



# Agenda

## RACIAL JUSTICE OVERSIGHT BODY

Community Engagement & Funding Subcommittee Meeting

November 14, 2019

3:00 p.m. to 5:00 p.m.

651 Pine Street, Room 101

Martinez, CA

### Subcommittee Meeting

1. **Welcome**
2. **Public Comment** on any item under the jurisdiction of the RJOB and not on this agenda
3. **Approve the Record of Actions from the October 17, 2019 Subcommittee Meeting (Attachment A)**
4. **Work Planning Session**
  - a. Review Work Plan Draft (Attachment B)
  - b. Public Comment
  - c. Vote to adopt work plan and/or take other action as necessary
5. **Future Meetings Scheduling**
  - a. Consider times and places most accessible for impacted communities
  - b. Public comment
  - c. Vote to schedule future meetings and/or take other action as necessary
6. **Adjourn**

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Racial Justice Oversight Body meetings. Contact the person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by the County to a majority of members of the Racial Justice Oversight Body less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, Martinez, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.*

**For Additional Information Contact:**

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## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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<b>AB</b>	Assembly Bill	<b>HIV</b>	Human Immunodeficiency Syndrome
<b>ABAG</b>	Association of Bay Area Governments	<b>HOV</b>	High Occupancy Vehicle
<b>ACA</b>	Assembly Constitutional Amendment	<b>HR</b>	Human Resources
<b>ADA</b>	Americans with Disabilities Act of 1990	<b>HUD</b>	United States Department of Housing and Urban Development
<b>AFSCME</b>	American Federation of State County and Municipal Employees	<b>Inc.</b>	Incorporated
<b>AICP</b>	American Institute of Certified Planners	<b>IOC</b>	Internal Operations Committee
<b>AIDS</b>	Acquired Immunodeficiency Syndrome	<b>ISO</b>	Industrial Safety Ordinance
<b>ALUC</b>	Airport Land Use Commission	<b>JPA</b>	Joint (exercise of) Powers Authority or Agreement
<b>AOD</b>	Alcohol and Other Drugs	<b>Lamorinda</b>	Lafayette-Moraga-Orinda Area
<b>ARRA</b>	American Recovery and Reinvestment Act	<b>LAFCo</b>	Local Agency Formation Commission
<b>BAAQMD</b>	Bay Area Air Quality Management District	<b>LLC</b>	Limited Liability Company
<b>BART</b>	Bay Area Rapid Transit District	<b>LLP</b>	Limited Liability Partnership
<b>BCDC</b>	Bay Conservation & Development Commission	<b>Local 1</b>	Public Employees Union Local 1
<b>BGO</b>	Better Government Ordinance	<b>LVN</b>	Licensed Vocational Nurse
<b>BOS</b>	Board of Supervisors	<b>MAC</b>	Municipal Advisory Council
<b>CALTRANS</b>	California Department of Transportation	<b>MBE</b>	Minority Business Enterprise
<b>CalWIN</b>	California Works Information Network	<b>M.D.</b>	Medical Doctor
<b>CalWORKS</b>	California Work Opportunity and Responsibility to Kids	<b>M.F.T.</b>	Marriage and Family Therapist
<b>CAER</b>	Community Awareness Emergency Response	<b>MIS</b>	Management Information System
<b>CAO</b>	County Administrative Officer or Office	<b>MOE</b>	Maintenance of Effort
<b>CCHP</b>	Contra Costa Health Plan	<b>MOU</b>	Memorandum of Understanding
<b>CCTA</b>	Contra Costa Transportation Authority	<b>MTC</b>	Metropolitan Transportation Commission
<b>CDBG</b>	Community Development Block Grant	<b>NACo</b>	National Association of Counties
<b>CEQA</b>	California Environmental Quality Act	<b>OB-GYN</b>	Obstetrics and Gynecology
<b>CIO</b>	Chief Information Officer	<b>O.D.</b>	Doctor of Optometry
<b>COLA</b>	Cost of living adjustment	<b>OES-EOC</b>	Office of Emergency Services-Emergency Operations Center
<b>ConFire</b>	Contra Costa Consolidated Fire District	<b>OSHA</b>	Occupational Safety and Health Administration
<b>CPA</b>	Certified Public Accountant	<b>Psy.D.</b>	Doctor of Psychology
<b>CPI</b>	Consumer Price Index	<b>RDA</b>	Redevelopment Agency
<b>CSA</b>	County Service Area	<b>RJOB</b>	Racial Justice Oversight Body
<b>CSAC</b>	California State Association of Counties	<b>RJTF</b>	Racial Justice Task Force
<b>CTC</b>	California Transportation Commission	<b>RFI</b>	Request For Information
<b>dba</b>	doing business as	<b>RFP</b>	Request For Proposal
<b>EBMUD</b>	East Bay Municipal Utility District	<b>RFQ</b>	Request For Qualifications
<b>EIR</b>	Environmental Impact Report	<b>RN</b>	Registered Nurse
<b>EIS</b>	Environmental Impact Statement	<b>SB</b>	Senate Bill
<b>EMCC</b>	Emergency Medical Care Committee	<b>SBE</b>	Small Business Enterprise
<b>EMS</b>	Emergency Medical Services	<b>SWAT</b>	Southwest Area Transportation Committee
<b>EPSDT</b>	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	<b>TRANSPAC</b>	Transportation Partnership & Cooperation (Central)
<b>et al.</b>	et ali (and others)	<b>TRANSPLAN</b>	Transportation Planning Committee (East County)
<b>FAA</b>	Federal Aviation Administration	<b>TRE or TTE</b>	Trustee
<b>FEMA</b>	Federal Emergency Management Agency	<b>TWIC</b>	Transportation, Water and Infrastructure Committee
<b>F&amp;HS</b>	Family and Human Services Committee	<b>UCC</b>	Urban Counties Caucus
<b>First 5</b>	First Five Children and Families Commission (Proposition 10)	<b>VA</b>	Department of Veterans Affairs
<b>FTE</b>	Full Time Equivalent	<b>vs.</b>	versus (against)
<b>FY</b>	Fiscal Year	<b>WAN</b>	Wide Area Network
<b>GHAD</b>	Geologic Hazard Abatement District	<b>WBE</b>	Women Business Enterprise
<b>GIS</b>	Geographic Information System	<b>WCCTAC</b>	West Contra Costa Transportation Advisory Committee
<b>HCD</b>	(State Dept of) Housing & Community Development		
<b>HHS</b>	Department of Health and Human Services		
<b>HIPAA</b>	Health Insurance Portability and Accountability Act		

