Medi-Cal, the County's Basic Adult Care program, and the Covered California healthcare insurance exchange.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency Shelter Funding: Of the funds received by the County for FY 2016/17, $161,865 (ESG) and $54,000 (CDBG) was allocated to local emergency shelters to provide shelter and case management services to homeless adults, families and youth and to victims of domestic violence and their children. Upon entry to one of the shelters, each resident or family is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. The shelters are part of the County's Continuum of Care and enables individuals and families the opportunity to work on stabilizing their lives and moving toward a permanent housing solution. The cities of Antioch, Concord, Pittsburg, and Walnut Creek are also providing CDBG funds to local emergency shelters.

Transitional Housing Development: In October, 2011, under the working name "Synergy House" and using both CDBG and State funds, the County began to rehabilitate an existing vacant residential building in Martinez and convert it to a sober living transitional housing program for homeless single men completing substance abuse treatment programs. The new facility is directly adjacent to a recently

constructed treatment facility, Discovery House. The facility opened in August, 2013 and was newly designated as “Uilkema House”. The Uilkema House program added 12 new beds to the homeless continuum of care and allows Contra Costa homeless, single men completing treatment programs such as Discovery House to transition back into the community with the skills and resources necessary to maintain their sobriety.

Multi-Service Centers: Anka Behavioral Health provides services at three multi-service centers (MSC), each located in a specific region of the County (West, Central and East). The MSC’s are drop in centers designed to offer basic survival needs as well as case management, life skills, referral and linkage, employment assistance, assistance accessing healthcare and mainstream resources, alcohol and other drug counseling and treatment, and crisis intervention. The centers serve as a place of respite from the larger community and provide a sense of belonging and connection to those within the homeless community. The MSC also serves families who are experiencing homelessness, educating them about their rights to services that enable their children to continue their education and connecting them to a variety of services focused on serving families. The Trinity Center also operates a homeless multi-service center in the City of Walnut Creek. The Trinity Center serves homeless from areas throughout the County, but primarily those who are from central Contra Costa County (Walnut Creek, Concord, Pleasant Hill, Lafayette, Orinda,). In FY 2015/16 the City of Walnut Creek provided CDBG funds to assist in the improvements to Trinity Center's two bathrooms to make them fully functional and also ADA accessible.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Transitional Housing Development: The Uilkema House facility opened in August, 2013 and added 12 new beds to the homeless continuum of care and allows Contra Costa homeless, single men completing treatment programs such as Discovery House to transition back into the community with the skills and resources necessary to maintain their sobriety.

Veterans: In cooperation with the local Veterans Administration office, Contra Costa's CoC continues to work to increase its capacity to house and serve homeless veterans, including the distribution of 160 HUD-VASH vouchers and rental assistance for 113 permanent housing units provided to homeless veterans and their families under the Supportive Services for Veteran Families (SSVF) program.

Shortening Period of Time Homeless: The County will continue to pursue increasing the capacity of its Rapid Rehousing program, despite the end of the HPRP program. For FY 2016/17, $112,753 ($87,678 in ESG and $25,075 in CDBG funds) is allocated to provide rapid rehousing services to individuals and families experiencing homelessness. Rapid rehousing provides housing relocation/stabilization services

and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. In order to reach those most in need, outreach includes health-care and mental health facilities, foster care and other youth programs, veteran's services and social services agencies, and churches and other religious organizations.

Reducing Recidivism: The Contra Costa County's Health Services Department has integrated the County's Mental Health, Alcohol and Other Drug Services and Homeless Programs into a single Behavioral Health Division to continue addressing the mental health and substance abuse issues that are common barriers to long-term housing success for homeless individuals and families.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Foster Care: When foster youth age out of the foster care system, the County links them to the Independent Living Skills Program (ILSP). ILSP includes workshops that prepare youth for emancipation (money management, education, computer skills, home management, and social skills), employment assistance, non-McKinney-Vento housing and retention services, and an individualized transition plan out of foster care. In addition, foster youth can elect to remain in foster care or return to care after emancipation (but before turning 21) to receive a two-year housing subsidy, which can be used in a market rate unit, student housing, or congregate living. This is a State program that all foster youth and former foster youth are able to access.

