



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA

THURSDAY, JULY 6, 2023, 1 PM – 3 PM

@ 1025 ESCOBAR STREET (ROOM 110A), MARTINEZ, CA 94533

For more information about parking and access, go to <https://www.contracosta.ca.gov/8368/County-Administration-Building-Access>. While the use of masking is not required, it is recommended. Masks will be available at the meeting.

MEETING PURPOSE:

The Contra Costa Council on Homelessness, appointed by the Board of Supervisors, provides advice & input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://homebaseccc.zoom.us/meeting/register/tZclf-uspzovGdR7op72t5-X4nsGdqdpvL-X>
 How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 838 8249 1530

TIME	AGENDA ITEM	PRESENTER
1:00	1. Call to Order - Chair starts the meeting	a. Juno Hedrick, <i>Lived Experience Advisor</i>
1:00	2. Introductions a. Hybrid Meeting Norms (1 min) b. Roll call of Councilmembers and introduction of guests (10 min) c. Poll – Who’s in the room? (3 min)	a. Juno Hedrick, <i>Lived Experience Advisor</i> b. Juno Hedrick, <i>Lived Experience Advisor</i> c. Juno Hedrick, <i>Lived Experience Advisor</i>
1:14	3. Public Comment - Open period for members of the public to comment on items not listed on the agenda.	a. Members of the public
1:19	4. Minutes a. (ACTION ITEM) REVIEW and APPROVE minutes from the June 1, 2023 Council meeting.	a. Juno Hedrick, <i>Lived Experience Advisor</i>
1:24	5. Continuum of Care Notice of Funding Opportunity Update a. Regular CoC Notice of Funding Opportunity (NOFO) (10 min)	a. Alex Michel, <i>Homebase</i>
1:34	6. Committee Report Outs Report outs from each of the committees below. a. Point-In-Time Count Committee: 2023 PIT Count Update (15 min) b. Funding Committee (5 min) c. Youth Action Council (YAC) Update (5 min)	a. Jamie Schecter and Christy Saxton, <i>H3</i> b. Alex Michel, <i>Homebase</i> c. Juno Hedrick, <i>Lived Experience Advisor</i>
1:59	7. Old Business a. Update: Council In-Person Quorum, Committee Membership, and Documentation (10 min)	a. Jamie Schecter, <i>H3</i> b. Jamie Schecter & Christy Saxton, <i>H3</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	<ul style="list-style-type: none"> b. Funding Updates (10 min) c. Staff Report (2 min) 	c. Jamie Schecter <i>H3</i>
2:21	8. <u>New Business</u> <ul style="list-style-type: none"> a. Learning Corner: Lived Experience of Homelessness and Peer Support (15 min) 	a. Jo Bruno, <i>Vice Chair & Lived Experience Advisor</i> and Juno Hedrick, <i>Chair & Lived Experience Advisor</i>
2:36	9. <u>Announcements</u> – Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council.	a. All
2:41	10. <u>Pin It</u>	a. Juno Hedrick, <i>Lived Experience Advisor</i>

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



COUNCIL ON HOMELESSNESS

July 6, 2023 from 1:00-3:00

INTRODUCTIONS

Juno Hedrick, *Chair & Lived Experience Advisor*

Purpose of the Meeting: *These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.*

2023 IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

VIRTUAL ATTENDANCE EXEMPTION

HYBRID MEETING NORMS

Juno Hedrick, *Chair & Lived Experience Advisor*

HYBRID MEETING NORMS

1. Masking is recommended but not required (masks are available)
2. Social distancing – red pen = please keep safe distance, black = ask first
3. Raise your hand (actual or virtual) before speaking
4. Say your name before speaking and try to speak as clearly as you can
5. A brief recap of discussion will be provided at the end of each agenda item
6. 2-minute timer for public comments
7. Make and take space – consider your privilege and the other voices who are in and not in the room

HYBRID MEETING NORMS

8. Minimize distractions like side conversations and cell phone use
9. Food and drink – please clean up and be mindful of smells and allergens
10. Sign-in if you are in-person so we can track attendance
11. Maintain a safe and respectful environment, even when disagreeing
12. This meeting is being recorded
13. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.

HYBRID MEETING NORMS

An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF COUNCIL MEMBERS

Juno Hedrick, *Chair & Lived Experience Advisor*

POLL – WHO'S IN THE ROOM?

Juno Hedrick, *Chair & Lived Experience Advisor*

POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

PUBLIC COMMENT

Juno Hedrick, *Chair & Lived Experience
Advisor*

MINUTES

Juno Hedrick, *Chair & Lived Experience
Advisor*

ACTION ITEM

- Review and approve minutes from the June 1, 2023 Council Meeting.



CONTINUUM OF CARE NOTICE OF FUNDING OPPORTUNITY

Regular CoC NOFO Update – Alex Michel,
Homebase

**REGULAR
CONTINUUM OF
CARE NOTICE OF
FUNDING
OPPORTUNITY
UPDATE**

Alex Michel, *Homebase*

NATIONAL PLAYERS

- **HUD** – U.S. Department of **Housing and Urban Development**. Federal Government agency that releases money and sets program rules.
- **CoC** - **Continuum of Care**. Funding stream for permanent housing with services for people experiencing homelessness. Also used to broadly refer to the group of community stakeholders.
- **NOFO** – **Notice of Funding Opportunity**. Term used for many different funding programs, but today we mean specifically the notice for HUD CoC funding.

