

Aging & Adult Services  
300 Ellinwood Way  
Pleasant Hill, CA 94523  
(925) 655-0776 – Office

## Contra Costa County Advisory Council on Aging



### Executive Committee MEETING AGENDA

Wednesday, October 4, 2023 • 10:00 a.m. – 12:00 p.m.  
400 Ellinwood Way, Pleasant Hill, CA, Room 303 (Third Floor)

#### **PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:**

The public may attend this meeting in person at the above location.

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

#### **HOW TO JOIN THE MEETING VIA ZOOM:**

Link: <https://cccounty-us.zoom.us/j/85882127908?pwd=Z2I5SGRvOHQ3M0ZMWTJBN2JoOG4rdz09>

Meeting ID: 858 8212 7908

Password: 260094

Dial-In-Number: 214 765 0478 or 888 278 0254

Conference code: 445291

- 10:00 **Call to Order/Introductions** – Jill Kleiner  
Approval of Today's Agenda  
Approval of September 2023 Agenda  
Approval of August 2023 Minutes  
Approval of September 2023 Minutes
- 10:15 **Area Agency on Aging Report** – Ana Bagtas, Division Manager
- 10:35 **Bylaws Update** – Jim Donnelly
- 10:50 **Break**
- 11:00 **President's Report** – Jill Kleiner
- Annual Report Reviews (for approval at December ACOA)
  - 2024 Meeting Calendar (draft)
- 11:10 **Committee / Workgroup Reports** – Workgroup and Committee chairs  
Membership/Nominating Committee – Jill Kleiner (interim)
- Slate of 2024 Officers
- Planning Committee – Michelle Berman  
Housing Committee – Kevin Donovan  
Health Workgroup – Jennifer Doran  
Legislation Workgroup – Shirley Krohn  
Senior Mobility Action Council (Transportation Workgroup) – Jim Donnelly

Technology Workgroup - Steve Lipson  
Senior Nutrition Task Force – Jim Donnelly

11:45 **Consent Items**

- Approve extension of Terri Tobey Leave of Absence to 11/30/2023
- Approve ACOA Triennial Review

11:50 **Public Comment**

11:57 **ACOA Upcoming General Meeting Presentation**

October: Alzheimer’s Association

Next Meeting: December 6, 2023 10:00 am

12:00 Adjourn

The Contra Costa County Advisory Council on Aging and its committees will provide reasonable accommodations for persons with disability planning to attend the above noticed meeting if they call 925 655-0773 at least 48 hours in advance of the meeting.

The Contra Costa County Advisory Council on Aging is appointed by the Board of Supervisors to advise the Area Agency on Aging on all matters related to the development and administration of the annual Area Agency plan and operations conducted thereunder, in accordance with mandates from the Older Americans Act. Any comments or recommendations made by the Council or its individual members do not represent the official position of the County or any of its officers.

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the Advisory Council on Aging during public comment on matters within the jurisdiction of the Advisory Council on Aging that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicated they wish to speak by pushing \* 9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: 925 655-0773.

Public comments may also be submitted before the meeting by email at [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us) or by voicemail at 925 655-0773. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.