Health Care: Hospital discharge protocol, adopted by the CoC and by all hospitals in the County, states: 1) Hospitals will not discharge people who are not ambulatory or not capable of caring for themselves; 2) prior to discharge, the hospital will seek a pre-discharge assessment from a Healthcare for the Homeless (HCH) nurse; 3) the HCH nurse will assess the viability of a respite placement and make a recommendation accordingly; 4) prior to discharge, the hospital will ensure that a patient has an appointment for follow-up medical care; 5) the hospital will discharge the patient with enough medications and/or supplies for at least 7 days; and 6) the hospital will ensure that the patient leaves with all of their belongings and is appropriately clothed.

Mental Health: Clients treated by the County Behavioral Health Division are regularly reviewed for readiness and prepared for discharge into environments that provide stepped-down levels of care. The Department holds a weekly Bed Committee where all institutionalized consumer's discharge plans are prepared. Discharge planning responsibilities fall to the Clinic managers for those consumers currently receiving services and to the Mental Health Transition Team (consisting of managers, a psychiatrist, RNs, clinicians and peer providers) for those patients not otherwise connected to the County system.

State hospitals discharge to Institutes for Mental Disease (IMD)/Skilled Nursing Facilities (SNF) and not to HUD CoC funded programs. Dischargees from IMDs/SNFs are placed in Crisis Residential/Transitional Residential Services (CR/TRS), and those discharged from Acute Inpatient Facilities (AIFs) are released to appropriate settings, such as the Respite Center at the County's Adult Emergency Shelter. Those exiting CR/TRS are discharged to independent, shared or supported (e.g. Board & Care) housing. State Mental Health Services Act (MHSA) funds also pay for 79 housing units for homeless discharges with severe mental illness.

AB 109: In 2012, CCICH (now called the Council on Homelessness) helped develop and implement two discharge plans for former inmates - the County Reentry Strategic Plan and the Public Safety "Realignment Plan." The Reentry Strategic Plan focuses on: 1) housing-focused discharge planning prior to release; 2) formalized pre-release planning that identifies service needs & connects prisoners with community-based service providers; and 3) enrollment in public benefits at least 90 days prior to release. The Realignment Plan, under which low-level offenders in State prisons are transferred to County custody, provides: 1) pre-release "reach-in" assessments, case management and referrals to housing resources, and 2) individualized treatment plans for mental health/substance abuse issues, linked with housing services. CCICH also coordinates with the Parole and Community Team (PACT), comprised of service providers, police & the California Department of Corrections Regional Parole Board, to link newly released ex-offenders with resources like housing, education, employment, job training, substance abuse treatment & childcare.

Discussion

A major factor contributing to problems of the homeless and special needs populations in the County is the lack of housing affordable to extremely-low and very-low income households as well as an inadequate supply of accessible housing. The County's strategies to maintain and increase the supply of affordable housing are equally relevant as strategies to alleviate problems of these populations. As further recognition of the housing needs of homeless and at-risk populations, in FY 1998/99, the Contra Costa Board of Supervisors adopted a policy to encourage the inclusion of units affordable to extremely-low income households in projects funded with CDBG and HOME funds. In addition, a minimum of five percent of all new housing built with County funds must be accessible to mobility-impaired households and an additional two-percent must be accessible to hearing/vision impaired. Wherever feasible, the County also requires the inclusion of accessible units in housing rehabilitation projects.

Strategies to improve housing affordability through direct payment assistance are also effective in preventing and alleviating homelessness among lower-income and special needs households. Therefore, the County will continue to pursue additional Section 8 vouchers, FEMA funds, Shelter Plus Care and other resources to assist the currently homeless and at-risk population in obtaining and maintaining permanent housing.

In addition to strategies to increase the affordable housing supply using CDBG, HOME, and HOPWA resources, the County Health Services Department will apply for HEARTH Act funds to maintain and

expand programs and projects to serve the homeless, including families with children, youth leaving foster care, victims of domestic violence, and individuals with problems of substance abuse and mental illness. Potential projects include rental assistance for homeless individuals and families, continued operating support for permanent and transitional housing projects and multi-service centers, the potential development of additional permanent housing with support services for families, and a variety of support services (e.g., outreach, case management, education/job training, health services, counseling/parent education, substance abuse treatment and money management).

