



Contra Costa Council on Homelessness Meeting

Thursday, July 2, 2020, 1 pm – 3 pm

Due to shelter-in-place guidelines, this meeting will be held virtually.

Join the meeting via Zoom at the following link: <https://homebaseccc.zoom.us/j/94583686819>

Or via phone by dialing (669) 900-6833 and entering the Meeting ID: 945-8368-6819

AGENDA

| Agenda Item | Presenters | Desired Outcome | Time |
|---|--|---|------|
| 1. Introductions | Lindy Lavender, Chair | Call to order. | 10 |
| 2. Public Comment | All | Open period for members of the public to comment on items not listed on the agenda. | 5 |
| 3. Approve Minutes (ACTION ITEM) | Lindy Lavender, Chair | Review and adoption of minutes from the May 7, 2020 and June 4, 2020 Council meeting. | 5 |
| 4. Committee Report Outs (ACTION ITEM) | YAC members Jamie Klinger, H3 | <ul style="list-style-type: none"> Report out from Youth Action Council. Report on HMIS Committee. Possible action to approve Council members for HMIS Policy Committee. | 15 |
| 5. COVID-19 County Updates (ACTION ITEM) | Jenny Robbins, Shelby Ferguson, and Jamie Klinger, Erica McWhorter, H3 | <ul style="list-style-type: none"> Discussion of COVID-19 Hotel Program HMIS update Possible action to approve (1) members for the CE Oversight Committee, and (2) working group to provide the COH with community recommendations on future planning. | 20 |
| 6. Change in COH membership | Dan Peddycord, Healthcare Representative Seat | Announcement of resignation from Healthcare Representative Seat. | 5 |
| 7. Orientation: Attendance and Brown Act | Jaime Jenett, H3 | Review of attendance policies and Brown Act/Better Governance requirements | 5 |
| 8. Provider Highlight | Leslie Gleason, Trinity Center Karen Olson, Loaves and Fishes | Service provider presentations by Trinity Center and Loaves and Fishes | 20 |
| 9. Census Update | Jaime Jenett, H3 | Update on U.S. Census plans for enumeration of people experiencing homelessness. | 5 |
| 10. System Updates | Erica McWhorter, H3 | Introduction of new CoC Manager. | 10 |
| 11. Community Announcements | All | Standing Item. <ul style="list-style-type: none"> CESH RFP Release USICH Feedback | 5 |
| 12. Pin It | All | Standing Item. Other future items of discussion and scheduling to be considered. | 5 |

The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council.

Commonly Used Acronyms

| Acronym | Definition |
|----------|---|
| AHAR | Annual Homeless Assessment Report |
| APR | Annual Performance Report (for HUD homeless programs) |
| CDBG | Community Development Block Grant (CPD program – federal) |
| CESH | California Emergency Solutions and Housing program (state funding) |
| CSBG | Community Services Block Grant |
| CoC | Continuum of Care – homelessness system of care, including partnerships, programs and funding; also refers to Federal grant program stressing permanent solutions to homelessness |
| Con Plan | Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG and other CPD programs |
| CPD | Community Planning and Development (HUD Office) |
| EHSD | (Contra Costa County) Employment and Human Services Division |
| ESG | Emergency Solutions Grant (CPD – federal program) |
| FMR | Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants) |
| H3 | Health, Housing & Homeless Services Division of Contra Costa Health Services |
| HCD | Housing and Community Development (State office) |
| HEAP | Homeless Emergency Aid Program (State funding) |
| HEARTH | Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009 |
| HPRP | Homeless Prevention and Rapid Re-Housing |
| HMIS | Homeless Management Information System |
| HOME | Home Investment Partnerships (CPD program) |
| HOPWA | Housing Opportunities for Persons with AIDS (CPD program) |
| HUD | U.S. Department of Housing and Urban Development (federal) |
| MHSA | Mental Health Services Act |
| NOFA | Notice of Funding Availability |
| NPLH | No Place Like Home (state funding) |
| PHA | Public Housing Authority |
| SAMHSA | Substance Abuse & Mental Health Services Administration |
| SNAPS | Office of Special Needs Assistance Program (HUD office overseeing CoC) |
| SOAR | SSI/SSDI Outreach, Access, and Recovery (SSI/SSDI Application program) |
| SRO | Single-Room Occupancy housing units |
| SSA | Social Security Administration |
| SSDI | Social Security Disability Income |
| SSI | Supplemental Security Income |
| TA | Technical Assistance |
| TANF | Temporary Assistance to Needy Families |
| TAY | Transition Age Youth (usually ages 16-24) |
| VA | Veterans Affairs (U.S. Department of) |
| VASH | Veterans Affairs Supportive Housing |
| VI-SPDAT | Vulnerability Index – Service Prioritization Decision Assistance Tool |

Unless otherwise noted, Council meetings will be held on the first Thursday every month from 1 pm – 3 pm in Grizzly/Sequoia Room at 2380 Bisso Lane, Concord. CoC Learning Hub meeting dates are to be determined. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa Council on Homelessness to a majority of members less than 72 hours prior to that meeting are available for public inspection at 2400 Bisso Lane, Building D, 2nd Floor, Concord, CA 94520 during normal business hours. Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time. The Contra Costa Council on Homelessness will provide reasonable accommodations for persons with disabilities planning to attend meetings. Contact the H3 office at least 72 hours before the meeting: Phone: (925) 608-6700; Email: cchomelesscouncil@cchealth.org

Council on Homelessness

Thursday, July 2, 2020

Zoom link:

<https://homebaseccc.zoom.us/j/94583686819>

Phone number: (669) 900-6833

Meeting ID: 945-8368-6819



1. Introductions

Lindy Lavender, Chair

Call to order.



