



Contra Costa
County
Commission for
Women

November Commission Meeting

Gayle B. Uilkema Memorial Board Room, County Connection
2477 Arnold Industrial Way, Concord
Tuesday, November 19, 2019
7 – 8:30 pm

Agenda

1. Call to Order and Roll Call

Action: Approve the meeting agenda.

2. Public Comment

3. Approval of Minutes

Action: Approve the September minutes.

4. New Business

1. Recap of the CCCWG 2019 Annual Planning Meeting
 - a. Review the goals of the commission
 - b. Events
 - c. Legislation

5. Old Business

- A. Update-Women's HOF
- B. Update on Co-Sponsorship for creating a tool kit for the 100th anniversary of the suffragist movement
- C. Update-Voices of American Women

6. Committee Reports

7. Announcements and Upcoming Community Events

8. Adjourn

Action: Adjourn meeting

Officers

Kirsten Upshaw *Chair*
Lauren Babb *Vice Chair*
Lanita Mims *Secretary*
Joey D. Smith *Treasurer*

District Members

Joey D. Smith *District I*
Open *District II*
Kelly Clancy *District III*
Lauren Babb *District IV*
Kirsten Upshaw *District V*

At-Large Members

Argentina Davila-Luevano
Phyllis Gordon
Lanita Mims
Deborah Cowan
Ariana Rickard
Dayanna Macias-Carlos
Hannah Brown
Open
Open
Open

Twitter @CoCoCountyWomen

Facebook: Contra Costa Commission for Women

www.womenandgirlscommission.com

Instagram: @womenscommission

"Materials distributed for the meeting are available for viewing at the Clerk of the Board of Supervisors, 651 Pine St., Room 106, Martinez, CA. To receive a copy of the Advisory Board Name agenda via mail or email, please submit your request in writing using a speaker card or by contacting info@womenscommission.com. Complete name and address must be submitted to be added to the list."

Upcoming Events

Contra Costa County Board of Supervisors Meeting

December 3 & 17

9 am

Board of Supervisors Chambers - 651 Pine Street, Martinez

Meetings occur on Tuesdays, but not every Tuesday. Please visit www.contracosta.ca.gov for the calendar.

Womens Commission Meeting

December 17, 2019

Gayle B. Uilkema Memorial Board Room, County Connection - 2477 Arnold Industrial Way, Concord

Internal Operations Committee (IOC)

December 9, 2019

651 Pine Street, 1st Floor, Rm. 101

Martinez, Ca. 94553

Events

November 1, 2019, SF Women's commission luncheon celebrating CEDAW

November 2, 2019 ACCW State meeting, hosted by the S.F. Women's Commission



Contra Costa
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September 2019 Minutes

Gayle B. Uilkema Memorial Board Room Room
2477 Arnold Industrial Way, Concord, Ca, 94520

Tuesday, September 17, 2019

7:00 pm – 8:30 pm

Meeting Minutes

Present: Kirsten Upshaw, Lanita Mims, Joey D. Smith, Phyllis Gordon, Ariana Rickard, Hannah Brown Juliana Hynes, Deborah Cowan, Dayanna Macias-Carlos, Kelly Clancy

Absent: Argentina Davila-Luevano, Lauren Babb

Guests: Dr. Michelle Hernandez, Emlyn Struthers, Cristiana Lippert

1. Call to Order and Roll Call

- Meeting called to order at 7:05 p.m. by Kirsten Upshaw

2. Approval of Minutes from February Meeting

- Motion: To approve the minutes of the August meeting, as circulated
- Motioned by Hannah Brown
- Seconded by Ariana Rickard, motion carried

3. Public Comment

- There was no public comment

4. Additions to the Agenda

- *No additions to the agenda*

5. New Business

- Brown Act Presentation-Emlyn Struthers
 - Followed by Q&A
 - Commissioners in attendance will submit the Brown Act certification form by the October meeting.

6. Old Business

- Hall of Fame
 - Stephanie Williams-Rogers is no longer with the commission so we will need someone to chair the events committee, as well as, be the event chair for the HOF.
 - Anyone interested should email Kirsten by October 5, 2019
 - A theme and "Save the Dates" need to be designed and sent as soon as possible.
- Suffragist anniversary curriculum
 - Phyllis is taking the lead on this project.
 - The commission will co-sponsor the event and a vote will be taken at our November meeting, after a draft of the curriculum is received.



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- **Voices of American Women**
 - Phyllis reported that she and Julianna Hynes will hold “Listening Sessions” to gather needed data.
 - All sessions must be completed by December 31, 2019.
 - The rest of the commission will devise a plan of action October 5, 2019 at the Annual Planning Retreat.

- **CCCWG Annual Planning Retreat**
 - The retreat will be held October 5, 2019 at a yet TBD location
 - Agenda topics will be the HOF, Voices of American Women and creating a calendar of upcoming events.
 - A new Events Committee chair will also be voted on by the commission.

7. Committee Reports

- **Membership**
 - Dr. Michelle Hernandez has attended two meetings and would like to move forward with the application process.
 - Phyllis motioned to receive and forward her application to the BOS
 - Seconded by Joey
 - All in favor
 - No abstentions
 - Motion passed

- **Legislation**
 - Nothing new to report but as discussed at the August meeting, Lauren Babb will compile and present initiatives to vote on at the planning retreat.

- **Public Relations**
 - Our new website is available to be viewed.
 - All commissioners need to submit bio’s and pictures to Hannah by Tuesday, September 22, 2019.
 - Email directly to Hannah at h10brown26@gmail.com.

- **Events**



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- Kirsten will make HOF folder available in the dropbox so everyone has access to it.

- Announcements

- November 1, 2019, SF Women's Commission Luncheon Celebrating CEDAW
- November 2, 2019, ACCW State meeting, hosted by the S.F. Women's Commission

Adjournment

- Motion: To adjourn the meeting
- Motion by Kirsten Upshaw
- Seconded by Hannah Brown, motion carried

8. Next Meeting October 15, 2019

- *7 p.m. at the Gayle B. Uilkema Memorial Board Room*
 - *County Connection, 2477 Arnold Industrial Way, Concord*

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