

Discovery Bay P-6 Citizen Advisory Committee



Joseph Selby, Chair

Office of Supervisor Diane Burgis
Contact: Lea Castleberry
3361 Walnut Blvd., Suite 140
Brentwood, CA 94513
925-252-4500

Joseph Selby, Chair
Bob Mankin, Vice Chair
Richard Kane, Committee Member
Gregory McLendon, Committee Member
Gaylin Zeigler, Committee Member

The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.

AGENDA

**Wednesday, January 12, 2022
6:00p.m.**

To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Discovery Bay P-6 Citizens Advisory Committee Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.

Board meetings can be accessed via Zoom:

<https://ccccounty-us.zoom.us/j/2830849836>

or

**Dial In: (888) 278-0254
Conference code: 142291**

To access the full agenda packet, please visit:

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/3977?html=true>

The Discovery Bay P-6 Citizen Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Lea Castleberry at least 72 hours before the meeting at (925) 252-4500.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

1. **Call to Order/Roll Call/Pledge of Allegiance**

2. **Approval of Agenda**

3. **Public Comment (3 minutes per speaker)** *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the Committee. Persons wishing to speak are requested to fill out a speaker card.*

4. **Consent Items**

All matters listed under Consent Items are considered by the Committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Committee or a member of the public prior to the time the Committee votes on the motion to adopt.

a. DRAFT Record of Actions – June 9, 2021

5. **Office of the Sheriff - Monthly Calls for Service Report**

6. **Items for Action and/or Discussion**

- a. Review and Approve the 2021 Annual Report and 2022 Objectives
- b. Rotation of the 2022 Chair and Vice Chair
- c. Update on LPR system “Flock”
- d. Review P-6 Fund Budget
- e. Discuss potential future projects in the Discovery Bay community

7. **Correspondence (R= Received S=Sent)**

None.

8. **Future Agenda Items**

9. **Adjourn**

**Discovery Bay
P-6
Citizen Advisory
Committee**



Joseph Selby, Chair

**Office of Supervisor Diane Burgis
Contact: Lea Castleberry
3361 Walnut Blvd., Suite 140
Brentwood, CA 94513**

**Respectfully submitted by:
Deputy Chief of Staff, Lea Castleberry**

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Draft Record of Actions

6:02 p.m.

April 14, 2021

MEMBERS PRESENT: Chair Selby, Committee Member Kane, Committee Member McLendon (late), and Committee Member Zeigler

MEMBERS ABSENT: Vice Chair Member Mankin

APPROVAL OF AGENDA: Motion to approve agenda as presented made by Zeigler. Second made by Kane. Motion Carried 3-0. AYES: Kane, Selby and Zeigler.

PUBLIC COMMENTS:

Terry Mahoney – traffic enforcement on Marsh Creek Road.

CONSENT ITEMS:

a. **Approval of Record of Actions for April 14, 2021 Special Meeting:** Motion to accept the Record of Actions as presented made by Kane. Second made by Zeigler. Motion carried 3-0. AYES: Kane, Selby and Zeigler.

OFFICE OF THE SHERIFF – MONTHLY CALLS FOR SERVICE REPORT: Lt. Johnson provided the monthly activity report for the months of April 2021 – June 2021.

ITEMS FOR DISCUSSION AND/OR ACTION:

- a. **Update on LPR system “Flock”:** Lt. Johnson reported the department is still waiting on Grant funding.
- b. **Review and Discuss proposed Fireworks Ordinance:** Lea Castleberry from the Office of Supervisor Diane Burgis announced the Ordinance had passed on June 8, 2021 and the Sheriff’s Department will bring on additional resources to address the Fourth of July.
- c. **Review P-6 Fund Budget:** Item deferred to next meeting.
- d. **Discuss potential future projects in the Discovery Bay community:** No items to report.

CORRESPONDENCE/ANNOUNCEMENTS:

- a. None.

