



# CONTRA COSTA 2023 POINT IN TIME (PIT) SUB- COMMITTEE

**November 22<sup>nd</sup> from 11:00am-12:30am**

Join the meeting via Zoom at the following link: <https://homebaseccc.zoom.us/j/82587642806>  
or via phone by dialing +1 669 444 9171 and entering the **Meeting ID: 825 8764 2806#**

**Committee Members:** Jo Bruno, Wayne Earl, Teri House, Shawn Ray, Keva Dean, and Juno Hedrick.

## AGENDA

AGENDA ITEM	PRESENTERS	DESCRIPTION
<b>Welcome &amp; Intro (10:00-10:10)</b>	Jamie Klinger, <i>H3- RED Team</i>	Identifying & welcoming attendees of the committee.
<b>HUD's PIT requirements and recommendations (10:10-10:20)</b>	Yessenia Aguilar, <i>H3- RED Team</i>	Review the basic requirements outlined by the U.S. Department of Housing and Urban Development (HUD) and Contra Costa's timeline aligned with HUD's recommendation
<b>Contra Costa PIT Methods (10:20-10:40)</b>	Jamie Klinger, <i>H3- RED Team</i>	Review components of the 2023 PIT Count and receive feedback about proposed methods
<b>Observational count and survey sampling</b>	Jamie Klinger, <i>H3- RED Team</i>	Review "day of" canvassing methods and follow-up PIT survey methods (sampling, stakeholders, timeline, etc.).
<b>Date and time</b>	Jamie Klinger, <i>H3- RED Team</i>	Propose January 24 <sup>th</sup> as the PIT date with canvassing date of January 25 <sup>th</sup> . Discuss morning versus nighttime canvassing

<b>Volunteer sign-up process</b>	Jamie Klinger, <i>H3- RED Team</i>	Discuss technology tools for sign up, whether community volunteers should be required to find their partner or allow “singles” to be assigned to other “singles”
<b>Youth Count (10:40-10:55)</b>	Shelby Ferguson, <i>H3</i>	Propose methods for youth count to be conducted at same/similar time as PIT Count and seek tips for smooth implementation
<b>Incentives (10:55-11:05)</b>	Dana Ewing, <i>H3- RED Team</i>	Brainstorm incentives for survey participants
<b>GIS technology (11:05-11:20)</b>	Bear Hartley & Morgan March	Review new technology for the PIT, including GIS mapping and overall management and communication through the interactive hub
<b>Questions and next steps</b>	Jamie Klinger, <i>H3- RED Team</i>	Two more sub-committee meetings: 12/8/22 10:00am 1/11/22 1:00pm

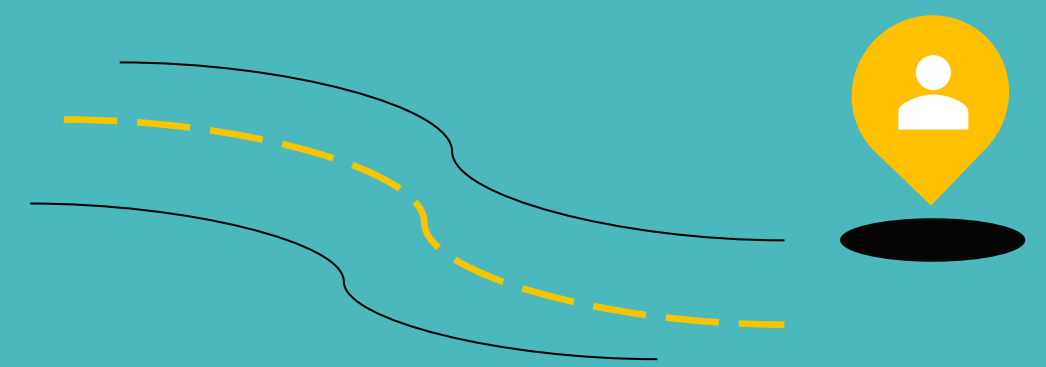
# 2023 Point in Time (PIT) Planning Sub-Committee Meeting #1: Methodology

Contra Costa Health Services:  
HEALTH, HOUSING & HOMELESS SERVICES (H3)

TUESDAY, NOVEMBER 22, 2022



# HUD PIT Requirements



## 1. Counted Once

CoC must ensure that during the PIT count, persons are only counted once.

