

**Alamo Police Services Advisory
Committee**

Ross Hillesheim, Chair
Joe Rubay, Vice Chair
Dr. Alden Harken, Secretary
Christy Campbell
Karen McPherson
Larry Shields
Robert Brannan
Kirk Bennett, Alternate



Office of the Sheriff
Lt. Scott Wooden,
Station Commander
Dep. Lance Wallace

The Alamo Police Service Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors.

AGENDA

P2B/Alamo Police Services Advisory Committee

Monday, April 3, 2023

5:30pm

Alamo Plaza, Suite 170A

- 1. CALL TO ORDER, ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT (3 minutes/speaker)**
- 4. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS**
- 5. POLICE REPORT**
 - a. Officer Pruitt, CHP
 - b. Deputy Lance Wallace, CCCSO
- 6. NEW BUSINESS**
- 7. OLD BUSINESS**
- 8. FINANCIAL REPORT – Ross Hillesheim**
- 9. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES**
 - a. Alamo Improvement Association (Joe Rubay)
 - b. Alamo Rotary Club
 - i. April 8: Egg Hunt
 - c. Alamo MAC (Robert Brannan)
- 10. ONGOING ITEMS**
 - a. Patrol vehicle, equipment updates and needs, including bicycle, uniforms, and training and continuing education for Deputy Wallace.
 - b. Voluntary security camera registration program.
 - c. Donuts with Deputy Update – Vice Chair Rubay and Mr. Shields.
 - d. P2B Website and Sharing police Activity Online – Chair Hillesheim
 - e. 2024 Election Annexation – Vice Chair Rubay and Ms. Sharon Burke
- 11. ADJOURN**

Mailing Address for Alamo Police Services Advisory Committee is Office of the Sheriff, Alamo Substation,
150 Alamo Plaza, Suite C, Alamo, CA 94507

The Alamo Police Service Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Cameron Collins at least 72 hours before the meeting, at 925.655.2300..

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RECORD OF ACTIONS
P2B/Alamo Police Services Advisory Committee
Monday, March 6, 2023
5:30pm
Alamo Plaza, Suite 170A

1. CALL TO ORDER, ROLL CALL

Meeting called to order at 5:33pm.

Member Brannan absent (excused absence)

2. PUBLIC COMMENT (3 minutes/speaker)

Add Pledge of Allegiance

Kathy Saca

Ted Orzechowski

Conversation regarding residential burglaries

How can P2B disseminate Alamo information to the community? Would need to be approved by the Sheriff's office

32 neighbors have united to purchase their own FLOCK camera which was accomplished with a contribution of \$ 157 per participant.

3. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS

Motion to approve the Record of Actions by Member Shields, second by Vice Chair Rubay.

i. One edit: Kathy Saca (not Cathy)

4. POLICE REPORT

- a. Officer Pruitt, CHP – None
- b. Deputy Lance Wallace, CCCSO

Deputy Wallace reassured us that although Home Burglaries are on the rise in the Bay Area, our P2B Alamo area continues to be relatively protected. We experienced one burglary last month Friday (March 4th) with the suspect now in custody and much of the materials stolen returned. Four additional perpetrators of similar past events have warrants out for them. Deputy Wallace himself and his new Police Cruiser continue to be gratifyingly omnipresent which was a formidably effective deterrent.

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Commercial Burglaries

There was one commercial burglary on Sunday afternoon (March 5th). The suspect was caught on office cameras and a warrant is out for him.

There have been a series of “Tagging instances” and a suspect has been identified. Supervisor Anderson indicates that she intends to press charges against these activities. The penalty that might result from these events is dependent on a decision by our local district attorney and our influence is restricted to voting in the next election.

Deputy Wallace reinforced his plea that our most effective tool in avoiding burglaries is to lock our doors, close our garage doors, place our bicycles inside and perhaps leave our Televisions and porch lights on. The Alamo burglaries have consistently been perpetrated against empty homes. A completely dark home in the middle of the night is an “invitation”.

Crime is still “very low.”

Community Services does include a uniquely qualified computer and internet friendly young man who is teaming up with our Detective Cai in “back door” examination of crime patterns which can be accomplished by collaborating with the Apple I phone location of potential suspects.

5. NEW BUSINESS

Donuts with the Deputy – sometime in the Spring (Member Campbell and Member Shields will help coordinate)

Send it out to the schools

Can P2B have a website (potentially \$2,000 or \$3,000 per year)

Coordinate with the MAC and the CSA R7

Member Campbell volunteers to help.