2. Public Comment

All

Open period for members of the public to comment on items not listed on the agenda.



3. Approve Minutes (ACTION ITEM)

Lindy Lavender, Chair

Review and adoption of minutes from the May 7, 2020 and June 4, 2020 Council meeting.



4. Committee Report Outs (ACTION ITEM)

Youth Action Council (YAC) members
Jamie Klinger, H3

Report out from Youth Action Council.
Report on HMIS Committee.

Possible action to approve Council members for HMIS Policy
Committee



What is the Contra Costa Youth Action Council?



HMIS Policy Committee

PURPOSE

- Review, discuss, and implement data collection mechanisms in HMIS in support of the CoC and HUD Universal Data Element requirements, including but not limited to annual HUD data standard changes
- Discuss HMIS logistics: licenses, invoices, program customizations, reporting needs, etc.
- Discuss data concerns, training needs, and troubleshoot HMIS issues
- Recommend HIMS policy changes to the COH for approval
- Review HMIS applications and interview agencies who wish to become an HMIS Participating agency. Then make recommendations to the Council on Homelessness for final approval



HMIS Policy Committee

PARTICIPANTS

- HMIS Lead Agency – H3: facilitates the meetings, creates agendas, and distributes meeting minutes
- Agency administrators
- HMIS participating staff – staff who participate in data collection
- COH representation - *Identifying a rep to join monthly meetings to bring system level perspective to committee and to inform



HMIS Policy Committee

6/16/2020 Meeting

- HMIS licenses and invoicing
- HMIS virtual training schedule
 - Trainings scheduled for the 2nd and 4th Wednesdays each month
 - For training registration, please email H3REDteam@cchealth.org
- HUD 2020 Data Standards: CES Program Rollout
- Quality Assurance Reports & Reminders
- Process for approving HMIS applications



COH HMIS Policy Committee members

October 2019:

- Gabriel Lemus
- Tony Ucciferri

Next meeting:

Tuesday, July 21, 2-3pm



Possible Action

Approve Council members for HMIS Policy Committee



5. COVID-19 County Updates and Reminders

Jenny Robbins, Shelby Ferguson, and Jamie Klinger, Erica McWhorter, H3

Discussion of COVID-19 Hotel Program
HMIS update.

Possible action to approve (1) members for the CE Oversight Committee, and (2) working group to provide the COH with community recommendations on future planning.



Discussion of COVID-19 Hotel Program



HMIS Update



Possible Action #1

Approve members for the CE Oversight
Committee



Possible Action #2

Approve members for working group to provide the COH with community recommendations on future planning.



6. Change in COH Membership

Dan Peddycord, Healthcare Representative

Announcement of resignation from Healthcare Representative Seat



7. Orientation: Attendance and Brown Act/Better Governance

Jaime Jenett, H3

Attendance Policies and Brown Act/Better Governance



Attendance

- Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member.
- Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.



Attendance (cont.)

- Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee [Jaime Jenett] to request an excused absence.
- The Chair of the Council or its administrative designee [Jaime Jenett] will maintain attendance records, and notify the Council when two absences are recorded.



Transparency

- As an advisory body to the Board of Supervisors, the Council follows the Brown Act and the Better Government Ordinance:
 - Open meetings with regular times/places and opportunity for public comment
 - Public posting of agendas 96 hours in advance (including notation of action items)
 - Recording of minutes, and public distribution of meeting materials/presentations



Required Advisory Board Trainings

County Advisory Body Training Hub:

<https://www.contracosta.ca.gov/7632/Training-Resources>

1. **Brown Act Training Video:**
<https://www.youtube.com/watch?v=Lna7ch-TyIA&feature=youtu.be>
2. **Ethics Training:** <http://www.fppc.ca.gov/learn/public-officials-and-employees-rules-/ethics-training.html>

Training Certification Form:

<https://www.contracosta.ca.gov/DocumentCenter/View/55169/Training-Certification-for-Advisory-Body-Commissioners>



Deadlines for Training

- County policies require members to complete two trainings within 60 days of appointment.
- Fill out Training Certificate Form
- Jaime will be in touch with those who need to complete the trainings (7 members).