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# Agenda

## RACIAL JUSTICE OVERSIGHT BODY

Community Engagement & Funding Subcommittee Meeting

**\*\*RECORD OF ACTIONS\*\***

October 17, 2019

3:00 p.m. to 5:00 p.m.

651 Pine Street, Room 101

Martinez, CA

### Subcommittee Meeting

Members Present: Jeff Landau, Robin Lipetzky, Stephanie Medley, Tammy Appling-Cabading, Lynn Mackey, and Edward Williams

Members Absent: Ledamien Flowers, Jay LeVine

1. **Welcome**

**Convene 3:05 p.m.**

2. **Public Comment** on any item under the jurisdiction of the RJOB and not on this agenda

**Public Comment was received.**

3. **Election of Subcommittee Chair/Co-Chairs**

a. Roles and Responsibility of Subcommittee Chair

**Jeff Landau self-nominated to be the Subcommittee Chair.**

**Approved Jeff Landau to be the Subcommittee Chair.**

Motion: Jeff Landau; Second: Lynn Mackey

AYE: Jeff Landau, Robin Lipetzky, Stephanie Medley, Tammy Appling-Cabading, Lynn Mackey and Edward Williams

Other: Ledamien Flowers (Absent), Jay LeVine (Absent)

Passed

4. **Work Planning Session**

a. Review Work Plan Draft

b. Discussion of revisions/edits to the work plan

**Reviewed the draft Work Plan and discussed the revisions to the Work Plan. Chair Landau will update the draft Work Plan for the subcommittee's review at the next meeting.**


