

**Alamo Police Services Advisory
Committee**

Ross Hillesheim, Chair
Joe Rubay, Vice Chair
Dr. Alden Harken, Secretary
Christy Campbell
Karen McPherson
Larry Shields
Robert Brannan
Kirk Bennett, Alternate



Office of the Sheriff
Lt. Scott Wooden,
Station Commander
Dep. Lance Wallace

The Alamo Police Service Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors.

AGENDA

P2B/Alamo Police Services Advisory Committee

Monday, May 1, 2023

5:30pm

Alamo Plaza, Suite 170A

- 1. CALL TO ORDER, ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. PUBLIC COMMENT (3 minutes/speaker)**
- 4. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS**
- 5. POLICE REPORT**
 - a. Officer Pruitt, CHP
 - b. Deputy Lance Wallace, CCCSO
- 6. NEW BUSINESS**
- 7. OLD BUSINESS**
- 8. FINANCIAL REPORT – Ross Hillesheim**
- 9. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES**
 - a. Alamo Improvement Association (Joe Rubay)
 - b. Alamo Rotary Club
 - c. Alamo MAC (Robert Brannan)
- 10. ONGOING ITEMS**
 - a. Patrol vehicle, equipment updates and needs, including bicycle, uniforms, and training and continuing education for Deputy Wallace.
 - b. Update on necessary supplies including stickers, shirts, hats, food, and beverages for volunteers.
 - c. Voluntary security camera registration program.
 - d. Sharing of police activity and times with the community (Chair Hillesheim)
 - e. Flock Camera Permit Template (Mr. Brannan and Mr. Bennett)
 - f. Report on “Donuts with the Deputy” (Vice Chair Rubay and Mr. Shields)
- 11. ADJOURN**

Mailing Address for Alamo Police Services Advisory Committee is Office of the Sheriff, Alamo Substation,
150 Alamo Plaza, Suite C, Alamo, CA 94507

The Alamo Police Service Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Cameron Collins at least 72 hours before the meeting, at 925.655.2300..

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AGENDA

P2B/Alamo Police Services Advisory Committee

Monday, April 3, 2023

5:30pm

Alamo Plaza, Suite 170A

5.39pm start

6.43pm end

1. CALL TO ORDER, ROLL CALL

2. PUBLIC COMMENT (3 minutes/speaker)

Ted: made a comment about getting a permit for his Flock Camera on private property. He voiced frustration around not getting a permit yet. He also wanted to know if we can publish 911 call response times.

Kathy: made a comment about publishing 911 call response times.

3. REVIEW AND APPROVE PRIOR MEETING RECORD OF ACTIONS

4. POLICE REPORT

- a. Officer Pruitt, CHP No show
- b. Deputy Lance Wallace, CCCSO presented and gave commentary around different police activity in Alamo.

5. NEW BUSINESS

6. OLD BUSINESS

7. FINANCIAL REPORT – Ross Hillesheim

8. COMMUNITY ORGANIZATION REPORTS/UPCOMING DATES

- a. Alamo Improvement Association (Joe Rubay)
- b. Alamo Rotary Club
- c. Alamo MAC (Robert Brannan)

9. ONGOING ITEMS

- a. Patrol vehicle, equipment updates and needs, including bicycle, uniforms, and training and continuing education for Deputy Wallace.
- b. Update on necessary supplies including stickers, shirts, hats, food, and beverages for volunteers.

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c. Voluntary security camera registration program.

10. ADJOURN

Meeting Minutes:

Mr Brannan and Mr Bennett offered to help create a FLOCK Permit Template Worksheet for community members who want to go through the process of installing a FLOCK camera.

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Materials distributed for the meeting are available for viewing at the District III Office at
309 Diablo Road, Danville, CA 94526 (925) 820-8683

