



**Arts and Culture Commission
of Contra Costa County**

SUPPORTING ALL THE ARTS

Arts and Culture Commission of Contra Costa County 1025 Escobar Street, 4th Floor, Martinez, CA 94553
(925) 646-2278 staff@ac5.cccounty.us www.ac5.org

Monday September 13, 2021 MEETING AGENDA
6:00PM-8:00PM (US and Canada) ZOOM Invitation

Committee Chair: At-Large-2: Ben Miyaji

Vice-Chair: District 1: Silvia Ledezma

Senior Commissioner: District 4: Elizabeth Wood

Commissioners:

District 2: Beverly Kumar

District 3: Grant Taylor

District 5: Joe D Arandia

At-Large-1: Y'Anad Burrell

At-Large-3: Joan D'Onofrio

At-Large-4: Lanita Mims

***Alternate:** Naina Shastri

**Alternates assist with the achievement of quorum. The alternate may sit and vote for any absent member or a vacant seat.*

Senior Deputy County Administrator, County Administrative Office: Dennis Bozanich

Senior Management Analyst, County Administrative Office: Monica Carlisle

Contra Costa County Arts & Culture Commission Managing Director: Jenny Balisle

Access to Agenda and Minutes: <https://www.contracosta.ca.gov/AgendaCenter>

Arts and Culture Commission of Contra Costa County Mission:

The mission of this Commission is to advise the Board of Supervisors in matters and issues relevant to Arts and Culture; to advance the arts in a way that promotes communication, education, appreciation and collaboration throughout Contra Costa County; to preserve, celebrate, and share the arts and culture of the many diverse ethnic groups who live in Contra Costa County; to create partnerships with business and government and to increase communications and understanding between all citizens through art. Most importantly, the Commission will promote arts and culture as a vital element in the quality of life for all of the citizens of Contra Costa County.

ALL COMMISSION MEMBERS WILL PARTICIPATE VIA VIDEO OR TELECONFERENCE
CORONAVIRUS DISEASE (COVID-19) ADVISORY

Due to the COVID-19 pandemic, Contra Costa County and Governor Gavin Newsom have issued multiple orders requiring sheltering in place, social distancing, and reduction of person-to-person contact. (See, for example, March 31, 2020 County Order extending the shelter-in-place order until May 3, 2020 & March 19, 2020 statewide shelter-in-place order.) Accordingly, Governor Gavin Newsom has issued executive orders that allow cities to hold public meetings via teleconferencing (Executive Order N-29-20).

To stay informed about the latest news on COVID-19, visit Contra Costa Health Services:

<https://www.coronavirus.cchealth.org/>

DUE TO THE SHELTER IN PLACE ORDERS, participation in the Arts and Culture Commission of Contra Costa County will be by teleconference only. Public comment will be on items appearing on the agenda and will follow below instructions. Consistent with Executive Order N-29-20, the meeting is video/teleconferencing only.

**We cannot guarantee that its network and/or the site will be uninterrupted.*

How to observe and/or participate in the meeting from home:

Topic: Arts and Culture Commission Meeting

Time: September 13 2021 6:00 PM Pacific Time (US and Canada)

Join from PC, Mac, Linux, iOS or Android:

<https://cccounty-us.zoom.us/j/82105893358?pwd=UW9NNDNtSjJRQnE5b21DOWJBQlc2dz09>

Password: 094908

Or Telephone:

Dial: USA 214 765 0478

USA 8882780254 (US Toll Free)

Conference code: 2966800

Find local AT&T Numbers:

<https://www.teleconference.att.com/servlet/glbAccess?process=1&accessNumber=2147650478&accessCode=2966800>

Public comments may be submitted:

1. Via email to staff@ac5.cccounty.us
2. Public comments will be accommodated as reasonably as possible and be limited to a maximum of two minutes, depending on the number of commenters.
3. Email must contain in the subject line **Public Comments – Item #**. All comments must be submitted before or during the meeting and must include the following:
 - a) Your Name
 - b) Your Phone Number
 - c) The item # for which you wish to make a Public Comment.

All votes taken during a teleconference will be by roll call.

