



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA

Date: Thursday, February 4, 2021, 1 pm – 3 pm

Location: Join the meeting via WebEx at the following link:

<https://contracosta.webex.com/contracosta/j.php?MTID=m77579552d11a6c321e8f149032825667>

Call in information: +1-408-826-0365 US Toll Access Code: 146 246 8230

Time	Agenda Item	Presenter
1:00	1. Call to Order- Chair starts the meeting	Lindy Lavender, <i>Chair</i>
1:00	2. Introductions- Roll call of Councilmembers and introduction of guests.	Lindy Lavender, <i>Chair</i>
1:10	3. Public Comment- Open Period for members of the public to comment on items not listed on the agenda.	Members of the public
1:15	1. Minutes A. (ACTION ITEM) REVIEW and APPROVE minutes from the January 21, 2021 Council meeting.	Lindy Lavender, <i>Chair</i>
1:20	2. Funding Update A. ESG-CV 2 Update B. 2020/2021 HUD CoC NOFA	Erica McWhorter, <i>H3 Homebase</i>
1:40	3. Committee Report Outs A. YAC	Juno Hedrick, <i>Youth Representative</i>
1:45	4. Old Business A. (ACTION ITEM) County Homeless COVID-19 Updates B. Victim Service Provider Data Migration from HMIS C. Policy Update D. Equity Report Out	Lavonna Martin, <i>H3</i> Jenny Robbins, <i>H3</i> Linae Young, <i>Healthcare Provider Representative</i> Cassie Hourlland, <i>H3</i> Erica McWhorter, <i>H3</i> Doug Leich, <i>Faith Community Representative</i>
2:30	5. New Business A. Housing Inventory Count B. Regionalism	Jamie Klinger, <i>H3</i> Lavonna Martin, <i>H3</i>
2:50	6. Announcements	
3:00	7. Adjournment	



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Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG,CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)



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VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

Contra Costa County COVID-19 Resources:

Please see below for additional resources on COVID-19.

Health Services COVID Data Dashboard- <https://www.coronavirus.cchealth.org/dashboard>

Health Services Homeless Specific Data Dashboard- <https://www.coronavirus.cchealth.org/homeless-dashboard>

Health Services COVID Updates- <https://www.coronavirus.cchealth.org/health-services-updates>

Health Services Homeless-Specific COVID Resources -<https://www.coronavirus.cchealth.org/for-the-homeless>



COUNCIL ON HOMELESSNESS

February 4, 2021 from 1:00-3:00

INTRODUCTIONS

Lindy Lavender, *Chair*

PUBLIC COMMENT

Lindy Lavender, *Chair*

ACTION ITEMS

Lindy Lavender, *Chair*

ACTION ITEM

- Review and approve minutes from the January 21, 2020 Council Meeting.



FUNDING UPDATE

Erica McWhorter, *H3*

Homebase

ESG-CV₂ UPDATE

Click here for more information.

<https://cchealth.org/h3/coc/partners.php#Funding>

Deadline is 5:00 PM Friday, February 12, 2021.

2020 HUD COC NOFA

2021 HUD COC NOFA

COMMITTEE REPORT OUTS

Juno Hedrick, *Youth Representative*

YAC

UPCOMING COMMITTEE MEETINGS

- **HMIS Policy Committee Meeting-** February 16th from 3:00-4:00pm

OLD BUSINESS

Lavonna Martin, *H3*

Jenny Robbins, *H3*

Cassie Hourlland, *H3*

Erica McWhorter, *H3*

Doug Leich, *Faith Community Representative*

COUNTY HOMELESS COVID-19 UPDATES

ACTION ITEM

- Possible action for the Council to identify a format (ie. working group, committee, etc.) to discuss provider challenges and concerns related to recent COVID-19 state and local action.



VICTIM SERVICE PROVIDER DATA MIGRATION FROM HMIS

POLICY UPDATE

Local

State

- AB 71
- SB 91

Federal

- Eviction Moratorium
- Executive Orders

CONTRA COSTA HOMELESS SYSTEM EQUITY IMPROVEMENT OPPORTUNITIES



Expert Consulting

Continuous Quality Improvement

Process Improvement

System Tool Redesign

EQUITY REPORT OUT – REAL PARTICIPATION

NEW BUSINESS

Lavonna Martin, *H3*

Jamie Klinger, *H3*

HOUSING INVENTORY COUNT (HIC)

- Reminder that the HIC will still take place this year even though the PIT requirement has been waived.
- Providers must have data cleaned and entered into HMIS by 1/28/2021!