AP-75 Barriers to affordable housing - 91.420, 91.220(j)

Introduction

There are many common barriers to affordable housing throughout the County, including a lack of adequate funds to preserve existing affordable housing and expand the supply of affordable housing. In addition, each community in the County has its own planning and zoning codes which directly and indirectly affect the cost of developing housing. Following is a representative example of actions taken by local jurisdictions to mitigate the effects of public policy that may serve as barriers to affordable housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County will continue its efforts to remove or ameliorate public policies which negatively impact affordable housing development in the County including the following:

- Consistent with the General Plan, the County will initiate zoning changes for residential and designated agricultural sites from current zoning designations to Planned Unit Development.
- Through the Density Bonus Ordinance, the County is required to grant one density bonus and incentives or concessions when an applicant for a housing development seeks and agrees to construct a housing development, excluding any units permitted by the density bonus that will contain at least one of the following: ten percent of the for lower income households; five percent of the total units for very low income households; a senior citizen housing development, or a mobile home park that limits residency based on age requirements for housing older persons; or ten percent of the total dwelling units in a common interest development for persons and families of moderate income, provided that all units in the development are offered to the public for purchase.
- The Inclusionary Housing Ordinance requires all developers of five or more units to provide 15 percent of the units at affordable costs to moderate, low or very-low income households depending on the type of project. Developers may pay a fee in lieu of providing the affordable units.
- The County will review and develop new regulations to permit the development of agriculturally related structures on agriculturally zoned land without a use permit in order to encourage the provision of onsite farmworker housing.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section discusses the County's Department of Conservation and Development's efforts in addressing underserved needs, developing the institutional structure for delivering housing and community development activities, and expanding and preserving affordable housing opportunities within the Urban County and HOME Consortium areas.

Actions planned to address obstacles to meeting underserved needs

Obstacles to meeting underserved needs are the following:

- Accessibility of services
- Awareness of services
- Coordination of services
- Resources appropriate to the level of need

Accessibility of Services: Lack of accessibility to services can be the result of lack of transportation for those in need, services that are not delivered in a culturally appropriate manner or in the appropriate language, burdensome prerequisites to accessing services (“red tape”), and services that are not provided in proximity to those in need. Lack of transportation is a particular challenge for those who do not drive, do not have a car, or are elderly and for persons with disabilities. Most if not all of the public service projects listed in AP-38 provide are located within the neighborhoods or communities of the target population to provide easy accessibility to their services. Some of the public service projects serving the elderly or persons with disabilities provide transportation to their services or provide "in-home" services.

Awareness of Services: The lack of awareness of the availability of services by those in need and a lack of knowledge about how to access services are significant obstacles to the provision of services. All agencies receiving CDBG, HOME, ESG, or HOPWA funds from the County will must provide significant outreach to those in need. County DCD staff will continue to monitor CDBG/HOME/ESG/HOPWA funded agencies to verify if an agency's outreach is adequate and that outreach materials are available in various languages.

Coordination of Services: Those in need must often access services from several points; similar services may also be provided by more than one agency. Those being served by one agency may have needs that are not being addressed by the particular agency currently serving that person or family. County DCD staff advocates that CDBG/HOME/ESG/HOPWA funded agencies to collaborate and coordinate with other agencies in the community or serving their target population. DCD staff will continue to encourage agencies to collaborate and coordinate to avoid duplication and to provide more efficient services to their clients or target populations.

Resources: Resources are generally less than required to meet the level of need.
The CDBG/HOME/ESG/HOPWA funds that are available are prioritized to the high Priority Needs and Goals established in the 2015-2020 Consolidated Plan. Funding is also prioritized to those undertakings that represent the most efficient use of funds, are delivered by the most qualified persons, and serve the broadest geography.

Actions planned to foster and maintain affordable housing

The County uses 45 percent of its CDBG funding to support affordable housing preservation activities. For over 40 years, the Neighborhood Preservation Program has been providing low interest loans and grants to low-income homeowners for rehabilitation, and accessibility and energy efficiency improvements. This program improves living conditions for the recipients, and helps maintain viable neighborhoods. In addition to CDBG funds, HOME funds are available and utilized in coordination with the County's CDBG funds to support the development of affordable housing.