8. Provider Highlight

Leslie Gleason, Trinity Center
Karen Olson, Loaves and Fishes



9. Census Update

Jaime Jenett, H3

Update on timeline for U.S. Census enumeration



New Timeline (Sept 22-24)

- Service-Based Enumeration, including:
 - shelters
 - soup kitchens and other service-based locations
 - counting of people living in encampments and other outdoor locations



Data Collection for Shelters

- Can use HMIS data
- Non-HMIS shelters provide requested information to Census staff
- Not sure about in-person yet



10. System Updates

Erica McWhorter, H3

Introduction of new CoC Manager, Cassie Hourlland



11. Community Announcements

All

CESH RFP Release
USICH Feedback



Feedback Opportunity

- U.S. Interagency Council on Homelessness (USICH) collecting input to update the federal strategic plan to prevent and end homelessness.
- Comments are due by July 11th
- Submit comments here:
<https://www.usich.gov/public-input/>



Guiding Questions

- If you were to propose one new initiative that the federal government is not doing now what would it be?
- Outside of prior USICH federal strategic plan focuses, what else might the federal government do to prevent and/or reduce homelessness?
- What is one activity the federal government is doing that you believe should be deprioritized?
- What is one activity that the federal government is doing well and that should be prioritized?
- Overall, what would you say the top 3 federal priorities should be as they relate to preventing and ending homelessness?
- In terms of homelessness, what areas are in need of greater attention at the federal, state, and local levels?



12. Pin It

All

Standing Item. Other future items of discussion and scheduling to be considered.





Contra Costa Council on Homelessness Meeting MINUTES

Thursday, May 7, 2020
 1 pm – 3 pm
 By videoconference

Council Member Attendance: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Leslie Gleason, Manjit Sappal, Sherry Lynn Peralta, Gabriel Lemus, Lindy Lavender, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar,

Absent: None

Staff Attendance: Gregory Austin, Cassie Hourlland, Lakisha Langston, Jamie Klinger, Erica McWhorter, Jaime Jenett, Lavonna Martin

Public Attendance: Miguel Becerra, Irma Bodden, George Fulmore, Carey Gregg, William Goodwin, Lily Harvey, Sean K., Theresa Karr, Lauren Larin, Bertha Lopez, Michelle Mankewich, Dawn Morrow, Mariana Moore, Kaitlin Noel, Sean R., Jill Ray, Art Rogers, Bill Scheinman, Rosina Shipman, Samantha Quinn, Amanda Wehrman, Nancy Williams, John Eckstrom (a Council member, but not able to register votes during this call)

| Time | Agenda Item | Presenters | Desired Outcome |
|---------|----------------------------------|---------------------------------|--|
| 1:04 PM | Introductions | Lindy Lavender, Acting Chair | Call to order. |
| 1:09 PM | Approve Minutes (ACTION ITEM) | Lindy Lavender, Acting Chair | Review and adoption of minutes from the March 5, 2020 Council meeting. |

Motion: To approve minutes from March 5th, 2020 CoH meeting. Jaime Jenett noted three minor changes to the minutes from posted draft.

Procedural Record:

- Motion made by Doug Leich and Seconded by Teri House
- AYES: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Leslie Gleason, Manjit Sappal, Sherry Lynn Peralta, Gabriel Lemus, Lindy Lavender, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar
- NOES: None
- ABSTAINS: None
- ABSENT: None

MOTION APPROVED

| | | | |
|---------|---|--------------------|--|
| 1:14 PM | ESG Funding Recommendations (ACTION ITEM) | Gabriel Lemus, DCD | Possible action to approve recommended ESG funding allocation. |
|---------|---|--------------------|--|

Gabriel Lemus reviewed ESG recommendations. Review and Rank (R&R) Committee received 7 applications under the County ESG program and recommended funding for 6: Adult Interim Housing Program, Calli House Youth Shelter, CORE (CC Health Services H3); Homeless Prevention & RRH (Shelter, Inc.); Rollie Mullen Emergency Shelter (STAND!); and Trinity Center.

Motion to move to accept recommendations for County ESG funding as listed on slide 5 of the agenda packet.

Procedural Record:

- Motion made by Tony Ucciferri and Seconded by Deanne Pearn
- AYES: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Manjit Sappal, Sherry Lynn Peralta, Gabriel Lemus, Lindy Lavender, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar
- NOES: None
- ABSTAINS: Leslie Gleason
- ABSENT: None

DRAFT

MOTION APPROVED

State ESG Recommendations. Projects recommended for funding are the following: RRH & Homeless Prevention Program (SHELTER, Inc.), Mountain View Family Emergency Shelter (SHELTER, Inc.), CCHS CORE Outreach (CC Health Services), Emergency Shelter (STAND!), Trinity Center Emergency Day Shelter (Trinity Center), and Program Administration (Contra Costa Conservation and Development Department).

Motion to move to accept recommendations for State ESG funding as listed on slide 6 of the agenda packet.

Procedural Record:

- Motion made by Teri House and Seconded by Doug Leich
- AYES: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Manjit Sappal, Sherry Lynn Peralta, Gabriel Lemus, Lindy Lavender, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar
- NOES: None
- ABSTAINS: Leslie Gleason
- ABSENT: None

MOTION APPROVED

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|---------|--|------------------------------|---|
| 1:24 PM | Election of CoH Chair and Vice Chair (ACTION ITEM) | Lindy Lavender, Acting Chair | Possible action to elect new Chair and Vice Chair of Council. |
|---------|--|------------------------------|---|

Doug Leich's term has ended and he will not reapply. Reviewed Chair responsibilities. Tony Ucciferri nominated Lindy Lavender as the new CoH Chair. Lindy Lavender accepted the nomination.