REGIONALISM

ANNOUNCEMENTS

Lindy Lavender, *Chair*

PIN IT

Lindy Lavender, *Chair*

UPCOMING MEETINGS

- **Stakeholder Meeting-** February 8th from 1:00-3:00pm
- **COH Meeting-** March 4th, 2021 from 1:00-3:00pm



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COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, January 21, 2021 from 2 pm – 4 pm

Recording Link:

<https://contracosta.webex.com/contracosta/ldr.php?RCID=523357a9ba7440cfbb2e92a114ec87e1>

Password: gYszxYu3

Council Member Attendance: Alejandra Chamberlain; Deanne Pearn; Doug Leich; Gabriel Lemus; Iman Novin; Jo Bruno; Leslie Gleason; Linae Young; Lindy Lavender; Shawn Ray; Lynn Peralta; Margaret Schiltz; Masaki Hirayama; Maureen Nelson; Patrice Guillory; Renee Juno Hedrick; Teri House; Tony Ucciferri

Absent: Manjit Sappal

Staff Attendance:

Cassie Hourlland; Chelsy Corcoran; Erica McWhorter; Jaime Jenett; Jamie Klinger; Lakisha Langston; Laura Sharples; Lavonna Martin; Tamara Diaz

Public Attendance:

Adelaide Nzeuseu, Mt. Diablo Unified School District; Andrea Foti, SHELTER, Inc; ; Barbara Simpson, SHELTER, Inc; Bertha Lopez, Hume Center; Bill Scheinman, SHELTER, Inc; Brandon Wirth, SHELTER, Inc; Chaplain Creekmore, Community Member; Claude Battaglia, Independent Living Resource Center; Dawn Morrow, Supervisor Burgis's office; Denise Clarke, Contra Costa Office of Education; DeVonn Powers, Humanity Way; Elizabeth Verdin, Hume Center; George Fruehan, Berkeley Food and Housing Program; George Fulmore, Community Member; Hector Malvido, Ensuring Opportunity; James Worley, SHELTER, Inc; Janel Fletcher, SHELTER, Inc; Jill Ray, Supervisor Anderson's office; John Eckstrom, SHELTER, Inc; Julian L.S., Youth Action Council; Julie Clemens, SHELTER, Inc; Karen Erickson, Catholic Charities of the East Bay; Karri Eggers, SHELTER, Inc; Kim Ritchie, SHELTER, Inc; Lauren Larin, Homebase; Lesley Garcia, Contra Costa Crisis Center; Linae Young, Healthcare for the Homeless; Lucy Boswell, Trinity Center; Margaret Watts, Anthem ; Maria Bostic, Hume Center; Mark Walker, St. Vincent De Paul; Mary Terjeson, Community Member; Maya I., Bay Area Legal Aid; michael Burch, Community Member; Michelle Mankewich, EHSD; Renee Hedrick, Youth Action Council; Rosann Bayon Moore, City of Antioch; Shayne Kaleo, SHELTER, Inc; Stephen Hoeft, Community Member; Tammy, SHELTER, Inc; Taylor Kimber, Congressman DeSaulnier's office; Theresa Karr, Community Member; Tim Koehler, EAH Housing

Time	Agenda Item	Presenter
	1. Call to Order	Lindy Lavender, Chair
Lindy Lavender called the meeting to order.		
2:00	2. Introductions	Lindy Lavender, Chair
Lindy started the meeting with roll call. Members of the public were asked to introduce themselves in the chat.		