5. **Next Steps**


**Agreed to hold monthly subcommittee meetings. The next subcommittee meeting will be held on November 14, 2019, at 3 pm – 5 pm.**

6. **Adjourn**

**Adjourned 5:05 p.m.**

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**Community Engagement and Funding Subcommittee Draft Work Plan**

**Goal: Racial justice reform and reinvestment led by community members most directly impacted by systemic racial injustice in Contra Costa County.**

Objective	Activity	Lead & Team	Completion Date	Deliverable
<p><b>Increased decision-making accessibility for persons most directly impacted</b></p>	<p><b>Hold RJOB meetings at more accessible times and places</b></p> <p><b>Targeted outreach to persons most directly impacted</b></p> <ul style="list-style-type: none"> <li>• Areas with most persons of color, poverty, non-English speakers</li> <li>• In accessible spaces for persons with disabilities</li> </ul>			
<p><b>Increased decision-making transparency for persons most directly impacted</b></p>	<p><b>Hold pre/post-RJOB meeting welcome and education sessions</b></p> <p><b>Provide organizational charts with descriptions of members' authority and responsibilities</b></p> <p><b>Simplified language in RJOB meeting materials and discussions</b></p>			

	<p><b>Increased opportunities for community questions at RJOB meetings</b></p>			
<p><b>Increased decision-making power for persons most directly impacted</b></p>	<p><b>Additional opportunities for community input and feedback at RJOB meetings</b></p> <p><b>Adopt diversity representation goals/requirements for RJOB</b></p> <p><b>Propose diversity representation goals/requirements for county-appointed committees</b></p> <p><b>Adopt and implement recruitment, retention, and promotion policies for diversity representation on county-appointed committees</b></p>			
<p><b>Objective __:</b></p> <p>County criminal justice agencies shall establish formal partnerships with community-based organizations to provide greater capacity for</p>	<ol style="list-style-type: none"> <li>1. Identification of program needs within the county, including location needs</li> <li>2. Identification of community based organizations with the</li> </ol>	<p><b>CEF Subcommittee, Burns Institute</b></p>		<p><b>Required Deliverable 1:</b> lists of identified and demonstrated needs; lists of identified CBOs/programs to fill the program needs; lists of criteria and requirements for programs to partner with county agencies; list of</p>

<p>i. diversion ii. reentry programs iii. alternatives to detention iv. pretrial services v. in-custody programming</p> <p><b>Objective 2:</b> All CBOs shall be evaluated for efficacy and effectiveness of program goals and objectives to ensure populations are appropriately served. Community input shall be an integral part of this process</p> <p><b>Objective 3:</b> Establish a community capacity fund to build the capacity of community-based organizations – especially those staffed by formerly incarcerated individuals – to contract with the County and</p>	<p>potential or capacity to fill the program needs</p> <p>3. Identification of county justice system or enforcement agency requirements for each type of program listed in Objective 1</p> <p>4. Formal recommendations about changes to agency requirements as well as trainings, funding, etc. necessary to support compliant program development by CBOs</p> <p>1. Support the data subcommittee’s work to evaluate program effectiveness</p> <p>1. Reach out to the BOS for funding to help endow/support the community capacity fund AND identify and apply for other funding sources (grants, RFPs, etc.)</p>			<p>recommendations about current requirements for county partnership</p> <p><b>Required Deliverables 2:</b> data template for CBOs; training on data collection/capacity building; regularly collected data reports by race/ethnicity for CBOs</p> <p><b>Required Deliverable 3:</b> agenda item with BOS; list of other sources, completed applications for funds; list of qualifications for fund, formalized application process; calendared meetings to allocate funds</p>
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<p>provide services to reentry clients</p> <p><b>Objective 4:</b> The RJOB shall collaborate with the Community Corrections Partnership – Executive Committee (CCP-EC) to consider increasing realignment funding for community services.</p>	<ol style="list-style-type: none"> <li>2. Develop list of qualifications and application process for the fund</li> <li>3. Establish meeting structure to support CBOs and allocate funds as necessary</li> </ol>			
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