



Commission Meeting

A G E N D A

Monday, April 17, 2023, 6:00 pm First 5 Contra Costa, Conference Center

4005 Port Chicago Hwy., Suite 120, Concord CA 94520

1516 Kamole Street, Honolulu, HI 96821

The Commission meeting will be accessible in-person, and via virtual webinar to all members of the public. Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the “raise your hand” feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Virtual Webinar Information:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86192659855>

Webinar ID: 861 9265 9855

1.0 Convene, call to order, and roll call

2.0 Closed Session

Public Employee Performance Evaluation (Gov. Code § 54957.6)

Title: Executive Director

3.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

4.0 Approve the Minutes from the February 13, 2023 Commission Meeting

Action

5.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 5.

5.1 Accept the Executive Committee Minutes from the February 13, 2023 Commission Meeting

5.2 Approve the Contracts Docket

5.2.1 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract with Eide Bailly, LLP to provide audit services for fiscal years ended June 30, 2023 and June 30, 2024 in an amount not to exceed \$58,000 for term April 1, 2023 to December 31, 2024. FY 2022-23 budget line: (\$28,000 year-1), (\$30,000 year-2) Administrative Expense: Professional Services (\$516,000). Funded 100% Prop 10 funding.

5.2.2 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract amendment with Tandem, Partners in Early Learning to increase the payment limit by \$38,515.63 (from \$70,500 to \$109,015.63) to implement Lil Libraries Around Town to increase the quantity and quality of literary materials available for Black and/or African American children ages birth to five years old in

East Contra Costa County. FY 2022-23 budget line: Early Childhood Education: East County Ready Kids, Leshar Grant (\$213,017). Funded 100% Leshar Ready Kids.

- 5.2.3 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract with The Regents Of The University of California to conduct an Early Care and Education Workforce Study in an amount not to exceed \$68,722 for term May 1, 2023 to December 31, 2023. FY 2022-23 budget line: (\$30,000) Administrative Expense: Professional Services (\$516,000), (\$38,722) Policy, Strategy and Evaluation: Professional Services (\$361,200). Funded 100% Prop 10 funding.

5.3 Approve the Grants Docket

- 5.3.1 APPROVE and AUTHORIZE the Deputy Director, to execute a Memorandum of Understanding with We Care Services for Children (fiscal sponsor) for a \$5,000.00 grant to provide outreach to families with children ages 0-5 for the Everyday Moments/Los Momentos Cotidianos program for term July 1, 2022 to June 30, 2023. FY 2022-23 budget line: Early Intervention: Intervention Services (\$502,088). Funded 100% We Care Services for Children.
- 5.3.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute an agreement amendment with Children's Council of San Francisco to increase the payment limit by \$25,055 (from \$97,986.05 to \$123,041.05) for IMPACT Region 4 Training & Technical Assistance Hub Implementation. FY 2022-23 budget line: Early Childhood Education Initiative: Early Learning Quality (\$539,606). Funded 100% Children's Council of San Francisco.
- 5.3.3 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, accept grant funding from Contra Costa County Employment & Human Services Department, in an amount up to \$810,000, to support children with disabilities for term May 1, 2023 to April 30, 2025. FY 2022-23 budget line: Early Intervention. Funded 100% Contra Costa County Employment & Human Services Department (Measure X).
- 5.3.4 APPROVE and AUTHORIZE the Executive Director, or her designee, to apply for and, if awarded, execute a grant agreement with First 5 San Benito (Lead) for an Application in an amount up to \$214,924 included in a First 5 California Regional Technical Assistance for Home Visiting Coordination and Integration grant application for term July 1, 2023 to June 30, 2025. FY 2022-23 budget line: Family Support Initiative: Home Visiting (\$214,924). Funded 100% First 5 California.

5.4 Accept the First 5 Contra Costa February & March 2023 Program Reports

5.5 Appoint Chair to serve as negotiator for unrepresented employee: Executive Director.

5.6 Approve amended Conflict of Interest Code for the Contra Costa County Children and Families Commission

6.0 Consider for discussion any items removed from the consent calendar

7.0 Consider approving proposed First 5 Contra Costa Budget Fiscal Year 2023-24 **Action**

8.0 Public Hearing on the First 5 California 2021-22 Annual Report **Action**

The entire report can be found at:

https://www.cafc.ca.gov/pdf/about/budget_perf/annual_report_pdfs/Annual-Report-21-22.pdf

The Contra Costa County Commission highlights found on page 26.

9.0 Executive Director's Report **Discussion**

10.0 Communications **Discussion**

The Opportunity Gap for Children Across Contra Costa County

First 5 Association of California 2023 Policy Priorities

11.0 Commissioner F.Y.I. Updates **Discussion**

12.0 Adjourn

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission's offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.