FUTURE AGENDA ITEMS

- a. Update on new LRP system ‘Flock’
- b. P-6 Funds Budget Review

ADJOURNMENT

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair Selby adjourned the meeting at 6:20pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting will be held on January 12, 2022 at 6:00p.m. – location to be determined due to Covid-19.

**Discovery Bay P-6 Zone
Citizen Advisory Committee**



Joseph Selby, Chair

**Supervisor Diane Burgis
District III**

Lea Castleberry, Deputy Chief of Staff
3361 Walnut Blvd., Ste 140
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Contra Costa County Board of Supervisors and the County Planning Agency.*

2021 Annual Report to the Board of Supervisors

Prepared by:
Office of Supervisor Diane Burgis, Lea Castleberry

Submitted by:
Joseph Selby, Chairperson

Activities and Accomplishments

The primary goal of the Discovery Bay P-6 Zone Citizen Advisory Committee (DB P-6 CAC) in 2021 was to continue to be the connection between the residents of Discovery Bay with the County regarding Sheriff's services.

During 2021 the Discovery Bay P-6 Zone CAC activities and efforts included:

- Discussed the Discovery Bay P-6 Zone Expenditure Plans and the Current Fund Balance.
- The committee requested and the Sheriff approved funding for 24 License Plate Readers at all entrances of Discovery Bay.
- The Discovery Bay P-6 Zone CAC members continued to work with the Sheriff's Office and Crime Specialist regarding benefits for the Discovery Bay community.
- The committee continued to serve as an outlet for residents to discuss concerns regarding public safety in the community.

Members in 2021

- Chair, Joseph Selby
- Vice Chair, Bob Mankin
- Committee Member, Richard Kane
- Committee Member, Gregory McLendon
- Committee Member, Gaylin Zeigler

Attendance in 2020

January – All members present

June – Bob Mankin absent

Discovery Bay P-6 Zone Citizen Advisory Committee Objectives for 2022

The Discovery Bay P-6 Zone Citizen Advisory Committee's priorities for 2022 will continue to be to provide the Discovery Bay community with the opportunity to communicate with the Sheriff's Department.

We will continue to work on:

- 1.) Work with the Sheriff's Department to make public safety a priority in the community.
- 2.) Serve as an outlet for residents to discuss concerns regarding public safety in the community.
- 3.) Work to increase programs to educate youth regarding public safety and expand youth programs in the community.

The Discovery Bay P-6 Zone CAC is currently scheduled to meet in January and June on the 2nd Wednesday of the month at 6:00 located at the Discovery Bay Community Center at 1601 Discovery Bay Blvd. in Discovery Bay or via Zoom.

CUMULATIVE POLICE ZONE (P6) FY 20/21 BALANCE ESTIMATE AS OF 7/14/2021

AREA DESCRIPTIONS	ZONE #'S BY AREA	Balance FY 19/20	FY 20/21 Trls to CAB-Revenue	Net Interest earned	Total Zone Funds Available	Vehicle Fleet Charges	Air Support	Investment Expense	FY 19/20 Zone Specific Costs	Total FY Expenditures	FY 20/21 Balance

OLD FORMAT:

**CURRENT FISCAL YEAR
FY 20/21**

Discovery Bay Zones Balance FY1920	\$1,028,780.02
Estimated Interest Earned from Investment	\$263.00
Estimated Zone Assessment Revenue FY2021	\$851,487.00
Subtotal Funds Available	\$1,880,530.02
Discovery Bay Estimated Operating Expenses:	
2 Deputies; 1 Specialist; 1 CSO S&B Incl OPEBs & Ret.Health	(5881,736.94)
Estimated Annual Vehicle Gas, ISF Chgs	(556,679.88)
Purchase Truck for CSO	\$0.00
Estimated Assessment & GIS Development Charges	(\$17,000)
Estimated Air Support Charges FY2021	(\$31,500.00)
Subtotal Expenditures	(5769,993.82)
Estimated Discovery Bay Zones Balance FY2021 Estimate	\$1,110,536.20