LOCAL PLAYERS

Neutral facilitators

- Homebase

Collaborative Applicant

- Contra Costa Health Services (H3)

Providers/Applicants/"Project Applicants"


- Satellite Affordable Housing Associates
- Contra Costa Health Services
- Resources for Community Development
- Housing Authority of Contra Costa County
- SHELTER, Inc
- Hope Solutions
- **New Project Applicants**

COC NOFO BACKGROUND

- Administered by the U.S. Department of Housing and Urban Development (HUD)
- HUD releases the NOFO, an annual competition for approximately 450 Continuums of Care
- Funding is awarded in **one-year grants**
- FY 2022 NOFO was released on August 1, 2022, made approximately **\$2.8 billion** available nationally
- FY 2022 award in Contra Costa was **\$17.3 million**
- FY 2023 funding available in Contra Costa not yet released

COC PROGRAM FUNDING CONT'D

HUD releases an annual Notice of Funding Opportunity (NOFO)

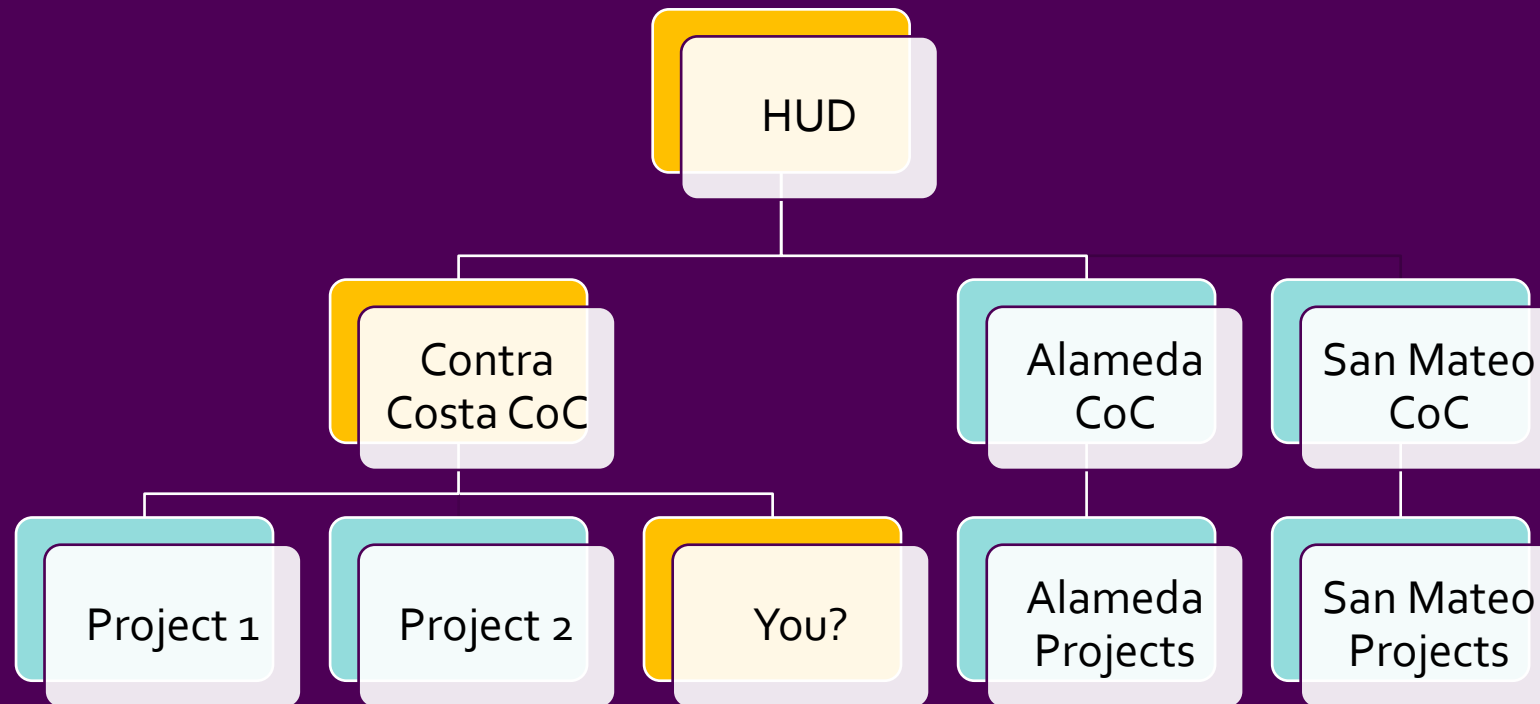


Each CoC submits a Consolidated Application to HUD



HUD awards grants directly to individual applicants (the CoC is not a pass-through)

COC FUNDING DISTRIBUTED THROUGH COCS



APPLYING FOR FUNDING

Renewal Projects

- Awarded 1 year of funding last year
- Asking to renew that funding for another year