Procedural Record:

- Motion made by Doug Leich and Seconded by Leslie Gleason

- AYES: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Manjit Sappal, Sherry Lynn Peralta, Gabriel Lemus, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar, Leslie Gleason
- NOES: None
- ABSTAINS: Lindy Lavender
- ABSENT: None

Vote Results: Lindy Lavender, Council of Homelessness Chair

Lauren Larin clarified that the agenda allowed the Council to vote on the new CoH Vice Chair. Lindy Lavender reviewed the Vice Chair responsibilities. Lindy Lavender nominated Sherry Lynn Peralta as the new CoH Vice Chair. Sherry Lynn Peralta accepted the nomination.

Procedural Record:

- Motion made by Lindy Lavender and Seconded by Deanne Pearn
- AYES: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Manjit Sappal, Gabriel Lemus, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Dan Peddycord, Tracy Pullar, Lindy Lavender, Leslie Gleason
- NOES: None
- ABSTAINS: Sherry Lynn Peralta
- ABSENT: None

Vote Results: Sherry Lynn Peralta, Council of Homelessness Vice Chair

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|---------|--------------------------------------|--|--|
| 1:44 pm | Policy Recommendations (ACTION ITEM) | Doug Leich, Sherry Lynn Peralta, Erica McWhorter, H3 | Discussion of pending bills and sign on letters with possible action to approve a recommendation for support to the County Board of Supervisors and County Administrators offices. |
|---------|--------------------------------------|--|--|

Erica McWhorter provided background on the policy recommendations for Board of Supervisors (BoS) and the roles of the CoH and County Administrator’s Office (CAO). Homebase will support letter/recommendation process.

Doug Leich introduced the recommendations and reviewed the revised letter for budget request addressed to State officials. Doug Leich also reviewed AB3300 Homeless Housing and Services Act, which addresses California’s homelessness crisis.

Erica McWhorter reviewed the provisions in the BoS legislative platform, which are relevant to the motion.

Leslie Gleason asked if the 55% of funds allocated for CoCs and counties permitted use for emergency shelter as Trinity Center received significant funding from the City of Walnut Creek, which will have financial challenges.

Erica McWhorter clarified that this bill is in contrast to what the Governor had been advocating, as this bill is much more comprehensive and sets realistic expectations on CoCs and communities around how funding should come down, the structure of funding, and accountability aligned with what is already in place.

Motion to recommend that BoS take a position in support of both the April 20, 2020 Budget Request for Housing & Homelessness letter to the Governor and legislative leaders and Assembly Bill 3300, the Homeless Housing and Services Act.

Procedural Record:

- Motion made by Doug Leich and Seconded by Sherry Lynn Peralta

- AYES: Candace Collier, Deanne Pearn, Doug Leich, Manjit Sappal, Gabriel Lemus, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo, Lindy Lavender, Sherry Lynn Peralta, Leslie Gleason
- NOES: None
- ABSTAINS: None
- ABSENT: Dan Sawislak, Dan Peddycord, Tracy Pullar,

Motion Approved

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|---------|---------------------|---------------------------------|---|
| 2:04 PM | CoH Member Check-In | Lindy Lavender, Acting Chair | Roll call by Council members to share updates related to COVID-19 response. |
|---------|---------------------|---------------------------------|---|

- Manuel Arredondo: From a public health standpoint, there is a disproportionate impact of homelessness impact on low income and undocumented communities. There is an increase in need for case management and behavioral health services.
- Teri House: The Cities of Antioch, Pittsburgh, Concord, Walnut Creek, and Contra Costa County received an additional allocation of CBDG-CV funds. City of Antioch’s normal allocation of CBDG funds were \$810,000 and the CBDG-CV funds for Antioch are \$500,000. Other jurisdictions got some sort of proportion of their normal allocations. Part of these funds will be allocated to rental and food assistance. Contra Costa County, Antioch, and Concord enacted their own rental moratoriums, so the County’s moratorium mostly affected the unincorporated cities. Teri will develop and share a list of agencies that received CBDG-CV and ESG funds after entities approve allocations.
- Leslie Gleason: Trinity Center continues basic operations in sanitary and safe conditions and following social distancing. They are seeing more people than they typically would (at least 86% increase in number of clients requesting services). Some people come just for basic needs that they cannot access through other means. They will be moving to a new space in their old property (no set date as of now). In lieu of physical gala, they will host a virtual gala on Friday.
- Leslie Gleason also provided an update on additional resources and how other agencies are responding to COVID-19. Service providers are meeting weekly, and some of the new resources that were discussed in the most recent meeting were: Catholic Charities, Shelter, Inc., and the HUME Center. There is additional funding, with slightly different eligibility and less documentation needed for rental assistance, diversion, rapid response, and Season of Sharing. The conduit for much of these funds is 2-1-1.
- Candace Collier: No updates.
- Alejandra Chamberlain: From an education perspective, they have communicated with homeless liaisons of all 18 school districts, as there will be layoffs in the next Fiscal Year to Mount Diablo’s homeless liaisons and potentially Antioch (not confirmed yet, but should go to the board). They are still working with liaisons to make sure children and families have hotspots and laptops. Alejandra encouraged participants to send her referrals for families in need of hotspots, Chromebooks, or laptops.
- Gabriel Lemus: Contra Costa County is receiving supplemental CBDG and ESG funds from the CARES Act. CBDG funds will be approximately 50% of usual allocation (\$2.7 million). County plans to use CBDG funds to focus on three core activities (food security, rental assistance, business community). The ESG funds are over 3 times the amount they usually get (\$1.3 million). The County plans to use ESG funds to primarily fund hotel/motel sheltering that H3 is undertaking for emergency shelters. Gabriel Lemus provided a clarification on the County’s eviction moratorium: It covers all residents of County, incorporated cities as well. However, if a city has a stronger moratorium than the county’s, theirs takes precedence.
- Sherry Lynn Peralta: EHSD offered the Season of Sharing emergency release funds through San Francisco Chronicle and worked with Catholic Charities East Bay to distribute the funds. More information is available on the EHSD website. The funds support housing subsidies (up to \$3K per individual/family). EHSD received many calls for this project and many of them are from Spanish-speakers only. EHSD has received support from the SSRRT Social Service Rapid Response Team (SSRRT), which has bilingual social workers. EHSD has

