

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours or by contacting Ana.araujo@ehsd.cccounty.us To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

Agenda

Group/Meeting Name: CSB Policy Council Executive Meeting	
Date: January 4, 2023	Time: 6:00 – 6:45 PM
Zoom Meeting ID: 832 0122 7641 Password: 962298	
Meeting Leader: Jasmine Cisneros-Policy Council Chair	
Purpose: To Review PC Items for next meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Opportunities for Public Comment: *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to aaaraujo@ehsd.cccounty.us before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment.*

Desired Outcomes: By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

Opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the community's needs.

Understanding staff reports so that the group is informed of bureau highlights and other important events.

Approval of October 10, 2022 and November 2, 2022, Executive Meeting minutes so that we have an accurate record of the meeting.

A decision regarding Parent Recognition of Staff nomination recipients.

Review of November 16, 2022, Policy Council minutes so they are ready for approval by the full Policy Council.

Agreement on the agenda January 18, 2023, Policy Council meeting.

Evaluation of the meeting so we may review our strengths and make any necessary improvements.

What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Juan De Dios Batiz	2
Review Meeting Ground Rules	Present	Tuliisa Miller	3
Public Comments	Present	Public	3
Report: Staff Reports-Program	Present Clarify Check for understanding	Michelle Mankewich	10

What (Content)	How (Process)	Who	Time (Minutes)
Action: Review and Approve October 10, 2022, Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5
Action: Review and Approve November 2, 2022, Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Karen Medrano	5
Review and Make a Decision on Parent Recognition of Staff	Present Clarify Check for understanding Check for Agreement	Exec Team	5
Review November 16, 2022, Policy Council Minutes	Present Clarify Check for understanding	Karen Medrano	5
Set Agenda for January 18, 2023, Policy Council Meeting	Present Clarify Check for Understanding	All	5
Meeting Evaluation	Plus/Delta	Volunteer	2