

**Discovery Bay  
P-6  
Citizen Advisory  
Committee**



**Richard Kane, Chair**

**Office of Supervisor Diane Burgis  
Contact: Lea Castleberry  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513  
925-252-4500**

Richard Kane, Chair  
Joseph Selby, Vice Chair  
Bob Mankin, Committee Member  
VACANT SEAT  
VACANT SEAT

*The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.*

**AGENDA**

**Wednesday, October 14, 2020  
6:00p.m.**

*To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Discovery Bay P-6 Citizens Advisory Committee Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.*

**Board meetings can be accessed via Zoom:**

<https://ccccounty-us.zoom.us/j/2830849836>

**or**

**Dial In: (888) 278-0254  
Conference code: 142291**

**To access the full agenda packet, please visit:**

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/2964?html=true>

The Discovery Bay P-6 Citizen Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Lea Castleberry at least 72 hours before the meeting at (925) 252-4500.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

**1. Call to Order/Roll Call/Pledge of Allegiance**

**2. Approval of Agenda**

**3. Public Comment (3 minutes per speaker)** *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the Committee. Persons wishing to speak are requested to fill out a speaker card.*

**4. Consent Items**

*All matters listed under Consent Items are considered by the Committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Committee or a member of the public prior to the time the Committee votes on the motion to adopt.*

a. DRAFT Record of Actions – January 8, 2020

**5. Office of the Sheriff - Monthly Calls for Service Report**

**6. Items for Action and/or Discussion**

- a. Update on Discovery Bay License Plate Readers
- b. Discuss potential future projects in the Discovery Bay community
- c. Consider changing the Discovery Bay P-6 CAC meetings from quarterly to twice a year (January and June).

**7. Correspondence (R= Received S=Sent)**

**8. Future Agenda Items**

**9. Adjourn**

**Discovery Bay  
P-6  
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**Joseph Selby, Chair**

**Office of Supervisor Diane Burgis  
Contact: Lea Castleberry  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513**

**Respectfully submitted by:  
Deputy Chief of Staff, Lea Castleberry**

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**Draft Record of Actions**

**6:00 p.m.**

**January 8, 2020**

**MEMBERS PRESENT:** Chair Selby, Committee Member Kane and Committee Member Mankin

**MEMBERS ABSENT:** None.

**PRESENTATION OF COLORS:** Led by Chair Selby

**APPROVAL OF AGENDA:** Motion to approve agenda as presented made by Committee Member Mankin. Second made by Committee Member Kane. Motion Carried 3-0. AYES: Kane, Mankin and Selby

**PUBLIC COMMENTS:** None.

**CONSENT ITEMS:**

**a. Approval of Record of Actions for October 17, 2020:** Motion to accept the Record of Actions as presented made by Committee Member Kane. Second made by Committee Member Mankin. Motion carried 3-0. Kane, Mankin and Selby.

**OFFICE OF THE SHERIFF – MONTHLY CALLS FOR SERVICE REPORT:** Tony Fontenot, Crime Specialist provided the monthly activity report for the months of September – November 2019. Mr. Fontenot also reported the Coffee with a Cop event in November 2019; Sheriff's Office visiting local schools at lunch to visit/play with the kids; Sheriff's Office participated in donations for local families in need for the holidays; introduction of the new Delta Station Commander, Lt. Mark Johnson.

**ITEMS FOR DISCUSSION AND/OR ACTION:**

- a. Update on Discovery Bay License Plate Readers:** Lt. Johnson reported that 13 of the 20 LPR cameras are currently active. The remaining LPR's should be active by March.
- b. Review and Approve the 2020 Workplan:** Motion to accept the report as presented by made Committee Member Kane. Second made by Committee Member Mankin. Motion carried: 3-0. AYES: Kane, Mankin and Selby.
- c. Rotation of Chair and Vice Chair for 2020:** Committee Member Mankin made the motion to nominate Richard Kane as Chair and Joseph Selby as Vice Chair. Second by Chair Selby. Motion carried: 3-0. AYES: Kane, Mankin, and Selby.

**CORRESPONDENCE/ANNOUNCEMENTS:**

**a.** None

**FUTURE AGENDA ITEMS**

**a.** Discuss future community projects

**ADJOURNMENT**

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair Belcher adjourned the meeting at 6:27pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting on April 8, 2020 at 6:00p.m. to be held at the Discovery Bay Community Center, 1800 Willow Lake Road, Discovery Bay, CA 94505.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2.205(d) of the Contra Costa County Ordinance Code.