played a role with the eviction moratoriums and made recommendations to BoS, which were approved unanimously by BoS.

- Doug Leich: The Multi-Faith ACTION Coalition (MFAC) has continued to meet via Zoom and is doing advocacy work, including the state legislations that were discussed earlier. Doug mentioned that Mariana Moore (Ensuring Opportunity^{ies}) highlighted the advocacy efforts of many organizations, including MFAC, in supporting the eviction moratoriums and rent freezes that were enacted in different cities and by the BoS.
- Deanne Pearn: Hope Solutions is continuing to work on housing homeless people in a safe way. They housed 52 households during the last 6-8 weeks. They are also providing services to clients in PSH. The mental health and ongoing support needs of the community are acute, and they are providing different types of support for mental health.
- Tony Ucciferri: Contra Costa County and Pittsburgh have adopted the majority of available HUD waivers, which allows families to self-certify incomes and inspections. This has benefited clients, as it has relaxed timelines and has frozen most inspections (except emergency and new inspections). The waivers are going on until July 31st and then will be reevaluated. Eviction moratoriums apply to HUD funded participants but rent freezes do not. Expenses have increased dramatically from rental subsidies, but HUD has made funding available to housing authorities to make up for gaps. Tony stated that they do not expect to see households being displaced or people losing housing as result of shelter-in-place.
- Shawn Ray: In San Pablo they have seen a marked increase in homelessness, probably because of shelter closing. They are trying to balance public safety and serving the population. Described concerns around human waste hazards and they have received calls from residents with complaints around this hazard. H3 has been helpful by coordinating placement of portable restrooms.
- Manjit Sappal: Shelter-in-place has meant that many homeless people have gone to the Marina and amphitheater. The County provided portable restrooms and handwashing stations, which allowed area to be cleaner. Some residents are frustrated about the Marina and dog park being closed to public.
- Patrice Guillory: From the reentry side, case management services and navigation are now provided virtually. Early jail releases due to COVID-19 has been challenging due to a lack of housing. Family members have stepped up and welcomed family members into their homes. They still provide some housing programs through diversion projects, such as Hope Solutions. Many of the currently housed clients have acute mental health and behavioral health needs. They are trying to incorporate therapeutic elements. They are also trying to procure cell phones for unhoused people who cannot get in shelters. Outreach efforts have continued but have been minimized. They are limited to trying to connect people to other services, such as medical resources, food drop-offs, and medical hygiene.
- Leslie Gleason asked Patrice whether AB 109 housing programs are still able to accept people and whether probation officers are now working in a different way. Patrice stated that they are still taking referrals from law enforcement partners. However, there are fewer referrals from probation, since they are not doing that much compliance work or visits. There has been an increase in referrals from the Public Defender's office due to early releases for those awaiting trials. A lot of AB109 housing resources have been used up. However, they still refer clients to other providers based on funding streams, which may apply to them.
- Leslie Gleason asked Patrice Guillory whether the Reentry success center in Richmond is still operating. Patrice responded stated that they are still operating, even though their physical office is closed. However, all staff are still operating and are working remotely. They are still able to refer clients to other providers. People are also encouraged to use their WiFi hotspot, which is free, near the vicinity of the building.
- Tracy Pullar: The VA has been providing services telephonically. They are still housing Vets in HUD-VASH, but the process has slowed down. Sacramento VA Medical Center has been preparing for a surge. The homeless team has been getting trained to help in the inpatient units as needed. They recently got a large regional hotel contract approved for Veterans who are COVID-19+ or PUI. They have not seen a large number of COVID-19+ homeless Veterans at this time.

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|---------|------------------------------|------------------|--|
| 2:34 PM | County Updates and Reminders | Jaime Jenett, H3 | Informational updates related to COVID-19 response and other Council updates |
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Jaime Jenett provided an update on the County's response to COVID-19.