6. OLD BUSINESS

a. Status of FLOCK Cameras

The first series of cameras will be placed on Livorna and Stone Valley March 7th with the rest to be installed soon thereafter.

7. FINANCIAL REPORT – Ross Hillesheim

Ross provided a comprehensive report which was included as hard copy to the committee members. Again, revenue is “at target” and we appear to be on track for a comfortable budget surplus.

8. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES

a. Alamo Improvement Association (Joe Rubay)

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Materials distributed for the meeting are available for viewing at the District III Office at
309 Diablo Road, Danville, CA 94526 (925) 820-8683

Ross, Sharon, Joe and Deputy Wallace commented on the success of the Donuts with the Deputy Program. Joe indicated that he would be willing to coordinate this in tandem with Ross and Deputy Wallace.

Joe also reported that the AIA, to promote safety, has been exploring the plethora of Gas Lines that run under Alamo.

b. Alamo Rotary Club

Karen indicated that this year's EASTER EGG HUNT is scheduled for April 8th (the Saturday before Easter) in Livorna Park between 9:00 AM and Noon.

c. Alamo MAC (Robert Brannan)

Sharon reported that the ALAMO MAC responded to neighbor pressure and very unusually disapproved plans for a large two-story home on a large plot. The area is posted for single story homes.

d. Sharon Burke: LAFCO Presentation/Annexation

Sharon is working with a uniquely knowledgeable friend with the goal of coalescing all of Alamo into just two districts – either P2B or 5. This process involves “meets and bounds” verification of intra-Alamo boundaries that should permit a uniform community participation and tax funding of Alamo.

The inscrutable administrative complexities of our electoral system mandate that many of these proposals obligate county approval which would require initiatives on the ballot. The gestation time of a ballot proposal involving drafting and multiple layers of approval could, in some communities, prove to be intimidating. Fortunately, Sharon promises to update us in our next meeting.

e. 2024 Election – Annexation Measure (Joe Rubay and Robert Brannan)

9. ONGOING ITEMS

- a. Patrol vehicle, equipment updates and needs, including bicycle, uniforms, and training and continuing education for Deputy Wallace.
- b. Update on necessary supplies including stickers, shirts, hats, food, and beverages for volunteers.
- c. Voluntary security camera registration program.

10. ADJOURN

Adjourn at 6:37pm to April 3rd meeting.

**Financial Status Report
Alamo P-2 Zone B
FY 2022-2023**

FY 2022-2023	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Current Total
Fund 265700 Org 7657	7/1-8/11	8/12-9/13	9/14-10/12	10/13-11/14	11/15-12/12	12/13-1/12	1/13-2/13	2/14-3/13	3/14-4/12	4/13-5/11	5/12-6/12	6/13-7/13	
Beginning Fund Balance	215,151.78	422,161.35	396,446.34	633,830.53	607,331.58	603,742.39	586,381.81	562,682.16	0.00	0.00	0.00	0.00	0.00
REVENUE	Sub Obj.												
1% Property Tax Alloc. (Estimated Advance)	9000	229,840.17	0.00	6,250.13	0.00	20,922.87	294.85	0.00	0.00	0.00	0.00	0.00	257,308.02
Voter Approved Parcel Tax (Est. Adv.)	9100	0.00	0.00	252,655.85	-133.85	-1,137.18	0.00	0.00	-82.89	0.00	0.00	0.00	251,301.93
Vehicle Code Fines	9150	0.00	0.00	2.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.96
In Lieu Taxes	9500	0.00	0.00	8.28	0.00	0.00	605.74	-5.45	2.73	0.00	0.00	0.00	611.30
Reim OPEB, Covid pay	9600	0.00	0.00	0.00	2,954.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,954.10
Reim Covid pay	9600	0.00	0.00	0.00	0.00	4,257.00	0.00	0.00	0.00	0.00	0.00	0.00	4,257.00
Total Revenue		229,840.17	0.00	258,917.22	2,820.25	19,785.69	5,157.59	-5.45	-80.16	0.00	0.00	0.00	516,435.31
EXPENDITURES	Sub Obj.												
Personnel Salary & Benefit Costs	1000	19,701.24	20,879.94	19,322.49	19,380.43	19,826.61	18,142.42	19,442.95	18,715.01	0.00	0.00	0.00	155,411.09
Officer Fixed Costs (liability ins, equip/supplies, comm charges)	3611	0.00	2,204.89	0.00	4,084.54	1,915.16	1,957.96	1,947.33	1,896.47	0.00	0.00	0.00	14,006.35
Uniform Allowance	2160	72.67	72.67	72.67	72.67	72.67	72.67	72.67	72.67	0.00	0.00	0.00	581.36
Property Tax Admin.	3611	0.00	0.00	0.00	0.00	0.00	0.00	1,577.00	0.00	0.00	0.00	0.00	1,577.00
Vehicles- Fleet Chgs	5011	3,026.76	2,527.58	2,107.94	2,376.18	1,530.51	2,315.19	2,201.32	1,617.91	0.00	0.00	0.00	17,703.39
Misc Svcs/Supplies	3622	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.T Dept. Data Proc.	3615	13.39	13.39	13.39	13.39	13.39	13.39	13.39	13.39	0.00	0.00	0.00	107.12
Depreciation	3660	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Spec Dept'l Exp	2479	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assessor's Levy Fees	3530	0.00	0.00	0.00	3,375.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,375.45
I.T. Dept. Info Security	3626	16.54	16.54	16.54	16.54	16.54	16.54	16.54	16.54	0.00	0.00	0.00	132.32
Taxes & Assessments	3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		22,830.60	25,715.01	21,533.03	29,319.20	23,374.88	22,518.17	23,094.20	23,908.99	0.00	0.00	0.00	192,894.08
Estimated Ending Fund Balance		422,161.35	396,446.34	633,830.53	607,331.58	603,742.39	586,381.81	562,682.16	538,693.01	0.00	0.00	0.00	323,541.23