- Ensure no double-counting by limiting timeframe of the count and methods to prevent counting people multiple times
- If conducting over multiple days, collect sufficient information on all people identified to deduplicate respondents

## 2. Protects Privacy & Safety

Surveys of people for the sheltered or unsheltered count must be administered in a manner that protects participant privacy and safety, as well as the safety of the person completing the survey

## 3. Training

CoCs are required to ensure that people conducting the PIT count, including project staff & community volunteers, are appropriately trained about:

- Count standards
- Data collection procedures & protocols for privacy
- Security
- Personal safety

# HUD Requirements



## Unsheltered population:

The unsheltered population count can be conducted through one of two strategies:

1. “Night of count” canvassing all geographic areas of the CoC during a limited number of hours on a given day, either with a complete canvass or via sampling methods approved by HUD
2. “Service based” at known locations where people access services such as soup kitchens, outreach locations, and health clinics; this approach requires interviewing every respondent

## Sheltered population:

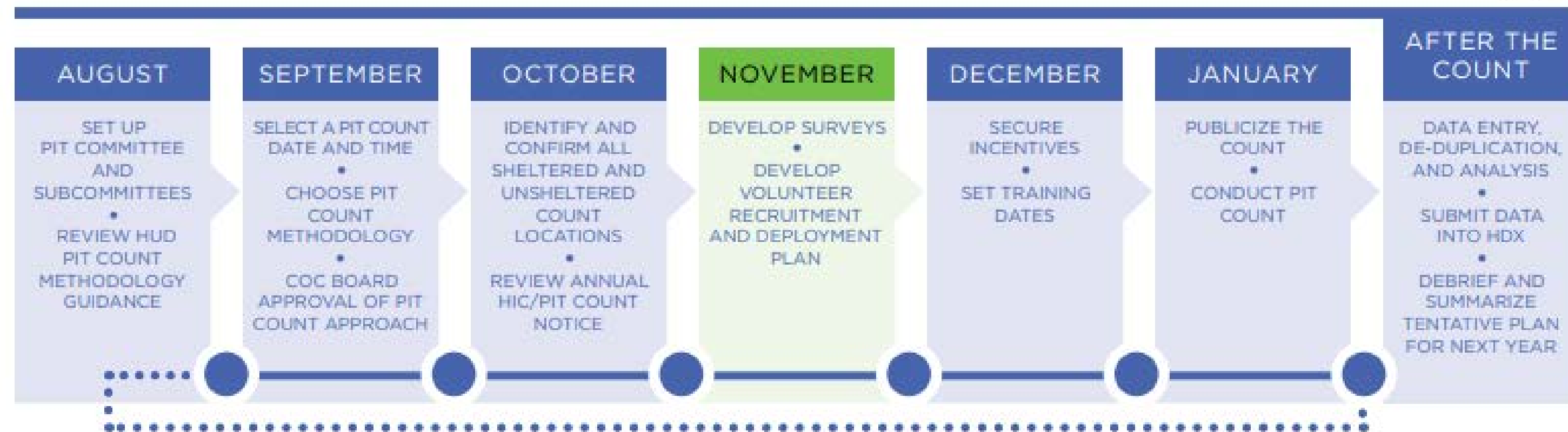
The sheltered population count should be coordinated with the Housing Inventory Count strategy through:

1. HMIS data to identify all people residing in emergency and transitional shelters the night of the count, and
2. Project-level surveys from non-HMIS shelters to capture HUD required data for people residing in those programs the night of the count