- **Housing & Services:** Project Roomkey allowed the County to open up motel/hotel rooms for people experiencing homelessness. It initially prioritized relocating people living in congregate housing if shelters did not have capacity for own rooms, in order to prevent outbreaks. Approximately 250 people have been relocated. The County has also contracted with services providers to provide services, such as food delivery, mental health services, and case management services. They are now focusing on the most vulnerable unsheltered population. Most people are being placed through referrals from ERs, hospitals, and psychiatric emergencies. Clients working with CORE are also prioritized. The County has distributed tents for some unsheltered people to provide some isolation.
- **Local Provider Education, Supplies, Materials:** County staff are in constant communication with service providers to provide information, answer questions, and learn about the needs of clients. The County is also providing masks, gloves, and PPE to frontline providers for them and so they can distribute these supplies to people experiencing homelessness.
- **Fed/State/Regional County Collaboration:** During these challenging times, staff from different agencies have had to work together and rethink strategies. There is also more constant communication at the regional and state level, for instance, Bay Area health officers are now working together as a unified front.
- **Data tracking:** Jamie Klinger's team is working on how to track data related to COVID-19. They are also providing technical support to providers to help them capture new data.
- **Communication:** Different documents, policies & procedures, guidelines, and FAQ are online. The public can access the website if they have questions around homelessness and resources available. Jaime encouraged participants to contact her via e-mail for unanswered questions.
- **Funding:** The County received \$850,000 from State COVID-19 ESG funds.

Jaime provided informed participants that if they want to sign up for the newsletter, they can e-mail her at Jaime.jenett@cchealth.org.

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|---------|------------------------|-------------------|--|
| 2:45 PM | 2020 PIT Count Results | Jamie Klinger, H3 | Presentation on 2020 PIT Count Results |
|---------|------------------------|-------------------|--|

Jamie Klinger provided an update on the first stage of the analysis of the 2020 PIT (1/22/20) Count Results. Some of the highlights from the results were the following:

- 2,277 people (1,760 households) experiencing homelessness
- 1% decrease in PIT count from 2019 to 2020
- 52% had a mental health condition; 50% had a substance use issue; 45% had a chronic health condition; 6% were veterans; 31% were chronically homeless
- 83% lost their housing in Contra Costa County

Jaime Klinger notified participants that the updates on the 2020 PIT count are now in the H3 web page on Data Reports: <https://cchealth.org/h3/coc/reports.php#PIT>

| | | | |
|---------|----------------|-----|---|
| 2:58 PM | Public Comment | All | Open period for members of the public to comment on items not listed on the agenda. |
|---------|----------------|-----|---|

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| <p>Andrea Foti (Shelter, Inc.): Shelter, Inc. opened a new COVID-19 hotline. This hotline is different than their prevention hotline, as it is exclusively for people affected by COVID-19. They are able to help people with rent, utilities, gift cards, and short-term hotel stays. In Contra Costa County call 925.349.0571, from 9 a.m. to 4 p.m. Monday-Friday (except holidays) for more information.</p> | | | |
| 2:59 PM | Community Announcements | All | Standing Item |
| <p>No community announcements.</p> | | | |
| 3:00 PM | Pin It | All | Standing Item. Other future items of discussion and scheduling to be considered. |
| <p>Next CoH meeting will take place on June 4th, 2020 and will also be remote.</p> | | | |

DRAFT



Contra Costa Council on Homelessness Meeting MINUTES

Thursday, June 4, 2020
1 pm – 3 pm
By videoconference

Council Member Attendance: Candace Collier, Dan Sawislak, Deanne Pearn, Doug Leich, Leslie Gleason, Manjit Sappal, Sherry Lynn Peralta, Lindy Lavender, Patrice Guillory, Shawn Ray, Teri House, Tony Ucciferri, Alejandra Chamberlain, Manuel Arredondo,

Absent: Gabriel Lemus, Dan Peddycord, Tracy Pullar

Staff Attendance: Lakisha Langston, Jamie Klinger, Erica McWhorter, Jaime Jenett

Public Attendance: Maria Aliotti, Tamina Alon, Claude Battaglia, Miguel Becerra, Irma Bodden, Jazmin Caliman, Michael Callanan, Denise Clarke, Julie Clemens, Tamara Diaz, Karri Eggers, Shelby Ferguson Andrea Foti, Rosa Elaine Garcia, George Fulmore, Nicole Green Carey Gregg, William Goodwin, Lily Harvey, Juno Hendrick Kimberly Jinnett, Nina Jorgensen, Theresa Karr, Jane King, Kimberly Krisch, Lauren Larin, Hector Malvido, Lynna Magnuson, Michelle Mankewich, Jonathan Marsh, Susannah Meyer, Lori Michele, Dawn Morrow, Mariana Moore, Maureen Nelson, , Leonard Ramirez, Jill Ray, Kim Ritchie, Nate Rose, Stephanie Sewell, Rosina Shipman, Barbara Simpson, Kathleen Sullivan, Mary Terjeson, Mark Walker, Tiffany Washington, Ané Watts, Amanda Wehrman, Scott Williams, Sandra Wohali, Christine Zavala, John Eckstrom