Monthly Officer Fixed Cost Detail Report
Alamo P-2 Zone B

FY 2022-2023

Fund 265700 Org 7657	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Current Total
	7/1-8/11	8/12-9/13	9/14-10/12	10/13-11/14	11/15-12/12	12/13-1/12	1/13-2/13	2/14-3/13	3/14-4/12	4/13-5/11	5/12-6/12	6/143-7/13	
Personnel Fixed Costs													
Sub													
Obi.													
Retiree Health Cost	3611	1,234.18	0.00	2,370.17	1,171.50	1,214.30	1,203.67	1,152.81	0.00	0.00	0.00	0.00	8,346.63
Other Post Emp Benefits	3611	227.05	0.00	227.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.10
Operational Fixed Costs													
Communications Costs	3611	402.83	0.00	805.66	402.83	402.83	402.83	402.83	0.00	0.00	0.00	0.00	2,819.81
Liability Insurance	3611	215.83	0.00	431.66	215.83	215.83	215.83	215.83	0.00	0.00	0.00	0.00	1,510.81
Supplies/Svcs Costs	3611	125.00	0.00	250.00	125.00	125.00	125.00	125.00	0.00	0.00	0.00	0.00	875.00
Total Expenditures	0.00	2,204.89	0.00	4,084.54	1,915.16	1,957.96	1,947.33	1,896.47	0.00	0.00	0.00	0.00	14,006.35

Notes to Fixed Costs:
 Retiree Health Cost &
 Liability Insurance cost is
 Other Post Employee Benefits (OPEB) is a rate set by the County
 Communication Charges & Supplies/Services cost is a annual set rate

Traffic Safety Fund Report
Alamo P-2 Zone B
FY 2022-2023

FY 2022-2023		Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Current Total
Fund 113900 Org 3683		7/1-8/11	8/12-9/13	9/14-10/12	10/13-11/14	11/15-12/12	12/13-1/12	1/13-2/13	2/14-3/13	3/14-4/12	4/13-5/11	5/12-6/12	6/13-7/13	
Beginning Fund Balance		34,787.87	34,787.87	34,787.87	34,808.94	34,810.33	34,810.33	34,810.55	34,810.64	0.00	0.00	0.00	0.00	0.00
REVENUE														
Traffic Fines	Sub Obj:	0.00	0.00	21.07	1.39	0.00	0.22	0.09	0.00	0.00	0.00	0.00	0.00	22.77
Drivers Education		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fines		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	21.07	1.39	0.00	0.22	0.09	0.00	0.00	0.00	0.00	0.00	22.77
EXPENDITURES														
Gov. to Gov. fund trsf	Sub Obj:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Ending Fund Balance		34,787.87	34,787.87	34,808.94	34,810.33	34,810.33	34,810.55	34,810.64	0.00	0.00	0.00	0.00	0.00	22.77

Notes to Traffic Safety Fund:

Interest revenues are distributed over annually.

Expenditures consist of approved individual purchases or are related to investment costs