New Projects

- Don't exist yet
- Asking for 1 year of funding to start operating

TWO-PART SELECTION PROCESS

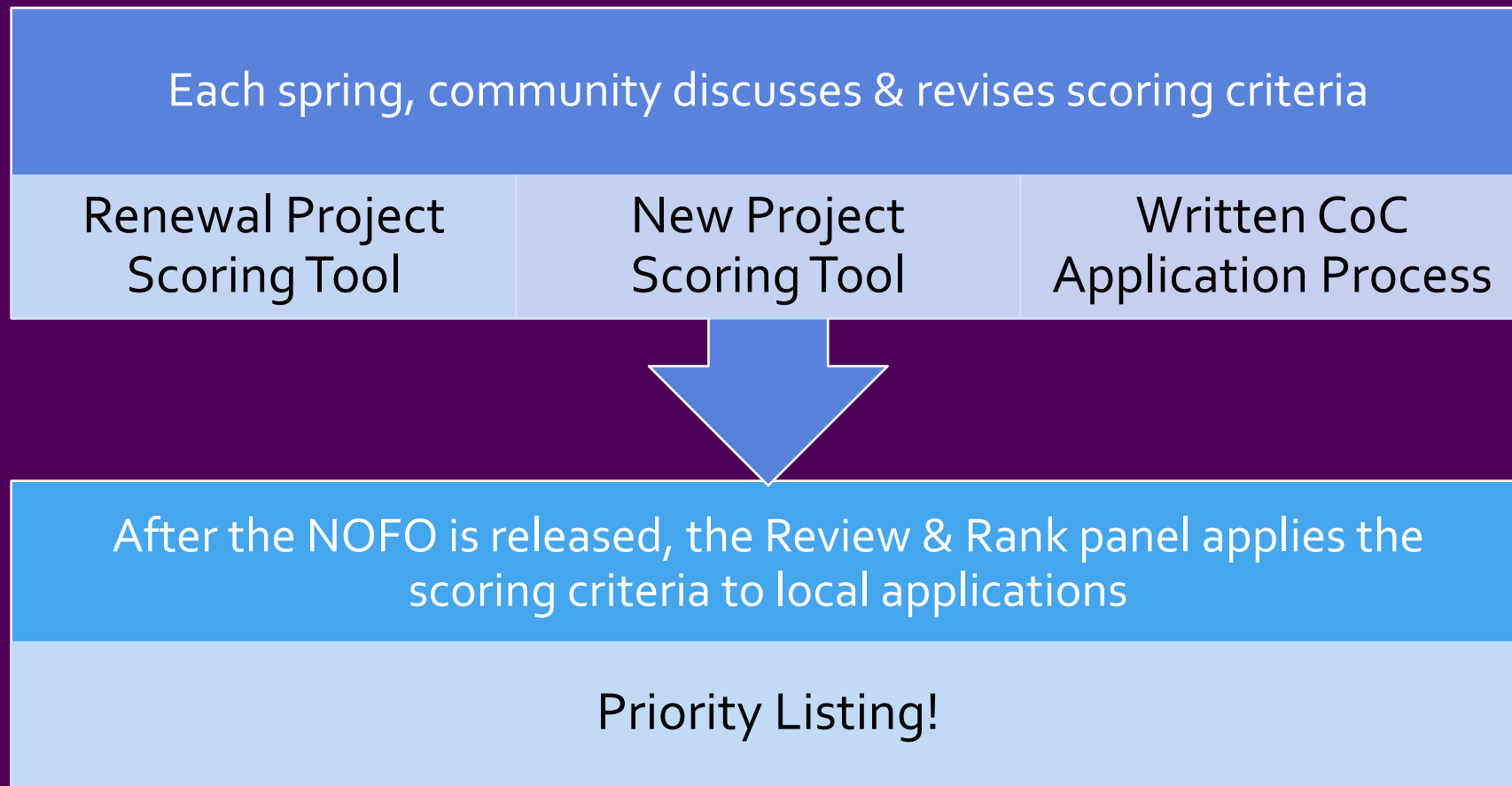
Part 1: Local Competition

- a. The CoC creates a local process
- b. Agencies submit local applications
- c. Local applications are “reviewed & ranked” by a scoring panel

Part 2: National Competition

- a. The CoC submits the Collaborative Application to HUD
- b. HUD decides what to fund
- c. **The CoC’s Priority Listing is key!**

THE LOCAL PROCESS



COMMITTEE REPORT OUTS

**Point–In-Time Count Committee: 2023 PIT
County Update** – Jamie Schecter & Christy Saxton,
H3

Funding Committee – Alex Michel, *Homebase*

Youth Action Council – Juno Hedrick, Chair and
Lived Experience Advisor

**POINT-IN-TIME
COUNT
COMMITTEE:
2023 PIT COUNT
UPDATE**

Jamie Schechter & Christy Saxton, *H3*

WHAT IS THE POINT-IN-TIME (PIT) COUNT

What is PIT: A count of all people living in emergency shelter, transitional housing, permanent housing programs, or places not meant for human habitation (tents, cars, etc.) on a given night during the last week of January.

Why we do PIT: Each Continuum of Care (CoC) must conduct a study of community homelessness every two years (Contra Costa usually performs an annual count). This count is a requirement of all communities who receive funding from the US Department of Housing and Urban Development.

Many communities do not have a robust HMIS system, and PIT is the best measure they have for tracking homelessness.



CONTRA COSTA COUNTY 2023 HOMELESS POINT-IN-TIME COUNT

The 2023 Point-in-Time (PIT) Count identified a 4% increase in the total number of people observed experiencing homelessness on a given night in Contra Costa County since 2020. This is a modest increase given California's ongoing housing crisis, the impact COVID-19 had on housing stability and resources, and the continued economic challenges.

Contra Costa is dedicated to increasing capacity for interim and permanent housing with new grants directed at increasing prevention programming and housing opportunities.

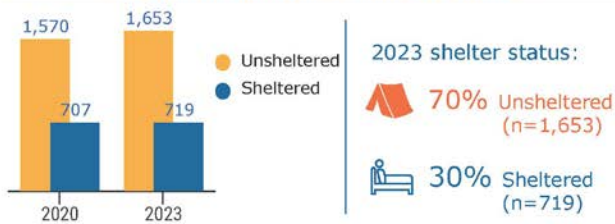


Thanks to the many service agencies and community members that provided support with planning and implementation of the 2023 PIT.

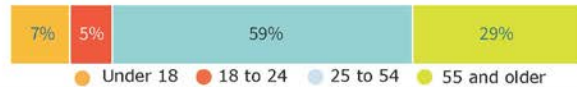
2,372 people experiencing homelessness on a given night in Contra Costa County

- 1,911 households
- 4% increase from 2020 to 2023

SHELTERED AND UNSHELTERED INDIVIDUALS



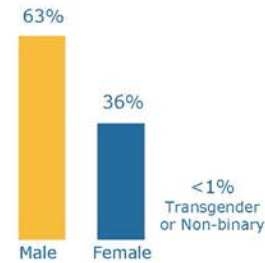
AGE



RACE

- 51% White
- 30% Black/African American
- 9% American Indian/Alaskan Native
- <6% All other Races made-up 5% or less

GENDER



ETHNICITY

- 24% Hispanic/Latin(a)(o)(e)(x)
- 2023 HUD data standards require that race and ethnicity data is captured separately.