CDBG funds are also used to support acquisition and rehabilitation of existing affordable apartments as well as the conversion of market rate housing to affordable housing.

HOME funds are used for new construction, acquisition and rehabilitation, and preservation of existing affordable housing. These funds leverage State, local, and private funds.

Actions planned to reduce lead-based paint hazards

The County will continue to protect young children from lead-based paint hazards in housing funded with CDBG, HOME, ESG, and HOPWA resources through the implementation of 24 CFR Part 35. The purpose of this regulation is to reduce or eliminate lead-based paint hazards in federally owned housing and housing receiving federal funds. All developers enter into legal agreements that include requirements for compliance with the lead-based paint regulation. The Neighborhood Preservation Program has developed a program specific lead hazard reduction implementation plan. All other projects will develop plans appropriate to the project type and level of funding received.

Actions planned to reduce the number of poverty-level families

The County and cities within it employ a variety of strategies to help alleviate poverty, including efforts to stimulate economic growth and job opportunities, and to provide County residents with the skills and abilities required to take advantage of those opportunities. This also includes implementation of Section 3 strategies to ensure employment and contracting opportunities for low and very low income persons or businesses residing within the community where a HUD-funded project is located. The County, and a majority of cities actively work to attract and retain businesses. Many are involved in revitalization efforts for their downtown areas utilizing a variety of strategies such as infrastructure and façade improvement programs, the State Main Street Program, and the preparation of revitalization plans to guide future development. The County, through its various departments, provides services and supports

OMB Control No: 2506-0117 (exp. 07/31/2015)

programs that promote personal responsibility, independence and self-sufficiency.

One of the responsibilities of the County's Department of Conservation & Development (DCD) is the management of the CDBG, HOME, ESG and HOPWA programs. Many CDBG and HOME funded programs are geared toward helping lower-income persons find and maintain stable housing, receive training for jobs that provide a livable wage, and access support services that are needed to attain self-sufficiency. By Board guidelines, 10 percent of the annual grant amount is set aside for economic development activities. Programs funded under the Economic Development category are intended to assist businesses with expanding economic opportunities for lower-income persons and to increase the viability of neighborhood commercial areas. As listed in the list of projects of this Action Plan, job training and placement projects have been approved for funding. In addition to economic development activities, the County works with other jurisdictions and local non-profits to provide emergency and transitional housing, and support services necessary to assist the homeless in achieving economic independence.

The County's Employment and Human Services Department (EHSD) is responsible for providing services to adults, children, families, and the elderly. Bureaus within EHSD that directly relate to the reduction of poverty include the Workforce Services, Children and Family Services, and the Workforce Development bureaus. Other programs administered by EHSD, that indirectly support economic self-sufficiency and are intended to provide assistance to families and persons to lead productive lives include, but are not limited to: 1) the Family Preservation Program, which emphasizes keeping families together in a safe, nurturing environment and providing them with skills that will last when they leave the program; and 2) Service Integration Teams that provide services to increase the economic self-sufficiency of families, improve family functioning, and expand community capacity to support children and families.

The Workforce Development Board (WDB) of Contra Costa is a public policy body appointed by the County Board of Supervisors to oversee the strategic planning and policy development of the County's workforce development system. The Board is composed of business, labor, economic development, public agencies, education, and community-based organizations. The Board has also designated the WDB as the oversight body for the County's CalWORKS policy to ensure full integration of the area's workforce development system. The WDB has responsibility to oversee the provision of workforce services through its four One-Stop Business and Career Centers, and Affiliate Sites throughout the County.

Actions planned to develop institutional structure

During FY 2016/17, the County will continue to work with the cities and other public and private agencies and organizations to implement strategies designed to accomplish the affordable housing and community development objectives identified in the FY 2015-2020 Consolidated Plan. Specific actions to be undertaken by the County include the provision of resources and technical assistance to public agencies and the non-profit and for-profit community in developing, financing and implementing programs and projects consistent with the County's annual and five-year plans. In addition, the County

will work with the cities and other agencies to establish an informal cooperative network to share resources and facilitate development in the Urban County and Consortium area.

