

# FACT Meeting

February 1, 2021  
9:30 a.m. – 11:30 a.m.

The public may observe and participate in the Zoom meeting  
by calling 925-608-4943 for an invitation.

## AGENDA

Time	Topic	Objective	Person to Lead
9:30 – 9:35	Call to Order		Chair/Vice Chair
9:35 – 9:40	Roll Call	Confirm Quorum verbally	Laura Malone
9:40 – 9:45	Review & Accept Minutes (January 4, 2021)	Review/Approve Minutes to be published publicly	FACT Committee Members
9:45 – 10:05	<b>FACT Membership Update, Organization</b>  - Committee Membership  - Open Positions/Recruitment	Update  Membership application review and vote	Laura Malone  Chair/Vice Chair
10:05 – 11:00	Site Visit Report Outs	Discussion/Vote on renewal	Team Leads
11:00 – 11:10	Committee Member Updates	Committee Member Community Updates	FACT Committee Members
11:10-11:20	<b>Updates</b>  - Pending Action Items  - Master Calendar  - FACT Donor List 2020/letters	Review and confirm  Review and confirm  Review	Chair/Vice Chair  Chair/Vice Chair  Laura Malone/Jessica Wiseman
11:20-11:30	Discussion/Announcements/Public Comment	Open	Open
11:30	Adjourn		

- To request a copy of the documentation being reviewed during the meeting please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.