67% chronically homeless

4% veterans

HOUSEHOLD BREAKDOWN

Adult-only Households

- made up 95% of households
- 4% decrease since 2020

Households with Children

- made up 5% of households
- 12% increase since 2020

2023 UNSHELTERED OBSERVATIONS

	West 40%	Central 30%	East 30%
West County 29% increase from '20 to '23	2020	2023	
Crockett	35	21	
El Cerrito	24	7	
El Sobrante	9	5	
Hercules	7	20	
N. Richmond	22	31	
Pinole	7	8	
Richmond	280	487	
Rodeo	64	36	
San Pablo	67	48	
Total	515	663	
Central County 4% decrease from '20 to '23	2020	2023	
Clayton	2	10	
Concord	160	241	
Danville	7	7	
Martinez	127	140	
Pacheco	26	20	
Pleasant Hill	90	31	
Walnut Creek	80	40	
Total	514	496	
East County 6% decrease from '20 to '23	2020	2023	
Antioch	238	334	
Bay Point	49	50	
Bethel Island	2	6	
Brentwood	80	37	
Oakley	50	9	
Pittsburg	102	58	
Total	523	494	

Cities with fewer than 5 observed unsheltered individuals are not included in this table

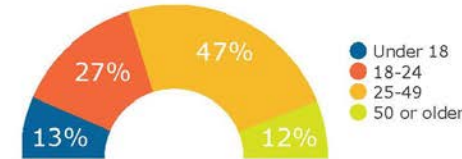
SLEEP SETTINGS ON THE NIGHT OF THE COUNT



CONDITIONS THAT CONTRIBUTE TO HOMELESSNESS

The following data represent self-reported personal circumstances that contributed to homelessness and do not address the social and community conditions that are strongly correlated to homelessness.

AGE FIRST EXPERIENCED HOMELESSNESS*



FOSTER CARE

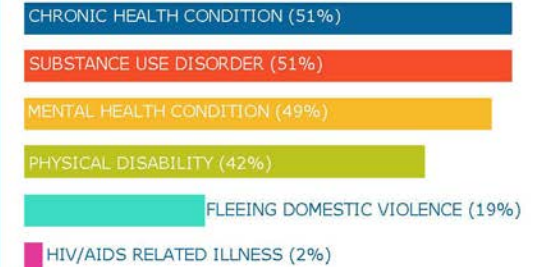
13% of adults had been in foster care

LEGAL SYSTEM INVOLVED

12% of adults had spent 1+ nights in jail/prison in the past year

SELF-REPORTED HEALTH CONDITIONS +

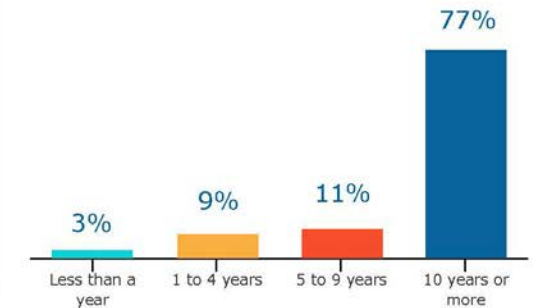
83% of households had at least one member with a disabling condition



SELF-REPORTED CIRCUMSTANCES THAT LED TO HOMELESSNESS Δ * +

41%	Substance use disorder
27%	Employment loss
25%	Eviction/foreclosure
24%	Mental health condition
22%	Unable to stay with family/friends
16%	Divorce or separation

LENGTH OF RESIDENCY IN CONTRA COSTA COUNTY*



METHODOLOGY

- The 2023 PIT Count methodology followed the Housing and Urban Development's guidelines for a "night of" observational count followed by a random sample survey to gather demographic data and homeless experience.
- A household falls under chronic homelessness if the head-of-household has a disabling condition and has been homeless for 12 months or more in the last year or 12 months or more over four or more episodes during the last three years.
- Unaccompanied youth (<18), and unaccompanied young adults (18 to 24) are youth who do not live with a parent or guardian.

Δ Only display top responses
* Responses represent only unsheltered respondents
+ Multiple response question, results do not add up to 100%

For more information about Contra Costa County's Homeless Continuum of Care, please visit cchealth.org/h3/coc.

KEY TAKE-AWAYS

- Homelessness numbers similar to “pre-COVID-19” days with just a 4% increase since 2020
- Inequities persist and the CoC is committed to ongoing work to correct disparate experiences across racial groups
- PIT is a one day “snapshot” but trends in HMIS for the number of people served and in sub-populations are similar to PIT findings
- Bed capacity increased since 2020 by 536 beds



ArcGIS StoryMaps

Create inspiring, immersive stories by combining text, interactive maps, and other multimedia content. Publish and share your story with your organization or everyone around the world.

WHAT'S NEXT

**FUNDING
COMMITTEE**

Alex Michel, *Homebase*

NOFO MEMO ITEMS FOR FUTURE ACTION

- Racial Equity:
 - CoC to develop CoC resource list for equity training
 - Look at outcomes vs. simply outputs
 - How to coordinate translation/interpretation services
- Lived Experience Engagement:
 - Continue convo about number of people with lived experience on boards, how to improve supportive environment and avoid tokenization
 - Explore response rate requirement for surveys
- Renewal/New Housing Project Scoring Tools: look at Unspent Grant Funds Factor
- Continue discussion with CoH and Funding Committee:
 - Reallocation process
 - Prioritizing PSH over RRH in HUD CoC funding
 - County-wide investment/resource distribution

YOUTH ACTION COUNCIL (YAC) UPDATE

Juno Hedrick, *Chair & Lived Experience Advisor*

OLD BUSINESS




**Update: Council In-Person Quorum,
Committee Membership, and
Documentation** – Jamie Schecter

Funding Updates – Jamie Schecter and
Christy Saxton, *H3*






Staff Report – Jamie Schecter, *H3*

**UPDATE: COUNCIL
IN-PERSON
QUORUM,
COMMITTEE
MEMBERSHIP, AND
DOCUMENTATION**

Jamie Schechter, *H3*

	Member Name	Absences	Virtual Attendances
	Alejandra Chamberlain	1	0
	Angela Bullock-Hayes	1	0
	Deanne Pearn	2	0
	Gabriel Lemus	2	
	Iman Novin	1	2
	Jai De Lotto	0	0
	Janae Thomas	0	0
	Jo Bruno	0	2
	Juno Hedrick	0	2
	Keva Dean	1	1
	Leslie Gleason	0	0
	Margaret Schlitz	0	1
	Mia Fairbanks	1	1
	Pat Mims	2	0
	Shawn Ray	1	1
	Teri House	0	1
	Tony Ucciferri	1	1
	Wayne Earl	0	1