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2:10	3. Public Comment - Open Period for members of the public to comment on items not listed on the agenda.	All
George Fulmore from Concord stated he wished that the City of Concord would appoint an individual to attend COH meetings to represent the city.		
2:15	4. Action Items A. (ACTION ITEM) REVIEW and APPROVE minutes from the December 3, 2020 Council meeting. B. (ACTION ITEM) IDENTIFY Councilmembers for each committee.	Lindy Lavender, <i>Chair</i> Jaime Jenett, <i>H3</i>

Minutes

Motion

- State of Motion:
 - To approve the minutes from the December 3, 2020 Council meeting as presented.
- Discussion
 - No discussion.
- Procedural Record
 - Motion made by: Teri House
 - Seconded by: Doug Leich
 - AYES: Alejandra Chamberlain; Deanne Pearn; Doug Leich; Gabriel Lemus; Iman Novin; Leslie Gleason; Linae Young; Lindy Lavender; Shawn Ray; Lynn Peralta; Margaret Schiltz; Masaki Hirayama; Patrice Guillory; Teri House; Tony Ucciferri
 - NOES: none
 - ABSTAINS: Jo Bruno, Linae Young, Masaki Hiriyama
 - ABSENT: Maureen Nelson, Juno Hedrick, Manjit Sappal

Motion approved.

Committees

Staff presented information on different sub-committees and council members currently assigned to committees. Council was encouraged to volunteer to join at least one committee and returning members previously assigned to committees were informed that they could remain or change their committee assignment. (Slides 6-7)

Questions:

- **Q:** Teri asked if we could explain if committees are limited to Councilmembers or if committees are open to members of the public.
 - **A:** It depends on the Committee type. Some committees have specific individuals who represent certain folks for the groups to make sure the appropriate individuals are at the table. All committees are open to the public. There may be issues that certain committees have to take on where it might be a closed session. When those things occur, we will provide adequate notice. Today we are identifying the Councilmembers who will sit on committees.
- **Q:** Jo asked if it was easy to open a committee if it hasn't been open.



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- **A:** Some standing committees might not meet because there might not be content to meet on. The Council should let H3 know if they would like the committee to begin meeting again and H3 can support in creating agendas and scheduling.

Council members volunteered as follows:

Performance Measures

1. Doug Leich
2. Deanne Pearn
3. Leslie Gleason

HMIS Policy

1. Tony Ucciferri
2. Gabriel Lemus
3. Iman Novin
4. Jo Bruno
5. Linae Young

Oversight

1. Teri House
2. Patrice Guillory
3. Leslie Gleason
4. Deanne Pearn
5. Doug Leich
6. Masaki Hiriyama
7. Iman Novin
8. Jo Bruno

CoC/ESG

1. Lindy Lavender (Chair)
2. Lynn Peralta (Vice Chair)
3. Leslie Gleason

Policy

1. Doug Leich
2. Deanne Pearn
3. Jo Bruno
4. Lynn Peralta (Vice Chair)
5. Margaret Schiltz

Continuous Quality Improvement

1. Teri House
2. Deanne Pearn
3. Tony Ucciferri
4. Doug Leich
5. Shawn Ray
6. Maureen Nelson

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Motion

- State of Motion:



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- To approve membership to committees as proposed.
- Discussion
 - No discussion.
- Procedural Record
 - Motion made by: Doug Leich
 - Seconded by: Lynn Peralta
 - AYES: Alejandra Chamberlain; Deanne Pearn; Doug Leich; Gabriel Lemus; Iman Novin; Jo Bruno; Leslie Gleason; Linae Young; Lindy Lavender; Shawn Ray; Lynn Peralta; Margaret Schiltz; Masaki Hirayama; Maureen Nelson; Patrice Guillory; Renee Juno Hedrick; Teri House; Tony Ucciferri
 - NOES: none
 - ABSTAINS: None
 - ABSENT: Manjit Sappal

Motion approved.

2:35	5. <u>Funding Update</u> <ul style="list-style-type: none"> a. CoC HUD NOFA Update (Possible Action Item) b. HHAP Round 2 Update c. ESG-CV2 Update – RFQ 	Homebase Erica McWhorter, H3
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Erica McWhorter provided updates on the CoC HUD NOFA, HHAP Round 2 and the ESG-CV2 RFQ. (Slides 10-12)

Highlights Include:

- The 2020 CoC NOFA has been cancelled. A bill was passed in December that directs HUD to renew all CoC grants that are expiring in 2021 without competition.
- The 2021 CoC NOFA will proceed as normal.
- Homeless Housing and Prevention Program (HHAP) is a state funding opportunity. The application became available last November. The HHAP Application is due on 1/22/21. H3 is working to complete this application for submission. The total allocation is \$2.4 million with \$1.4 million for Homekey; \$130,000 for administrative costs; \$500,000 towards RRH, and \$194,000 youth set aside will go towards continuing a youth Rapid Rehousing program.
- H3 is planning to issue an RFQ for RRH funded by the Emergency Solutions Grant COVID-19 Round 2 (ESG-CV 2) Federal funding pot. Additional information will be provided when it becomes available.
- No action proposed for this item.