| Time | Agenda Item | Presenters | Desired Outcome |
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| 1:01 PM | Introductions | Lindy Lavender, Chair | Call to order. |
| 1:15 PM | Approve Minutes (ACTION ITEM) | Lindy Lavender, Chair | Review and adoption of minutes from the May 7, 2020 Council meeting. |
| <ul style="list-style-type: none"> • Motion • State of Motion: <ul style="list-style-type: none"> ○ To approve minutes from May 7th, 2020 CoH meeting. • Discussion <ul style="list-style-type: none"> ○ Participants discussed which version of the minutes would be approved, as there was confusion about the most recent version. Due to this confusion, Deanne Pearn suggested to withdraw the motion and approve the minutes during the July 2nd, 2020 CoH meeting. • Procedural Record: <ul style="list-style-type: none"> ○ MOTION WITHDRAWN ○ Council will review the minutes and move to approve them during the July 2, 2020 CoH meeting. | | | |
| 1:20 PM | Recruitment of New COH Seats (ACTION ITEM) | Lindy Lavender, Chair | Discussion of recruitment for new COH seats. Possible action to select a nominating committee. |
| <p>Jaime Jenett stated that the Council is selecting a nominating committee to recruit members for two seats: Workforce Development Representative and Youth Representative. Jaime provided background on the</p> | | | |

nominating committee and roles and responsibilities for potential members. The Council is looking to select three people to join the nominating committee. Alejandra Chamberlain, Candace Collier, and Doug Leich expressed interest in joining the committee.

- Motion
- State of Motion:
 - To create a nominating committee composed of Alejandra Chamberlain, Candace Collier, and Doug Leich.
- Discussion
- Procedural Record:
 - Motion made by: Leslie Gleason
 - Seconded by: Deanne Pearn
 - AYES: Manuel Arredondo, Alejandra Chamberlain, Candace Collier, Leslie Gleason, Patrice Guillory, Teri House, Lindy Lavender, Doug Leich, Deanne Pearn, Sherry Lynn Peralta, Tracy Pullar, Shawn Ray, Manjit Sappal, Dan Sawislak, Tony Ucciferri
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Gabriel Lemus, Dan Peddycord
 - MOTION APPROVED

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| 1:26 PM | CoC NOFA 2019 Review | Lauren Larin, Homebase | Review of HUD feedback and scoring results for 2019 CoC application |
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Lauren Larin shared an overview of the 2019 CoC NOFA. Even though the CoC’s scores dropped in comparison to the previous year, Contra Costa consistently scored above the national median scores. The number of first time homeless in the CoC increased by 8.6%. There was a 105 bed-reduction in RRH in FY2019 in the CoC.

Discussion

- Leslie Gleason asked whether the reduction in RRH beds may have affected the score and if it could be a factor in the upcoming NOFA.
 - Lauren Larin stated that it is possible that it affected the score, since the feedback from HUD mentioned that there was no increase in RRH beds.
 - Amanda Wehrman explained that if there is a NOFA this year, it should be in alignment with previous NOFA competitions, and HUD may continue to emphasize RRH. However, it is possible that there may not be a 2020 competition.
 - Erica McWhorter stated that H3 is analyzing and strategizing around the issue of RRH bed-reduction.
- Doug Leich asked about the source of data for the increase in first time homelessness by 8.6%.
 - Amanda clarified that HUD usually uses a combination of PIT and System Performance Measures (SPM)s that were submitted by the CoC, and in this case the data is probably from SPMs.
- Jill Ray asked whether there has been an increase in the number of individuals experiencing homelessness for the first time during the last months, given the impact of COVID-19, and asked about the impact this may have on scores.
 - Erica McWhorter stated that this metric is one of HUD’s System Performance Metrics, but it is uncertain whether HUD might score this metric differently given the impact of COVID-19. Erica also

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| discussed shifts in their practices, which could affect metrics, such as whether shelters accept or do not accept new intakes. | | | |
| 1:42 pm | CoC NOFA 2020 Renewal Scoring Tool | Lauren Larin, Homebase | Possible action to approve scoring tool for renewal projects for CoC NOFA. |
| <p>CoC/ESG subcommittee met on April 23rd, 2020 to review the NOFA scoring tool and members agreed to not make changes from previous year’s competition, acknowledging limited capacity and time for H3 and providers in response to COVID-19. Additionally, participants in the subcommittee agreed that the tool worked well the previous year. There were only two minor wording changes.</p> <ul style="list-style-type: none"> • Motion • State of Motion: <ul style="list-style-type: none"> ○ To approve CoC NOFA 2020 Renewal Scoring tool as submitted. • Discussion <ul style="list-style-type: none"> ○ Doug Leich stated that he was in R&R panel last year and the tool seemed to work well. ○ Participants discussed issues around the alignment of outcomes of this tool with outcomes of the new project scoring tool, mentioning that RRH was dropped from the new project tool. ○ Leslie Gleason suggested waiting to vote on this item since the NOFA does not seem imminent and discussed the relative value of RRH. <ul style="list-style-type: none"> ▪ Amanda Wehrman provided additional context and clarification on why Homebase recommended moving forward with the vote. Amanda stated that making a motion on this will allow Homebase to start setting up the pre-NOFA work with H3 and providers, in case there is a competition. Additionally, the language allows for flexibility in case it needs to be modified. ▪ Leslie agreed with moving forward but suggested reassessing the tool if there is a NOFA competition this year. • Procedural Record: <ul style="list-style-type: none"> ○ Motion made by: Doug Leich ○ Seconded by: Tony Ucciferri ○ AYES: Manuel Arredondo, Alejandra Chamberlain, Candace Collier, Leslie Gleason, Patrice Guillory, Teri House, Lindy Lavender, Doug Leich, Deanne Pearn, Sherry Lynn Peralta, Tracy Pullar, Shawn Ray, Manjit Sappal, Dan Sawislak, Tony Ucciferri ○ NOES: None ○ ABSTAINS: None ○ ABSENT: Gabriel Lemus, Dan Peddycord ○ MOTION APPROVED | | | |
| 1:55 PM | Policy Recommendations | Erica McWhorter, H3 | Discussion of proposed sign on letters to include HEROES Act with possible action to approve letter recommending support to the County Board of Supervisors and County Administrators offices. |

Erica McWhorter provided background on the HEROES Act and proposed including a recommendation to support it in the letter to the County Board of Supervisors and County Administrators Office.