Actions planned to enhance coordination between public and private housing and social service agencies

The County's efforts to coordinate activities and strategies for affordable housing development and the provision of emergency and transitional housing and supportive services include cooperative planning efforts as well as participation in a number of countywide housing and service provider organizations. Planning efforts to be undertaken during the current program year include the following:

Contra Costa Consortium members continue to work on strategies and actions designed to overcome identified impediments and eliminate problems of housing discrimination in Contra Costa.

The Continuum of Care and the Council on Homelessness (formerly CCICH) works with Contra Costa jurisdictions, public and private agencies, the interfaith community, homeless advocacy groups and other community organizations to implement the Continuum of Care Plan, which includes strategies and programs designed to alleviate homelessness, and the Ten Year Plan to End Homelessness.

In addition to the above, the County participates in a number of countywide housing and service provider organizations, which are intended to share resources and coordinate strategies and programs for affordable housing and community development activities. These organizations include the Association of Homeless and Housing Service Providers, the Tri-Valley Affordable Housing Subcommittee, the Contra Costa HIV/AIDS Consortium, the Children and Families Policy Forum, Non-Profit Housing Association, and the Workforce Development Board.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)

Introduction

Program Income: The County estimates $700,000 in program income for FY 2016/17. There is $86,000 in program income from FY 2015/16 that is yet to be reprogrammed.

Other: The County does not have any float-funded activities, Section 108 loan guarantees, or surplus urban renewal settlement funds. The County does not have any Urgent Need activities.

Benefit to low- and moderate-income persons: All of the County's FY 2016/17 CDBG funds that do not go towards Program Administration are allocated to activities that will benefit persons of low- and moderate income. The County anticipates utilizing 20 percent towards of all CDBG Program funds towards CDBG Program Administration.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	156,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**156,000**

Other CDBG Requirements

1. The amount of urgent need activities	0

OMB Control No: 2506-0117 (exp. 07/31/2015)

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

   The Contra Costa HOME Consortium does not provide HOME funds in any form not identified in Section 92.205. HOME funds are typically provided as low interest deferred residual receipt loans (multi-family housing), deferred shared appreciation loans (single-family housing), and small grants (specific project related program delivery).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   The HOME Consortium uses recapture provisions to ensure that all or a portion of the HOME funds are repaid to the Consortium when the home is sold, transferred, or otherwise not occupied by an eligible owner.

   Recapture Provisions The amount repaid to the HOME program is the original principal of the HOME loan plus a share of the appreciation. The appreciation is the difference between the original purchase price of the home and the current sales price. The current sales price will either be the fair market value, or if the home is subject to a resale restriction, the restricted sales price. The appreciation amount does not include any permanent fixed improvements, but may be adjusted downward by the value of deferred maintenance, not including expected wear and tear. The HOME program share of the appreciation is equal to the share of the HOME loan of the original purchase price. For example, if the purchase price was $400,000, the HOME loan was $20,000 (five percent of the purchase price), and the future sales price is $500,000 then the amount repaid (not considering the adjustments for improvements or deferred maintenance) will be $20,000 plus five percent of the $100,000 appreciation ($5,000) for a total repayment of $25,000.

   If the home has decreased in value because of market conditions, the Consortium will share in the depreciation of the home. The amount of depreciation of the HOME loan is the percentage of the HOME loan to the original purchase price of the home. Using the same assumptions as in the preceding paragraph, if the future sales price of the home is $350,000, the amount due would be

OMB Control No: 2506-0117 (exp. 07/31/2015)

$20,000 minus five percent of the depreciation ($2,500) for a total repayment of $17,500.

If the depreciation of the home is so significant that the outstanding debt on the home exceeds the value of the home, the Consortium will negotiate with the other lenders to accept a lower repayment. This will enable for all debt to be paid through the proceeds of the home sale.

The Consortium does not allow subsequent buyers to assume an existing loan, but may make the repaid funds available to a subsequent buyer as a new loan.