Discussion:

- **Q:** Doug asked if the \$1.4 million that would go for services related to Homekey over five years. Is this true that this funding can be spent over five years?
 - **A:** HHAP funding can be spent over five years. One requirement for us to pull down funds to acquire the Motel 6 is that we identify funding for the next five years for program operations. It can be spent down over five years.

1:50	6. <u>Committee Report Outs</u> <ul style="list-style-type: none"> – HMIS Policy Committee 	HMIS Policy Committee Member
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Gabriel Lemus provided a report out on the Homeless Management Information System (HMIS) Policy Committee meeting that was held on January 19th (Slide 14)

Highlights include:

- Staff reviewed new features in Clarity, the software for HMIS. Attendees had a discussion about adding a question to intake forms.
- Updates were provided on PIT/HIC. Attendees were reminded to submit data by February 5th.
- Attendees received an overview of the status of the Longitudinal System Analysis (LSA)
- Attendees received an update on the DV Data & HMIS.
- Next Meeting is on February 16th from 3:00-4:00pm

Discussion:

- No discussion

2:10	7. <u>Community Updates</u>	N/A
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No Updates

2:55	8. <u>Old Business</u> A. County Homeless COVID-19 Updates B. Point in Time Count C. Monitoring Update D. Policy Update 9. <u>New Business</u> ED Meeting Report Out	Lavonna Martin, <i>H3</i> Jamie Klinger, <i>H3</i> Homebase Cassie Hourlland, <i>H3</i> Leslie Gleason
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County Homeless COVID-19 Updates

Lavonna Martin provided updates on COVID-19 including information on the COVID-19 funding the county has used and the vaccine roll out. (Slides 16-19)

Highlights include:

- The County has a strategy to transition individuals in Project Roomkey into permanent housing or interim housing. The chart on slide 17 shows funding allocations.
- Individuals who are eligible for the vaccine right now include healthcare personnel and employees or residents in long term care facilities. We are moving into Phase 1B so anyone 65 and over is now eligible to receive the vaccine.
- Contra Costa is working to administer vaccines as quickly as possible. Individuals can go to the H3 website for information on vaccines. There is also a vaccine call line individuals can call if they are eligible to make an appointment.

Discussion:

- **Q:** Leslie asked about the part about financial assistance. Who is administering this and what is the eligibility?
 - **A:** This is a place holder for individuals who may just need rental assistance.
- **Q:** Jo asked for clarification on the difference between Project Roomkey and Homekey
 - **A:** Project Roomkey is the state’s response to the COVID-19 emergency to help communities move individuals from congregate shelters into non congregate shelters (in hotels). Homekey is the state’s



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next iteration of Roomkey recognizing that many communities saw an advancement in addressing unsheltered homelessness. The state wanted to advance the ability to address unsheltered homelessness so they provided one-time additional funding so communities could purchase hotels that they were already leasing under Roomkey.

- **Q:** George Fulmore stated that it seems like lots of people in 1B have been able to make appointments and then couldn't be seen. Why not start at 75 and reduce the number of people waiting? There has been a lot of mass confusion.
 - **A:** No doubt that there is a backlog of individuals eligible. The state opened it up to 65 and over- locally there was no way to control that mandate. Locally people are trying to prioritize people for vaccines. Beginning to work with pharmacies to help administer the vaccine. Requires that the vaccine is available to be administered.

Point In Time (PIT) Count

Jamie Klinger provided an update on the PIT Count. (Slides 20-23)

Highlights include:

- A review of the status of the PIT count at the COH meeting in December. HUD approved a partial exemption of an unsheltered PIT count. The COH approved a methodology for this observation only count.
- Shifts in COVID-19 trends lead to a change in decision to request a full exemption from the unsheltered PIT count to keep people safe. Received approval from HUD on January 11th to be exempted from the Unsheltered PIT Count.
- There will be no formal unsheltered PIT Count. There will still be an unsheltered PIT count using data from HMIS and we will still complete the Housing Inventory Count (HIC).
- HMIS data/service data, dispatch data and encampment data can be used to make decisions at the local level.

