

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

# Agenda

**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 3/5/2020 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conf. Room #221 Concord

**Purpose:** Review CSBG Budgets and Reports

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.**

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.  
Your patience is appreciated.*

**By the end of this meeting, we will have:**

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| An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.   |
| Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.      |
| Discuss unfinished business so that the members are aware and informed.  |
| Presentation of the 2019 and 2020 CSBG Monthly Expenditure Report for January so that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting. |
| Identification of next steps necessary to move the process forward.  |
| Evaluation of the meeting.   |

| <b>Agenda</b>                             |   |                       |             |
|---|---|-----------------------|-------------|
| <b>What</b>                               | <b>How</b>                                    | <b>Who</b>            | <b>Time</b> |
| ➤ Review Desired Outcomes & Meeting Rules | Present<br>Clarify<br>Check for Understanding | Volunteer             | 2 Minutes   |
| ➤ Public Comment                          | Present                                       | Members of the Public | 3 Minutes   |
| ➤ Unfinished business                     | Present<br>Clarify                            | Group                 | 5 Minutes   |

|   |                    |           |            |
|---|--------------------|-----------|------------|
| ➤ 2019 and 2020 CSBG<br>January Expenditure<br>report<br>- Breakdown of<br>Indirect Costs<br>- Breakdown of 2019<br>Other Costs | Present<br>Clarify | CSB Staff | 45 Minutes |
| ➤ Next Steps  | Present            | Group     | 3 Minutes  |
| ➤ Meeting Evaluation  | +/-                | Group     | 2 Minutes  |

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting