















**CAB Outreach and Community Engagement Committee – 2022 Work Plan**

**Objective(s):** Community Outreach & Community Engagement

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
<b>Membership Cultivation</b>	Task 1 – Survey CAB on the knowledge base of the current CAB members. To be used to evaluate prospective new member applications in terms of the voids in knowledge base of the current CAB membership. This will allow for the search for targeted knowledge base during recruitment process.	January – December	Full Body
	Task 2 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December	Scott Parsons
	Task 3 – OCEC outreach to County and/or City Boards/Commissions and CBOs for the recruitment of current and future membership needs.	January – December	Mark Thomas
	Task 4 – OCEC will work with ORJ in reviewing the CAB membership applications and follow the Bylaws to create an application pool.	January – December	All OCEC Members
	Task 5 – Interview the prospective new CAB membership applicants and make recommendations to the full CAB for approval of any new CAB member(s).	January-December	All OCEC Members
<b>Community Outreach</b>	Task 1 – Update the CAB outreach presentation PowerPoint to reflect the CAB 2019 Policy Statement and Platform	May	Crawford Carpenter, Scott Parsons & ORJ
	Task 2 – Identify and Log the County and City Boards/Commissions, CBOs and community meetings that directly affect the re-entry population. Seek community input, concern, and recommendations for reentry services. For example: HIP, QAC, RSC Steering Committee, CCP, PPC, BOS, etc.	May	Nakenya Allen
	Task 3 – A CAB representative(s) will attempt to visit monthly or participate by other means a minimum of one County or City Boards/Commissions or COS or community meetings that directly affect the reentry population, in an effort to educate those organizations on the CAB’s purpose, activities, boards the CAB advises and what type of work the CAB is doing in relation to the reentry population. In addition, the CAB representative(s) is to report back to the CAB on the outreached organizations’ basic purposes and on their shared goals and objectives with the CAB.	January-December	Assigned Committee Members
	Task 4 – Coordinate the CAB Ambassadors program to assign CAB members to be ambassadors to the BOS and CCP Executive Members in order to create a two-way channel for sharing information between the CAB and the BOS and CCP. Assist CAB in developing messaging of talking points related to the Ambassadors Program.	January - June	Assigned Committee Members