# HUD Requirements

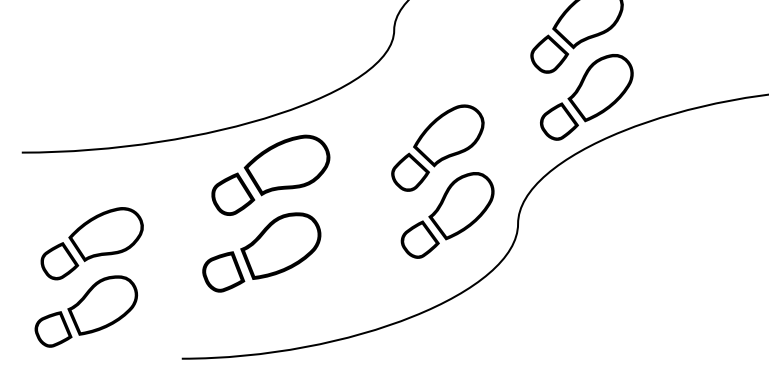


## POINT-IN-TIME COUNT PLANNING WORKSHEET



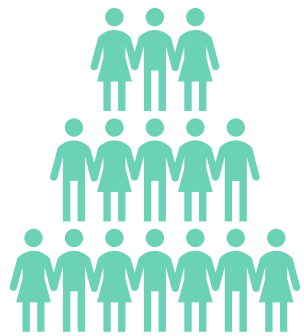


# HUD Planning Recommendations



October	November	December	January	February
Review HUD PIT Count Methodology and Guidance	<p>Select PIT Count date and time</p> <p>Choose PIT Count Methodology</p> <p>COH Sub-Committee selected</p> <p>Identify and confirm all sheltered count locations</p> <p>Identify unsheltered grids and technology</p> <p>Develop volunteer recruitment plan and tools</p>	<p>COH votes to approve PIT methods</p> <p>Secure incentives</p> <p>Set training dates and select sites</p> <p>Begin volunteer recruitment</p> <p>Assign CORE and stakeholder teams to grids</p>	<p>Publicize the Count for media purposes</p> <p>Train PIT volunteers</p> <p>Test data collection tools</p> <p>Conduct PIT Count</p>	<p>Follow-up surveys at shelter and unsheltered sites</p> <p>Data analysis</p> <p>Submit HUD data to HDX</p> <p>Debrief and summarize tentative plans for future PIT Counts</p>

# What Will Be Different in 2023?



## Increase partnership involvement

- Internal & external committee meetings
- Different stakeholders holding decision making roles
- Involving more stakeholders in planning, recruitment, messaging, and engagement





# What Will Be Different in 2023?



## Utilizing and Improving Technology Tools

- Updated mobile application
- Creating a “hub” that contains all PIT count updates for Contra Costa



## Transparency

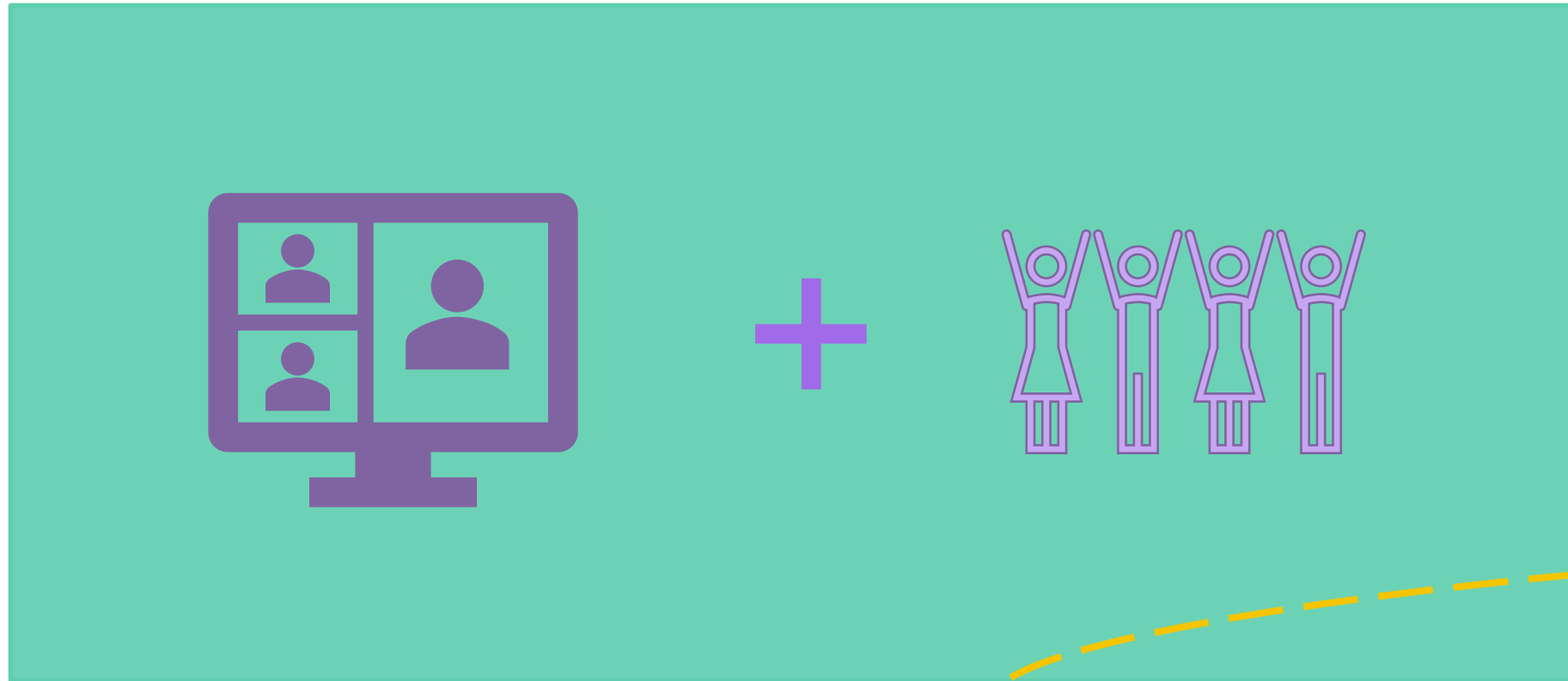
- With methods, planning, and implementation by having more people engaged in the whole process



# What Will Be Different in 2023?

## Post COVID-19 Hybrid PIT!!!

- In-person and remote training
- Day-of Kick-off sites



# Proposed 2023 Methodology



## “Night of” Full Canvass

- Identifying a 3–4-hour period of “all-hands on deck” observational count across the County
- Work closely with partners to identify sub-populations that are typically difficult to identify during the PIT



## Survey sampling over a two-week period following the count

- Exploring city sampling strategies
- Including both unsheltered and sheltered
- CORE, service providers, and people with lived experience

# Proposed 2023 PIT Dates



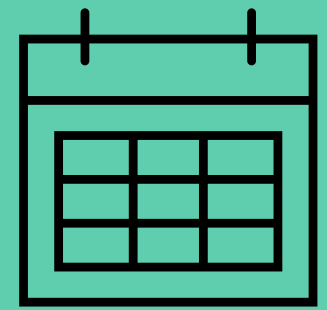
## Date(s) of PIT

- “Night of Count:” January 24<sup>th</sup>
- PIT Count observational count morning of January 25<sup>th</sup>
- PIT Survey for ~two weeks after the Night Count

## Discussion:

- Feedback on the time for which the observational count is conducted

# Volunteer Recruitment



## Broader reach

- Working with CORE and other service providers to recruit people with outreach experience
- Will include stakeholders outside of CORE in survey implementation
- Greater focus on having people with current or recent experience with homelessness

## Different opportunities

Some of the community volunteers will be asked to do things not specific to canvassing:

- Picking up coffee/pastries for kick-off locations
- Seeking out donations for incentives for the survey
- Taking photos before, during, and after PIT to capture the realities of homelessness in the county

# Volunteer Recruitment



## Recruitment Tools

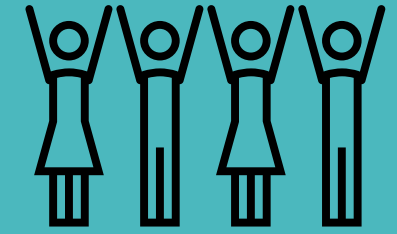
- CORE and other stakeholders with unsheltered knowledge will be assigned by RED Team in collaboration with CORE
- NEW! Community volunteers will use an online platform to sign up and identify areas they might be a good fit for canvassing

## COVID-19 protocol

- Following CCHHealth's recommendations regarding PIT volunteers in vehicles
- Thoughts on “singles” being allowed to sign up and paired with other “singles”



# Youth Assessment



- Exploring a youth specific count for the 2023 PIT

What methods and strategies would increase our success in identifying and surveying youth?

# Incentives



## Exploring meaningful incentives

### Lessons learned

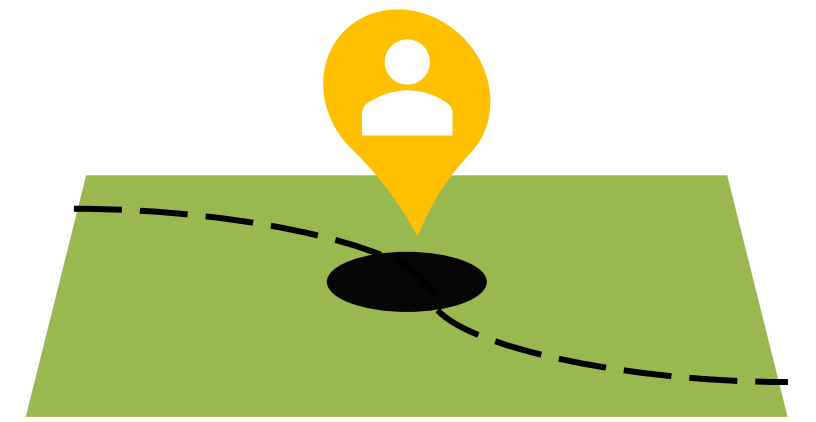
- Must be usable for entire population, regardless of their location
- Must be exciting enough to feel that we are honored they are sharing their time and personal information with us

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## Something for volunteers to make it fun and show gratitude?

- Ideas/suggestions?

# New “Hub” Online Platform



A one-stop shop for all PIT information that is easily accessible to the community:

- Volunteers can complete their online registration and identify grids on live map
- PIT training videos
- Event calendar to sign up for trainings
- Email blasts to volunteers

# GIS Technology & Demonstration



# Next Steps

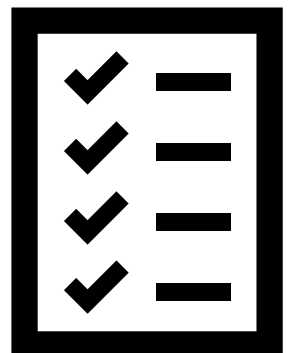
Gather feedback from today and bring the final proposal for PIT methods approval to COH on 12/1/22

Work with County DOiT GIS team on developing tools

Identify and book training and kick-off sites

Next PIT subcommittee meetings

- December 8<sup>th</sup>, 10:00-11:30 am
- January 11<sup>th</sup>, 1:00-2:30 pm



# Additional Information

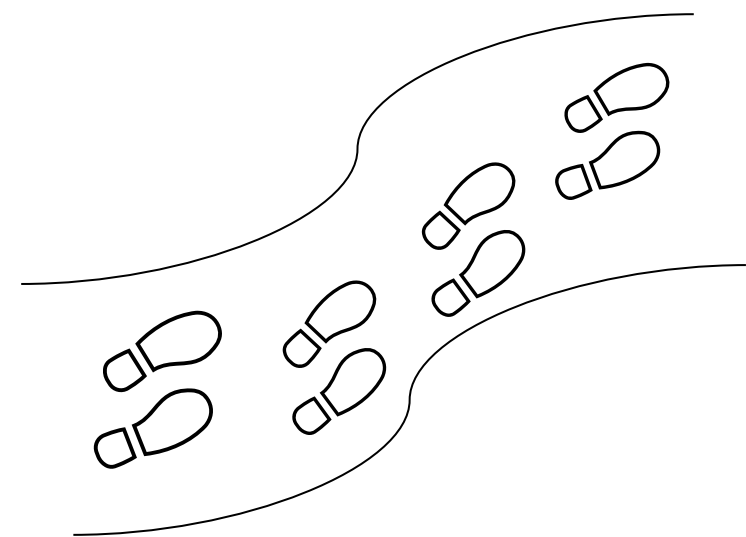
## Point-in-Time Count Methodology Guide

HUD PIT Count Methodology Guide:

<https://files.hudexchange.info/resources/documents/PIT-Count-Methodology-Guide.pdf>

HUD 2023 PIT Count Notice

<https://www.hud.gov/sites/dfiles/OCHCO/documents/2022-12cpdn.pdf>







Questions?