Member Name	Committee memberships
Alejandra Chamberlain	HMIS Policy; Oversight
Angela Bullock-Hayes	Oversight
Deanne Pearn	Governance; Oversight; PATH Innovations
Gabriel Lemus	HMIS Policy; Oversight
Iman Novin	Funding; Governance; PATH Innovations
Jai De Lotto	PIT 2022
Janae Thomas	Equity
Jo Bruno	Oversight
Juno Hedrick	Equity; Funding; Governance; HMIS Policy; Nominating; Oversight; PATH Innovations
Keva Dean	Equity; Nominating (?)
Leslie Gleason	Equity; Oversight
Margaret Schlitz	Nominating
Mia Fairbanks	Oversight
Pat Mims	Equity
Shawn Ray	Funding; PATH Innovations
Teri House	Funding; Nominating; Oversight; PATH Innovations
Tony Ucciferri	Governance; HMIS Policy; PATH Innovations
Wayne Earl	Funding; Governance; Nominating; Oversight; PATH Innovations

	Member Name	Documentation
	Alejandra Chamberlain	Complete
	Angela Bullock-Hayes	Complete
	Deanne Pearn	Complete
	Gabriel Lemus	Complete
	Iman Novin	Need COI Form
	Jai De Lotto	Complete
	Janae Thomas	Need Brown Act/Ethics Training
	Jo Bruno	Complete
	Juno Hedrick	Need COI form
	Keva Dean	Need Brown Act/Ethics Training
	Leslie Gleason	Complete
	Margaret Schlitz	Complete
	Mia Fairbanks	Complete
	Pat Mims	Complete
	Shawn Ray	Complete
	Teri House	Need COI form
	Tony Ucciferri	Complete
	Wayne Earl	Complete

FUNDING UPDATES

Jamie Schecter, *H3*
Christy Saxton, *H3*

STAFF REPORT

Jamie Schecter, *H3*

NEW BUSINESS

Learning Corner: Lived Experience of Homelessness and Peer Support – Jo Bruno, *Vice Chair & Lived Experience Advisor* and Juno Hedrick, *Chair & Lived Experience Advisor*

**LEARNING
CORNER: LIVED
EXPERIENCE OF
HOMELESSNESS
AND PEER
SUPPORT**

*Jo Bruno, Vice Chair & Lived Experience Advisor
and Juno Hedrick, Chair & Lived Experience
Advisor*

PEER SUPPORT: BEHAVIORAL HEALTH

Position
description

Scope of
work

Certification

Code of
Ethics

PEOPLE WITH LIVED EXPERIENCE OF HOMELESSNESS (PWLE)

Definition

Engagement

Impact

OVERLAP



PARTNERSHIPS TO BUILD ON

Behavioral
Health

Peer Support
Programs

Other?

ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Juno Hedrick, *Chair & Lived Experience
Advisor*

UPCOMING MEETINGS

- **Next COH Meeting:** Thursday, August 3, 1 – 3 PM (1025 Escobar Street, Martinez + Zoom)
- **CoC Training (Connecting Clients to Mainstream Benefits):** Monday, July 10, 10 AM – 12 PM (Zoom)
- **HMIS Policy Committee:** Tuesday, July 11, 12 – 1:30 PM (2120 Diamond Blvd., Concord + Zoom)
- **Equity Committee:** Tuesday, July 11, 2 – 4 PM (2120 Diamond Blvd., Concord + Zoom)
- **Homeless Service Provider Meeting:** Thursday, July 13, 8:30 – 9:30 AM (Zoom)
- **Oversight Committee:** Thursday, July 13, 2:30 – 4:30 PM (2120 Diamond Blvd., Concord + Zoom)
- **PATH Innovations Committee:** Thursday, July 20, 9 – 11 AM (2120 Diamond Blvd., Concord + Zoom)
- **Homelessness Awareness Month Working Group:** Thursday, July 27, 10 – 11:30 AM (Zoom)



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, June 1, 2023, 1 pm – 3 pm

Recording link: Available by email request to CChomelesscouncil@cchealth.org

Council Member Attendance:

- In-Person (14): Alejandra Chamberlain; Angela Bullock-Hayes; Gabriel Lemus; Jai De Lotto; Iman Novin; Janae Thomas; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Pat Mims; Shawn Ray; Teri House; Wayne Earl
- Remote (2): Jo Bruno; Juno Hedrick
- Absent (2): Deanne Pearn; Tony Ucciferri

Staff Attendance: Jaime Jenett, H3; Jamie Schecter, H3; Mark Mora, Homebase; Tania Morales, Homebase

Community Attendance:

Ian Erlichman, ACCMA / East Bay Safe Prescribing Coalition; Kalil Macklin, Anthem Blue Cross; Lisa Horne, Beauchamp Health and Human Services; Adam Down, Contra Costa Behavioral Health Services; Kirsten Hougen, Contra Costa County Employment and Human Services; Gina Bills, Contra Costa County Office of Education; Caroline Miller, Contra Costa Health-Health, Housing, Homeless Services; Sara Cortez, Contra Costa Health-Health, Housing, Homeless Services; ; Juliana Mondragon, Contra Costa Health Plan; Leng Power, City of Concord; Ishani Rasanayagam, City of Pittsburg; Stefanie Brynen, City of Walnut Creek; Jacqueline Lopez-Padilla, Community Services Bureau; Rachelle Floyd, FBHU2; Manusiu T Laulea, Greater Richmond Interfaith Program; Ralph Payton, Greater Richmond Interfaith Program; Dana Ewing, H3; Jenny Robbins, H3; Lavonna Martin, H3; Mary Juarez-Fitzgerald, H3; Michael Chavez, H3; Natalie Siva, H3; Shelby Ferguson, H3; Yessenia Aguilar, H3; Araba Andoh, Hope Solutions; Aaron Sanchez, Office of Congressman Mark DeSaulnier; Joreen Benkert, Pillars of Hope; June Cummings, Resources for Community Development; Rena Moore, Safe Return Project/CAB; Theresa Karr, Senator Bill Dodd; Alicia Alferez, SHELTER, Inc.; Brandon Wirth, SHELTER, Inc. Cherie Chassaing, SHELTER, Inc.; Jacqueline Franco, SHELTER, Inc. James Randolph, SHELTER, Inc.; Julie Clemens, SHELTER, Inc. Susana Vigil, SHELTER, Inc.; Victoria Houchins, SHELTER, Inc., Inc.; Peter Myers, Supervisor Diane Burgis; Sonia Bustamante, Supervisor John Gioia; Eleni Spiru, Swords to Plowshares