Resale Restrictions: The HOME Consortium does not use resale restrictions. However, there may be HOME loans provided to buyers who also have resale restrictions. The resale restrictions may be required by a developer such as Habitat for Humanity, or may be required by another program such as Inclusionary Housing or Density Bonus. In those cases, the HOME loan will meet the recapture provisions described above. The HOME loan will be repaid, and may be available to the next purchaser of the home. The appreciation amount will be based on the maximum resale value as determined by the resale restriction if that value is below the fair market value. For example, if the original purchase price was $400,000, the market value is $500,000 and the resale restricted price is $450,000, the HOME appreciation share will be calculated on $450,000.

The resale restrictions will provide for a fair return on investment by calculating the future price based on the change of area median income. This factor is used to ensure the future price will still be affordable to the original target purchaser (typically low income). This price will be adjusted based on the value of capital improvements and deferred maintenance.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HOME funds used for homebuyer activities are provided to purchasers of newly constructed or rehabilitated homes. The Consortium uses recapture provisions to ensure that all or a portion of the HOME funds are repaid to the Consortium when the home is sold, transferred, or otherwise not occupied by an eligible owner.

Recapture Provisions:

The amount repaid to the HOME program is the original principal of the HOME loan plus a share of the appreciation. The appreciation is the difference between the original purchase price of the home and the current sales price. The current sales price will either be the fair market value, or if the home is subject to a resale restriction, the restricted sales price. The appreciation amount does not include any permanent fixed improvements, but may be adjusted downward by the value of deferred maintenance, not including expected wear and tear. The HOME program share of the

appreciation is equal to the share of the HOME loan of the original purchase price. For example, if the purchase price was $400,000, the HOME loan was $20,000 (five percent of the purchase price), and the future sales price is $500,000 then the amount repaid (not considering the adjustments for improvements or deferred maintenance) will be $20,000 plus five percent of the $100,000 appreciation ($5,000) for a total repayment of $25,000.

If the home has decreased in value because of market conditions, the Consortium will share in the depreciation of the home. The amount of depreciation of the HOME loan is the percentage of the HOME loan to the original purchase price of the home. Using the same assumptions as in the preceding paragraph, if the future sales price of the home is $350,000, the amount due would be $20,000 minus five percent of the depreciation ($2,500) for a total repayment of $17,500.

If the depreciation of the home is so significant that the outstanding debt on the home exceeds the value of the home, the Consortium will negotiate with the other lenders to accept a lower repayment. This will enable for all debt to be paid through the proceeds of the home sale.

The Consortium does not allow subsequent buyers to assume an existing loan, but may make the repaid funds available to a subsequent buyer as a new loan.

Resale Restrictions:

The HOME Consortium does not use resale restrictions. However, there may be HOME loans provided to buyers who also have resale restrictions. The resale restrictions may be required by a developer such as Habitat for Humanity, or may be required by another program such as Inclusionary Housing or Density Bonus. In those cases, the HOME loan will meet the recapture provisions described above. The HOME loan will be repaid, and may be available to the next purchaser of the home. The appreciation amount will be based on the maximum resale value as determined by the resale restriction if that value is below the fair market value. For example, if the original purchase price was $400,000, the market value is $500,000 and the resale restricted price is $450,000, the HOME appreciation share will be calculated on $450,000.

The resale restrictions will provide for a fair return on investment by calculating the future price based on the change of area median income. This factor is used to ensure the future price will still be affordable to the original target purchaser (typically low income). This price will be adjusted based on the value of capital improvements and deferred maintenance.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   The HOME Consortium is not currently using HOME funds to refinance existing debt.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

   Written standards for providing ESG assistance have been identified in accordance with 24 CFR 576.400(e)(1) and (e)(3). The following standards will be used to help homeless persons and families and those at risk of homelessness, especially unaccompanied youth and veterans, obtain or maintain permanent housing:

   A. Eligibility Requirements

   Participation in Homeless Prevention/Rapid Rehousing requires that program participants meet the following:

   1. Meet the HUD definition of homelessness or at risk of homelessness as amended by the HEARTH Act;
   2. No appropriate alternative housing option;
   3. Does not have an annual income that exceeds 30% of the median family income;
   4. Lacks sufficient resources and support networks necessary to secure or maintain housing without ESG assistance;
   5. Agree to meet with a case manager for stabilization/relocation services.
   6. Provide verification of homelessness or imminent loss of housing.