- Motion
- State of Motion:
 - To approve letter recommending support with minor formatting changes.
- Discussion
 - Manuel Arredondo asked whether there were any counterarguments to the HEROES Act.
 - Erica McWhorter stated that one counterargument is that the CoC would receive the same funding as the previous year, which would not allow Contra Costa to receive more funding than the previous year.
 - Participants discussed other issues with the letter, such as the addressee of the letter and formatting issues.
- Procedural Record:
 - Motion made by: Doug Leich
 - Seconded by: Leslie Gleason
 - AYES: Manuel Arredondo, Alejandra Chamberlain, Candace Collier, Leslie Gleason, Patrice Guillory, Teri House, Lindy Lavender, Doug Leich, Deanne Pearn, Sherry Lynn Peralta, Tracy Pullar, Shawn Ray, Manjit Sappal, Dan Sawislak, Tony Ucciferri
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Gabriel Lemus, Dan Peddycord
 - MOTION APPROVED

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| 2:08 PM | County Updates and Reminders | Jaime Jenett, H3 | Informational updates related to COVID-19 response and other Council updates |
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- Jaime Jenett made an announcement on meeting logistics, stating that in the foreseeable future, all council and other public CoC meetings will be virtual. Jaime also mentioned the COVID-19 dashboard available online, which includes longitudinal data on COVID-19 cases, testing, and hotel use.
<https://www.coronavirus.cchealth.org/homeless-dashboard>
- Shelby Ferguson provided an update on the CORE outreach team response to COVID-19, which has provided the following resources: food support and distribution, health and sanitation, safety and survival supplies, training and education, encampment displacement supports, linkages to hotels, testing and connection to health/behavioral health services, and fire safety and risk mitigation.
- Erica McWhorter provided an update on the utilization of different funding streams to respond to the impact of COVID-19.
- Jaime Jenett provided updates on the cooling centers in Contra Costa County in response to heat waves and shelter-in-place guidelines. More information is available by calling (800)510-2020 or 925-229-8434.

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| 2:41 PM | COH Member Check-In | Lindy Lavender, Chair | Roll call by Council members to share updates related to COVID-19 response. |
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- Teri House: Some jurisdictions (Antioch, Concord, Pittsburg, Walnut Creek, Contra Costa County) received additional allocation of CDBG-CV funding, most of which have been used for food security and rent payments assistance.
- Leslie Gleason: Trinity Center is now operating out of their new space. Their address is 1888 Trinity Avenue, Walnut Creek, CA.
- Jill Ray: Health Dept has asked everyone to be tested. County sites are doing less invasive tests. Jill also encouraged everyone to respond to the U.S. Census and spread the word about it.

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| 2:47 PM | New Programs/ Services | Jaime Jenett, H3 | Informational updates on new programs and services available. |
| Jaime Jenett asked representatives of different agencies whether there were any new programs or services in response to COVID-19, but she has not received information about new ones. Jaime stated that she also requested success stories from providers, as well as information on new needs in response to COVID-19. Updates will be provided once she receives that information. | | | |
| 2:48 PM | Technical Assistance Updates | Erica McWhorter, H3 | H3 updates on TA efforts underway on behalf of community |
| Erica McWhorter provided an update about H3's technical assistance in two areas: system improvement and COVID-19 response. | | | |
| 2:58 | Public Comment | All | Open period for members of the public to comment on items not listed on the agenda. |
| No public comments. | | | |
| 2:59 | Community Announcements | All | Standing Item. |
| No community announcements. | | | |
| 3:00 PM | Pin It | All | Standing Item. Other future items of discussion and scheduling to be considered. |
| Next CoH meeting will take place virtually on July 2, 2020. | | | |



USICH Input Opportunity

Through the direction of the USICH Council leadership team, U.S. Interagency Council on Homelessness (USICH) is currently collecting input to update the federal strategic plan to prevent and end homelessness.

To help guide your input and recommendations, some questions to consider include the following:

- If you were to propose one new initiative that the federal government is not doing now what would it be?
- Outside of prior USICH federal strategic plan focuses, what else might the federal government do to prevent and/or reduce homelessness?
- What is one activity the federal government is doing that you believe should be deprioritized?
- What is one activity that the federal government is doing well and that should be prioritized?
- Overall, what would you say the top 3 federal priorities should be as they relate to preventing and ending homelessness?
- In terms of homelessness, what areas are in need of greater attention at the federal, state, and local levels?

Comments are due by July 11th – and can be made through our website. Here is the link: <https://www.usich.gov/public-input/>.