Time	Agenda Item	Presenter
1:00	1. <u>Call to Order</u> – Chair starts the meeting	a. Jaime Jenett, H3
	- Jaime Jenett called the meeting to order.	
1:00	2. <u>Introductions</u>	a. Jaime Jenett, H3
	a. Hybrid Meeting Norms	b. Jaime Jenett, H3
		c. Jaime Jenett, H3



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

	<p>b. Roll call of Council members and introduction of guests</p> <p>c. Poll – Who’s in the room?</p>	
	<p>a. Jaime Jenett went over the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity.</p> <p>b. Jaime Jenett conducted a roll call of Council members and invited guests to introduce themselves in the chat.</p> <p>c. Jaime Jenett ran the poll activity called “Who is in the room?” with the purpose of getting a sense of who is attending the meeting. The poll was conducted via Mentimeter. All answers are anonymous, and the results are provided below:</p> <p>1. Question 1: How many Council on Homelessness meetings have you attended?</p> <p>Answer: This is my first meeting: 1 (3%) I’ve attended some meetings: 9 (31%) I’ve attended a lot of meetings: 19 (66%) I prefer not to answer: 0 (0%)</p> <p>2. Question 2: Do you have lived experience of homelessness?</p> <p>Answer: Yes, currently 1 (3%) Yes, within the past 7 years 5 (16%) Yes, more than 7 years ago 6 (19%) No 19 (61%) I prefer not to answer 0</p> <p>3. Question 3: What best describes your racial identify?</p> <p>Answer: African American/Black 5 (15%) American Indian/Alaskan Native 2 (6%) Asian/Pacific Islander/Native Hawaiian 2 (6%) Hispanic/Latinx 8 (24%) White 13 (38%) Multi-racial 2 (6%) I prefer not to answer 1 (3%) I describe myself in another way 1 (3%)</p>	
1:14	<p>3. Public Comment – Open Period for members of the public to comment on items not listed on the agenda.</p>	a. Members of the public
- No comments.		
1:19	<p>4. Minutes</p> <p>a. (ACTION ITEM) REVIEW and APPROVE minutes from the May 4, 2023 Council meeting.</p>	a. Jaime Jenett, H3
<p>Motion</p> <ul style="list-style-type: none"> • State of Motion: <ul style="list-style-type: none"> ○ To approve the minutes from the May 4, 2023 Council meeting. 		



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- Discussion
 - None
- Procedural Record
 - Motion made by: Teri House
 - Seconded by: Mia Fairbanks
 - AYES: Alejandra Chamberlain; Angela Bullock-Hayes; Iman Novin; Jai De Lotto; Jo Bruno; Juno Hedrick; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Pat Mims; Shawn Ray; Teri House; Wayne Earl
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Deanne Pearn; Gabriel Lemus; Janae Thomas; Tony Ucciferri

1:24	<p>5. <u>Continuum of Care Notice of Funding Opportunity Update</u></p> <ul style="list-style-type: none"> a. Regular CoC Notice of Funding Opportunity (NOFO) <ul style="list-style-type: none"> i. Recruiting for Review and Rank Panel 	a. Mark Mora, <i>Homebase</i>
<p>a. <u>Regular CoC Notice of Funding Opportunity (NOFO)</u>: Mark Mora provided an overview of the regular CoC NOFO opportunity by presenting the background, local review and rank process, and recruitment process for 2023. Many panelists who were part of this process last year shared their experiences. The following COH members expressed interest in being part of the Review and Rank panel process for 2023: Jo Bruno, Juno Hedrick, Keva Dean, Mia Fairbanks, Shawn Ray, Teri House, and Wayne Earl.</p>		
1:29	<p>6. <u>Committee Report Outs- report outs from each of the committees below.</u></p> <ul style="list-style-type: none"> a. Funding Committee <ul style="list-style-type: none"> i. (ACTION ITEM) REVIEW and APPROVE revisions to the 2023 Continuum of Care Competition New Housing Project Scoring Tool and Application Process as recommended by the Funding Committee b. Nominating Committee <ul style="list-style-type: none"> i. (ACTION ITEM) Recruit and approve ad hoc committee members c. Homelessness Awareness Month Committee <ul style="list-style-type: none"> i. (ACTION ITEM) Recruit and approve ad hoc committee members d. Youth Action Council (YAC) 	<ul style="list-style-type: none"> a. Mark Mora, <i>Homebase</i> b. Jaime Jenett, <i>H3</i> c. Jaime Jenett, <i>H3</i> d. Juno Hedrick, <i>Chair & Lived Experience Advisor</i>
<p>a. <u>Funding Committee</u>: Mark Mora presented the following information on behalf of the Funding Committee: summary of recommended changes to the Continuum of Care New Housing Project Scoring Tool and the Application Process for the FY 2023 competition.</p>		



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Motion

- State of Motion:
 - To approve revisions to the 2023 Continuum of Care Competition New Housing Project Scoring Tool and Application Process as recommended by the Funding Committee.
- Discussion
 - None.
- Procedural Record
 - Motion made by: Leslie Gleason
 - Seconded by: Keva Dean
 - AYES: Alejandra Chamberlain; Angela Bullock-Hayes; Gabriel Lemus; Iman Novin; Jai De Lotto; Janae Thomas; Jo Bruno; Juno Hedrick; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Pat Mims; Shawn Ray; Teri House; Wayne Earl
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Deanne Pearn; Tony Ucciferri

b. Nominating Committee:

Jaime Jenett recruited council members to serve on the Nominating Committee which will review and revise the application materials and process to fill vacant seats on the council. The purpose, time commitment, schedule, and number of volunteers needed was presented. The following COH members expressed interest in being part of the Nominating Committee: Juno Hedrick, Keva Dean (tentatively), Margaret Schiltz, Teri House, and Wayne Earl.