Discussion:

- **Q:** Iman noted the PIT is important to help identify needs and asked for confirmation that there are other ways estimate needs.
- **A:** We will continue to analyze available system data. It isn't an apples-to-apples comparison to the PIT count but will provide some information. Please send in a data request to the RED Team for additional data needs.
- Teri added on a city level the better data for all of us is the data of people who are served. Even without PIT data we can understand using service data.

Monitoring Update

Cassie Hourlland provided an update on the Monitoring pilot. (Slide 24)

Highlights Include:

- H3 as the CoC Lead has been working with Homebase, the neutral third party, to develop a monitoring process to ensure compliance to a HUD requirement.
- Homebase has been working with the community to implement a monitoring pilot. The information from the pilot will be used to update the process which will be expanded to all CoC funded projects in March.
- Homebase is currently reviewing the data from the three pilot programs and expects results in February.

Discussion:

- None



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Policy Update

Cassie Hourlland provided an update on Policy. (Slide 25)

Highlights include:

- The Board of Supervisors Legislative Platform was approved at the Legislative committee on December 3rd and was on the BOS agenda for a vote on January 19th.
- The Governor proposed the state budget. Additional information can be found here. <http://www.ebudget.ca.gov/>
- A new initiative called Roadmap HOME 2030 has been announced and will be released in early 2021. Additional information can be found here. roadmaphomeca.org
- AB 15 and AB 16 extensions of AB 3088 were brought to the attention of H3. AB 15 would extend the time period prohibiting evictions for inability to pay rent in full through 2021. AB 16 would establish the Tenant, Small Landlord, and Affordable Housing Provider Stabilization Program. H3 will be asking for support from the BOS on behalf of the CoC.
- Lynn added that AB 3088 is expiring at the end of January. The Board has approved the eviction moratorium set to expire at the end of the month. The local county ordinance is much stronger than the state.
- There will be a new HUD Secretary. Marcia Fudge is the nominee. Marcia will need to be confirmed before becoming the HUD Secretary.

Discussion:

- No discussion

ED Meeting Report Out

Leslie Gleason reported out on the Executive Director's Meeting that occurred on January 12th.

Highlights Include:

- Attendees received updates on the HUD NOFA, County plans for ongoing training, Regionalism, and an overview of COVID-19 similar to the information shared at the COH meeting.
- These meetings will happen every quarter and will be a place to discuss challenges.

Discussion:

- No discussion

2:50	10. Announcements	All
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- Deanne Pearn from Hope Solutions announced the annual Hope Solutions fundraiser February 27, 2021. They are hosting an art and poetry community project and will showcase the art at the event. For more information go to: <https://hopesolutions.ejoinme.org/MyEvents/RubySlippers2021/FreeRegistration/tabid/1185822/Default.aspx>
- Doug Leich from Multi-Faith ACTION Coalition announced EBHO's call to action on AB 15 (State level Eviction Moratorium). For more information go to <https://ebho.salsalabs.org/ab15takeaction>.
- Linae Young announced that the Healthcare for the Homeless Co-Applicant Governing Board is recruiting new members (slide 29). For more information go to: <https://cchealth.org/healthcare-for-homeless/#Board>
- Erica McWhorter reminded participants about second round of stimulus payments and how to help people get connected to that resource (slide 30).



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- Iman Novin announced interest from Low Income Service Corporation (LISC), affordable housing lender- started pilot in Alameda County for grants for faith-based organizations If people are interested, they should email Iman at inovin@novindevelopment.com.

3:00	11. <u>Pin It</u>	Lindy Lavender, Chair
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- **CoC Training (Rapid Resolution)** - January 25 from 1:00-3:00pm
- **COH Meeting-** February 4th, 2021 from 1:00-3:00pm
- **Stakeholder Meeting (Consumer Engagement)-** February 8th from 1:00-3:00 pm
- **HMIS Policy Committee Meeting-** February 16th from 3:00-4:00pm

DRAFT