

**Contra Costa County
Advisory Council on Aging**

Aging & Adult Services
300 Ellinwood Way
Pleasant Hill, CA 94523
(925) 655-0773 – Office



**Membership/Nominating Committees
MEETING AGENDA**

**Wednesday, August 16, 2023 • 12:15 pm – 2:00 pm
500 Ellinwood Way, Board Room A/B, Pleasant Hill, CA 94523**

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

<https://cccouny-us.zoom.us/j/85853045876?pwd=bDFJNzFYUm5FT0NITDdvdzRHdHNUQT09>

Password: 912900

Zoom Dial-In-Number: (214) 765-0478

Conference code: 445291

Meeting ID: 858 5304 5876

Password: 912900

12:15 **Welcome** – Jill Kleiner, Interim Chair

Approval of Today's Agenda

Review and Approval of June 2023 Meeting Minutes

12:20 **Welcome Nominating Committee Members and New Membership Committee Members**

12:25 **Instruction on Nomination Process for Council Officers**

12:40 **ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups**

- ACOA Quorum
- Attendance Tracker
- New Membership Applications
- New Members/Buddy Update
- Renewal Applications
- Resignations
- Leave of Absence (LOA) Requests
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

- 1:10 **Review of Questions Asked During Membership Interview**
- 1:25 **Discuss Member Recruitment Activities**
- 1:40 **Executive Committee Action Items**
- 1:45 **Public Comment**
- 1:55 **Adjourn**

The Contra Costa County Advisory Council on Aging and its committees will provide reasonable accommodations for persons with disability planning to attend the above noticed meeting if they call 925 655-0773 at least 48 hours in advance of the meeting.

The Contra Costa County Advisory Council on Aging is appointed by the Board of Supervisors to advise the Area Agency on Aging on all matters related to the development and administration of the annual Area Agency plan and operations conducted thereunder, in accordance with mandates from the Older Americans Act. Any comments or recommendations made by the Council or its individual members do not represent the official position of the County or any of its officers.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Council on Aging during public comment on matters within the jurisdiction of the Advisory Council on Aging that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicated they wish to speak by pushing * 9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: 925 655-0773

Public comments may also be submitted before the meeting by email at jlam@ehsd.cccounty.us or by voicemail at 925 655-0773. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.