Motion

- State of Motion:
 - To approve the COH members listed above to serve on the 2023 Nominating Committee.
- Discussion
 - None
- Procedural Record
 - Motion made by: Keva Dean
 - Seconded by: Teri House
 - AYES: Alejandra Chamberlain; Angela Bullock-Hayes; Gabriel Lemus; Iman Novin; Jai De Lotto; Janae Thomas; Jo Bruno; Juno Hedrick; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Pat Mims; Shawn Ray; Teri House; Wayne Earl
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Deanne Pearn; Tony Ucciferri



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c. Homelessness Awareness Month (HAM) Committee:

Jaime Jenett mentioned the important work of the HAM committee and shared details of the HAM activities and schedule that take place, including a set of events in November and the Homeless Person’s Memorial Day on December 21, 2023. A workgroup was formed as opposed to a committee, so no motion was needed. The following COH members expressed interest in being part of the working group: Iman Novin, Jo Bruno, Juno Hedrick, Keva Dean, Leslie Gleason, and Wayne Earl.

d. Youth Action Council (YAC):

Juno Hedrick shared that the group is working on making connections with the Life Learning Academy, which is a public Charter High School on Treasure Island, as an alternate of large public high schools.

1:59	1. <u>Old Business</u> <ul style="list-style-type: none"> a. Funding Updates <ul style="list-style-type: none"> i. Measure X ii. Continuum of Care Special Notice of Funding Opportunity b. Staff Report 	<ul style="list-style-type: none"> a. Jamie Schechter & Christy Saxton, <i>H3</i> b. Jaime Jenett, <i>H3</i>
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a. Funding Updates:

Jamie Schechter gave a report out of the different funding opportunities and shared informational slides of the Special NOFO and Measure X with background, status, and key dates. Jaime also announced that H3 submitted an application for the Homekey Program that is aimed to rehab physical facilities. The project will be a 54-unit building to house chronically homeless households to provide rental assistance and support services with an expected date of occupancy by the end of 2023.

b. Staff Report:

There were no questions or comments for this section.

2:11	7. <u>New Business</u> <ul style="list-style-type: none"> a. (ACTION ITEM) Satellite Meeting Locations b. (ACTION ITEM) Council Letter Regarding Hybrid Meetings c. Update: California State Association of Counties Legislative Conference d. Learning Corner: Prevention 	<ul style="list-style-type: none"> a. Jaime Jenett, <i>H3</i> b. Jo Bruno, <i>Vice Chair & Lived Experience Advisor</i> and Juno Hedrick, <i>Chair & Lived Experience Advisor</i> c. Christy Saxton, <i>H3</i> d. Jaime Jenett and Mary Fitzgerald, <i>H3</i>
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a. Satellite Meeting Locations:

Jaime Jenett discussed the important elements under the Brown Act about setting up satellite sites for Council meetings and shared the pro and cons as well as examples.

Motion

- State of Motion:



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- To maintain a single physical location for in person Council on Homelessness meetings to maintain option for members to use "Just Cause" and "Emergency Circumstances" exemptions.
- Discussion
 - None
- Procedural Record
 - Motion made by: Keva Dean
 - Seconded by: Margaret Schiltz
 - AYES: Angela Bullock-Hayes; Gabriel Lemus; Iman Novin; Jai De Lotto; Janae Thomas; Jo Bruno; Juno Hedrick; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Shawn Ray; Teri House; Wayne Earl
 - NOES: None
 - ABSTAINS: Alejandra Chamberlain; Pat Mims;
 - ABSENT: Deanne Pearn; Tony Ucciferri

b. Council Letter Regarding Hybrid Meetings:

A few COH members drafted a letter of support to address the pending legislation per the Brown Act to allow advisory bodies to continue to attend meetings remotely and to remove the barriers of in-person quorum. This letter was addressed to the Board of Supervisors. Per current changes to the bill, this process might take longer, and a new bill may be introduced with new language.

Motion

- State of Motion:
 - To approve the Council letter regarding hybrid meetings to go to the Board of Supervisors.
- Discussion
 - None
- Procedural Record
 - Motion made by: Teri House
 - Seconded by: Pat Mims
 - AYES: Alejandra Chamberlain; Angela Bullock-Hayes; Gabriel Lemus; Iman Novin; Jai De Lotto; Janae Thomas; Jo Bruno; Juno Hedrick; Keva Dean; Leslie Gleason; Margaret Schiltz; Mia Fairbanks; Pat Mims; Shawn Ray; Teri House; Wayne Earl
 - NOES: None
 - ABSTAINS: None
 - ABSENT: Deanne Pearn; Tony Ucciferri

c. Update: California State Association of Counties Legislative Conference:

Christy Saxton gave a report out of the California State Association of Counties AT HOME Plan. The goal is to have a stronger and sustainable ongoing funding system to address housing and homelessness and a trailer bill is going directly to the Governor for approval. Supervisor John Gioia, along with Supervisor



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Diane Burgis, All Home, county departments, and H3 have met to discuss how to make this plan a reality.

d. Learning Corner: Prevention:

Mary Fitzgerald presented informational slides about the overview, purpose, implementation, populations, and access for the prevention program. More information about this program may be shared again at the next meeting.

2:43	8. <u>Announcements</u>	a. All
<p><u>a. General Announcements:</u></p> <ul style="list-style-type: none"> - Due to time constraints, there was no time to make announcements. 		
2:48	9. <u>Pin It</u>	a. Jaime Jenett, <i>H3</i>
<ul style="list-style-type: none"> • The next COH meeting will be on July 6th, from 1:00 – 3:00pm at 1025 Escobar Street in Martinez. • A list of upcoming meetings was shared and will also be sent via email. 		