   B. Provider Coordination

   Recipients of ESG funds will coordinate with other service providers throughout the County by the following means:

   1. Through participation in the Contra Costa Interjurisdictional Council on Homelessness (CCICH0, which is charged with providing a forum for communication and coordination among providers; and
   2. By maintaining direct relationships and referral agreements with other service providers.

C. Determination of Services

Rapid Rehousing: Eligible clients must meet HUD definition of homelessness; priority will be given to unaccompanied youth and veterans and to those individuals/families that can provide documentation of reasonable ability to maintain housing when the ESG subsidy ends.

Homeless Prevention: Eligible clients must meet HUD definition of at risk of homelessness; priority will be given to unaccompanied youth and veterans and to those individuals/families that can provide documentation of reasonable ability to maintain housing when the ESG subsidy ends.

D. Determination of Financial Assistance

Eligible clients will complete both a current and a projected budget with a case manager. The case manager will help to identify the amount of the deficit in obtaining and maintaining housing and help develop a basic outline of what steps are necessary to reach a sustainable income or expense reduction that will allow the household to achieve stability in housing. The plan will be reviewed to determine whether it is within the framework of available assistance. The client will receive the minimum assistance required to obtain/maintain housing.

E. Length of Assistance

Due to the limited funds available for Homeless Prevention and Rapid Rehousing services, clients will receive short-term rental assistance of three months or less. Clients will meet with a case manager monthly who will review income documentation. Any increase in income will result in a matching decrease in the amount of rental assistance provided.

F. Stabilization/Relocation Services

All clients will receive case management and stabilization/relocation services. These services may include counseling; developing, securing and coordinating services; monitoring and evaluating program participant progress; assuring that program participant's rights are protected; or developing an individualized housing and service plan, including a path to permanent housing stability.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

County staff coordinates with the Continuum of Care (CoC) in developing standards and procedures for activities assisted by ESG funds through Council on Homelessness, the CoC executive committee. Outcomes are currently standardized with the use of the Homeless Management and Information System (HMIS) by all homeless services providers. All homeless service providers in the County use HMIS to collect and analyze information gathered from homeless persons accessing services. HMIS

uses a standardized intake form to collect information including demographics, income and outcomes. The system adheres to HUD HMIS data standards. The County's victim service provider is transitioning to a software system called Efforts-to-Outcomes (ETO). This new database will allow the provider to record and track a much broader range of indicators and provide reports that indicate client success in a more detailed manner.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

   The County allocates ESG funds through a competitive application process. The RFP is posted on the Conservation and Development Department's website and notice is mailed or emailed to the "Interested Persons" contact list. This list includes local social service agencies, homeless service providers and other interested individuals, as well as other County departments. Applications are reviewed by staff for completeness and for compliance with program requirements. Technical assistance is provided to applicants as needed by County staff. Funds are allocated based on the requirements of ESG regulations and the need for services within the County. ESG funding recommendations are presented to the CoC through the Contra Costa Council on Homelessness and then approved by the County's Board of Supervisors. ESG applicants are invited and encouraged to attend these meetings. Three out of the five ESG funded activities for FY 2016/17are carried out by nonprofit organizations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

   The County meets the requirement for homeless participation in the provision of services by consulting and coordinating services with the CoC and Council on Homelessness. The CoC and the Council on Homelessness provide a forum for communication and coordination among agencies and as a group provides advice and input on the operations of homeless services. Consumer input is incorporated into the development of local services through the ongoing participation of consumers in local meetings where they are given the opportunity to provide specific feedback on their needs and experiences with the existing system. In addition, each funded project is required to outline how homeless persons are involved in the operation of shelters and provision of services.

5. Describe performance standards for evaluating ESG.

   A performance measurement outcome statement is included in all ESG contracts between the County and subrecipients and the projects are monitored and evaluated on meeting the requirements detailed in the statement. Subrecipients are also required to submit periodic progress reports detailing project progress toward objectives, problems and/or resolution to meeting goals, quantitative participation data by ethnicity, income, and household status. The projects are also subject to financial audit review by County staff. Additional requirements for performance goals and

the evaluation of outcomes are determined in conjunction with the CoC and the Council on Homelessness.