Accessibility for Individuals with Disabilities: The Arts and Culture Commission of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the number listed above at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Commission less than 96 hours prior to that meeting are available for public inspection at the Clerk of the Board Office during normal business hours at 1025 Escobar Street, 1st Floor, Martinez, CA 94553. Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

Commissioner Best Practices:

1. Before 5:30pm, a quorum of 5 Representatives is needed to meet.
2. Call on time and set alarm reminder five minutes before meeting start.
3. Review documents ahead and be ready to participate.
4. Be in a quiet location and limit background noise.
5. Speak one at a time, slowly and clearly.
6. Mute/Unmute your phone accordingly throughout your participation.
7. When logging on, state your name first. This helps identify who is calling to add as a participant.
8. During the conference call, avoid multitasking to avoid being distracted.
9. No side or private Zoom conversations between commissioners.
10. The Chair can re-assign who leads a discussion for any agenda item.
11. A commissioner will serve as a **Timekeeper** to assist Chair during discussions.
12. Managing Director takes meeting notes and advises on Brown Act and Better Government Ordinance.
13. Chair asks for questions after presentations. Introduce yourself and briefly state a comment or question.
14. If a commissioner wants to speak on an item, raise your hand (Zoom icon) or put name in chat. Timekeeper will assist Chair to follow that order.
15. Before approving agenda items, Chair will ask to hear your vote by requesting a "Yes," "No" or "Abstain."
16. The Managing Director listens to your vote. When you hear your name, unmute the phone and respond, "Yes," "No" or "Abstain."
17. Do not leave call or put phone on hold. If called, and no response is heard, you'll be considered "absent."
18. Voting on action items: Chair announces proposed decision.

Contra Costa County Advisory Body Handbook:

<https://www.contracosta.ca.gov/DocumentCenter/View/29076/Advisory-Body-Handbook-2020?bidId>

Contra Costa Television Brown Act Training: <https://youtu.be/Lna7ch-TylA>

Monday September 13, 2021 MEETING AGENDA 6:00-8:00PM (US and Canada) ZOOM Invitation

1. WELCOME/CALL TO ORDER/ROLL CALL/TIMEKEEPER: (3 minutes)

Meeting called to order and roll call by Chair Miyaji. Commissioner volunteers to be Timekeeper.

2. PUBLIC COMMENT: (2 minutes)

Individuals who would like to address the Arts and Culture Commission of Contra Costa County on relevant matters not listed on the agenda may do so under Public Comment. Public comments cannot result in discussion/action at this meeting.

3. ACTION ITEM: APPROVE July 12, 2021 MINUTES: (5 minutes)

Chair Miyaji leads discussion.

Action: Approve July 12, 2021 Minutes

Public Comment:

Documents: July 12, 2021 Minutes

4. ACTION ITEM: BY-LAWS AD-HOC SUBCOMMITTEE: (10 minutes)

Discussion led by Managing Director Jenny Balisle with Chair Miyaji, Vice Chair Ledezma, and Senior Commissioner Wood. Recommendation is to approve 8/4/21 Proposed By-Laws with CAO edits.

Public Comment:

Documents: 8/4/21 Proposed By-Laws

5. ENVISION CC 2040 UPDATE (10 minutes)

Discussion led by Managing Director Jenny Balisle and ad-hoc subcommittee.

Public Comment:

Documents: 8/9/21 CC 2040 AC Edits

6. ARTS & CULTURE PROSPECTUS SUBCOMMITTEE: (10 minutes)

Managing Director Jenny Balisle with Chair Miyaji and subcommittee with Art Builds Community update.

Public Comment:

Documents: ABC Bios and RFQ

7. YBCA ARTIST POWER CONVENINGS GRANT UPDATE (10 minutes)

Discussion led by Managing Director Jenny Balisle, Chair Miyaji, and Vice Chair Ledezma.

Public Comment:

Documents: YBCA APC Flyer

8. MEASURE X UPDATE: (15 minutes)

Managing Director Jenny Balisle with Chair Miyaji and Senior Management Analyst Monica Carlisle.

Public Comment:

Documents: MXCAB Poll and Summary

9. JUMP STARTS (15 minutes)

Managing Director Jenny Balisle with Chair Miyaji and Senior Management Analyst Monica Carlisle.

Public Comment:

Documents: Jump StArts Information

10. OCTOBER MEETING FORMATS (15 minutes)

Discussion led by Senior Management Analyst Monica Carlisle and Managing Director Jenny Balisle for October meeting location and teleconference rules.

Public Comment:

Documents: Rules for Participating by Teleconference- Advisory Bodies

11. OCTOBER RETREAT: (15 minutes)

Discussion led by Senior Management Analyst Monica Carlisle, Chair Miyaji, and Managing Director Jenny Balisle on Monday October 11th 6-9pm Retreat.

Public Comment:

Documents: None

12. ANNOUNCEMENTS: (5 minutes)

Commissioners share District art announcements, opportunities, or events.

Public Comment:

Documents: None

13. ADJOURN:

Chair Miyaji calls time when the meeting is adjourned.

NEXT MEETING: Monday October 11, 2021