2023 Funding Committee – Memo

Background

From February to May 2023, the Funding Committee met monthly to discuss updates to the 2023 Renewal Housing Project Tool, the 2023 New Housing Project Scoring Tool, and the 2023 Application Process. Updates to the tools were made by consensus and were based on goals and values discussed by the Committee in the previous year. The updates were approved for implementation by the Council on Homelessness (CoH) during the June 6, 2023 CoH meeting. This memo provides an overview of items discussed in the Committee for future review by the Committee and/or the Council on Homelessness.

Funding Committee Priorities and Recommendations

The Funding Committee recommends that the following items are considered for review next year by the Funding Cmte and/or CoH, respectively.

Topic	Recommendation
Racial Equity	<ul style="list-style-type: none">- The CoC will develop a resource list for racial equity training- Funding Committee should explore rewarding agencies for racial equity outcomes versus outputs
PSH & RRH Prioritization	<ul style="list-style-type: none">- Continue discussion with full CoH regarding prioritization of PSH over RRH
Lived Experience Engagement	<ul style="list-style-type: none">- Continue conversation about the number of people with lived experience on agency boards, how to expand support, avoid tokenization, etc.- Explore response rate standard for lived experience satisfaction surveys
Renewal Housing Project Scoring Tool	<p>4B Unspent Grant Funds Factor</p> <ul style="list-style-type: none">- Homebase review and clarify ROI language so projects provide clear narrative re: any unspent funds

	<ul style="list-style-type: none"> - Strengthen R&R panel training on grant spenddown - rental assistance funds, trend data, etc. - Indicate which projects have rental assistance funds for R&R panel - Include spenddown trend analysis per project for past 2-3 years for R&R panel - CoC provide annual training/TA on grant amendment - Ensure clear instructions for narrative on Unspent Grant Funds; expand character limit or as an attachment
<p>County-wide Investment/Resources</p>	<ul style="list-style-type: none"> - Analyze county-wide investment and compare investments in each part of the county to populations in each area; looking to improve equity and ensure proportionate investment across the county
<p>Translation & Interpretation Services</p>	<ul style="list-style-type: none"> - Explore ways (i.e., Measure X funding) to coordinate translation and interpretation services across the CoC so all providers have access for their participants



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Report for the July 6, 2023 Council on Homelessness Meeting

INTRODUCTION

The Council on Homelessness staff report is to inform the Contra Costa Council on Homelessness of the status of projects happening within the Continuum of Care. The report was created to create space on Council on Homelessness meeting agendas for discussion on important issues, to share more information in a digestible format, to make it easier for Council on Homelessness members to review and track ongoing content, and to increase transparency about the work happening within the Continuum of Care. The Council on Homelessness guides the content included in the staff report.

PROJECTS

Project: Concord Naval Weapons Station (CNWS) and Homeless Collaborative

There are no updates at this time.

Technical Assistance (TA) Updates:

There are no updates at this time.

COMMITTEES

Equity Committee

The Equity Committee met June 13th and a Materials Development met June 28th to further refine the key talking points for the messaging to be developed. The committee hopes to finalize Equity-related definitions at the July 8th meeting. Staff is in touch with the Contra Costa Health Community Education and Information (CEI) team about next steps



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Funding Committee

- The purpose of the Funding Committee is to direct the community input process for several time-sensitive federal and state funding streams. The work of the Continuum of Care/Emergency Solutions Grant (CoC/ESG) Committee, namely to update materials and prepare for the annual Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition, will now take place within the Funding Committee.
- At the last committee meeting on 5/25, the committee decided on recommended revisions to the New Housing Project Scoring Tool and Application Process for the FY 2023 CoC NOFO competition. Those revisions will be reviewed and considered for approval at the 6/1 Council on Homelessness meeting.
- The next committee meeting has not been scheduled yet but will take place in either July or August. Committee members will be contacted via email for scheduling.

Governance Committee

- The purpose of the Governance Committee is to review and revise the [Governance Charter and Bylaws](#) to increase efficiency and impact in the Council on Homelessness. This ad hoc committee met monthly from February to May 2023 on the 4th Thursday from 1-3pm (starting on 2/23).
- At the 5/25 committee meeting, the committee decided on recommended revisions to the Council on Homelessness Governance Charter and Bylaws. The next step is for the document to go to County Counsel for legal review. Once that is complete, the document will either go to the Council on Homelessness for review and approval, or back to the Governance Committee if there are substantive changes made by County Counsel.
- There are no further scheduled Governance Committee meetings in 2023.

HMIS (Homeless Management Information System) Policy Committee

- The committee will meet July 11th.

Nominating Committee

- The purpose of the Nominating Committee is to review and revise materials for the 2024 Council on Homelessness application process. This ad hoc committee will tentatively meet in August and September 2023. Committee members have been contacted for scheduling.



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Oversight Committee

- The purpose of the Oversight Committee is to review and assess the development, implementation, and improvement of: CoC, Coordinated Entry System, HMIS database, and System Outcomes.
- The last Oversight Committee meeting was held on April 20th, 2023. Key takeaways from the meeting were as follows:
 - Action items:
 - 1) Approved February 2023 mtg minutes
 - Approved Written Standards Revisions for recommendation to CoH.
 - Heard presentation on Compliance Monitoring Review Process + timeline
 - Update on Program Models and Performance Standards
 - Heard presentation on CE workgroup scope of work
- The next Oversight Committee meeting will take place on July 13 from 2:30-4:30pm.

Plan to Accelerate Transformative Housing Innovations Committee

In the June 2023 meeting, the PATH Innovations Committee received an update on the work of the Prevention Learning Cohort from a consultant from Community Solutions. The update included discussion of a coordinated prevention system framework, key concepts, stratifying risk of homelessness, and access points, among other topics. Committee members discussed the interplay between a centralized system and access points in the community. The Committee also received an update on the recent passage of funding recommendations from Measure X and other funding sources by the Board of Supervisors. The Committee heard a presentation on the HomeSafe program from staff at Adult Protective Services. The program serves elder and dependent adults who are experiencing or at risk of homelessness and provides housing stabilization, housing navigation, and other supports. Finally, the Committee received an update about a story map that will be used to supplement and expand on Point-in-Time Count reporting. The Committee discussed how the story map can help illuminate data for both the region as a whole and for particular cities and areas within the county.