Financial Status Report

Alamo P-2 Zone B

FY 2022-2023

FY 2022-2023		Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Current Total
Fund 265700 Org 7657		7/1-8/11	8/12-9/13	9/14-10/12	10/13-11/14	11/15-12/12	12/13-1/12	1/13-2/13	2/14-3/13	3/14-4/12	4/13-5/11	5/12-6/12	6/13-7/13	
Beginning Fund Balance		215,151.78	422,161.35	396,446.34	633,830.53	607,331.58	603,742.39	586,381.81	562,682.16	538,693.01	0.00	0.00	0.00	0.00
REVENUE	Sub. Obj.													
1% Property Tax Alloc. (Estimated Advance)	9000	229,840.17	0.00	6,250.13	0.00	20,922.87	294.85	0.00	0.00	152.59	0.00	0.00	0.00	257,460.61
Voter Approved Parcel Tax (Est. Adv.)	9100	0.00	0.00	252,655.85	-133.85	-1,137.18	0.00	0.00	-82.89	0.00	0.00	0.00	0.00	251,301.93
Vehicle Code Fines	9150	0.00	0.00	2.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.96
In Lieu Taxes	9500	0.00	0.00	8.28	0.00	0.00	605.74	-5.45	2.73	0.00	0.00	0.00	0.00	611.30
Reim OPEB, Covid pay	9600	0.00	0.00	0.00	2,954.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,954.10
Reim Covid pay	9600	0.00	0.00	0.00	0.00	0.00	4,257.00	0.00	0.00	0.00	0.00	0.00	0.00	4,257.00
Total Revenue		229,840.17	0.00	258,917.22	2,820.25	19,785.69	5,157.59	-5.45	-80.16	152.59	0.00	0.00	0.00	516,587.90
EXPENDITURES	Sub. Obj.													
Personnel Salary & Benefit Costs	1000	19,701.24	20,879.94	19,322.49	19,380.43	19,826.61	18,142.42	19,442.95	18,715.01	17,726.95	0.00	0.00	0.00	173,138.04
Officer Fixed Costs (liability ins, equip/supplies, comm charges)	3611	0.00	2,204.89	0.00	4,084.54	1,915.16	1,957.96	1,947.33	1,896.47	1,935.02	0.00	0.00	0.00	15,941.37
Uniform Allowance	2160	72.67	72.67	72.67	72.67	72.67	72.67	72.67	72.67	72.67	0.00	0.00	0.00	654.03
Property Tax Admin.	3611	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,577.00	0.00	0.00	0.00	0.00	1,577.00
Vehicles- Fleet Chgs	5011	3,026.76	2,527.58	2,107.94	2,376.18	1,530.51	2,315.19	2,201.32	1,617.91	3,156.22	0.00	0.00	0.00	20,859.61
Misc Svcs/Supplies	3622	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
I.T Dept. Data Proc.	3615	13.39	13.39	13.39	13.39	13.39	13.39	13.39	13.39	13.39	0.00	0.00	0.00	120.51
Depreciation	3560	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Spec Dept'l Exp	2479	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assessor's Levy Fees	3530	0.00	0.00	0.00	3,375.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,375.45
I.T. Dept. Info Security	3626	16.54	16.54	16.54	16.54	16.54	16.54	16.54	16.54	16.54	0.00	0.00	0.00	148.86
Taxes & Assessments	3630	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		22,830.60	25,715.01	21,533.03	29,319.20	23,374.88	22,518.17	23,694.20	23,908.99	22,920.79	0.00	0.00	0.00	215,814.87
Estimated Ending Fund Balance		422,161.35	396,446.34	633,830.53	607,331.58	603,742.39	586,381.81	562,682.16	538,693.01	515,924.81	0.00	0.00	0.00	300,773.03

Monthly Officer Fixed Cost Detail Report

Alamo P-2 Zone B

FY 2022-2023

FY 2022-2023		Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9	Period 10	Period 11	Period 12	Current Total
Fund 265700 Org 7657		7/1-8/11	8/12-9/13	9/14-10/12	10/13-11/14	11/15-12/12	12/13-1/12	1/13-2/13	2/14-3/13	3/14-4/12	4/13-5/11	5/12-6/12	6/143-7/13	
<u>Personnel Fixed Costs</u>		Sub												
		Obj.												
Retiree Health Cost	3611	0.00	1,234.18	0.00	2,370.17	1,171.50	1,214.30	1,203.67	1,152.81	1,191.36	0.00	0.00	0.00	9,537.99
Other Post Emp Benefits	3611	0.00	227.05	0.00	227.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	454.10
<u>Operational Fixed Costs</u>														
Communications Costs	3611	0.00	402.83	0.00	805.66	402.83	402.83	402.83	402.83	402.83	0.00	0.00	0.00	3,222.64
Liability Insurance	3611	0.00	215.83	0.00	431.66	215.83	215.83	215.83	215.83	215.83	0.00	0.00	0.00	1,726.64
Supplies/Svcs Costs	3611	0.00	125.00	0.00	250.00	125.00	125.00	125.00	125.00	125.00	0.00	0.00	0.00	1,000.00
Total Expenditures		0.00	2,204.89	0.00	4,084.54	1,915.16	1,957.96	1,947.33	1,896.47	1,935.02	0.00	0.00	0.00	15,941.37

Notes to Fixed Costs:

Retiree Health Cost &

Liability Insurance cost is

Other Post Employee Benefits (OPEB) is a rate set by the County

Communication Charges & Supplies/Services cost is a annual set rate

Traffic Safety Fund Report
Alamo P-2 Zone B
FY 2022-2023

FY 2022-2023 Fund 113900 Org 3683		Period 1 7/1-8/11	Period 2 8/12-9/13	Period 3 9/14-10/12	Period 4 10/13-11/14	Period 5 11/15-12/12	Period 6 12/13-1/12	Period 7 1/13-2/13	Period 8 2/14-3/13	Period 9 3/14-4/12	Period 10 4/13-5/11	Period 11 5/12-6/12	Period 12 6/13-7/13	Current Total
Beginning Fund Balance		34,787.87	34,787.87	34,787.87	34,808.94	34,810.33	34,810.33	34,810.55	34,810.64	34,810.64	0.00	0.00	0.00	0.00
REVENUE														
	Sub Obl													
	9150	0.00	0.00	21.07	1.39	0.00	0.22	0.09	0.00	0.01	0.00	0.00	0.00	22.78
	9684	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	9161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	9181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	21.07	1.39	0.00	0.22	0.09	0.00	0.01	0.00	0.00	0.00	22.78
EXPENDITURES														
	Sub Obl													
	5011	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Estimated Ending Fund Balance		34,787.87	34,787.87	34,808.94	34,810.33	34,810.33	34,810.55	34,810.64	34,810.64	34,810.65	0.00	0.00	0.00	22.78

Notes to Traffic Safety Fund:

Interest revenues are distributed once annually.
 Expenditures consist of approved individual purchases or are related to investment costs