



**Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
Policy & Budget Subcommittee Meeting**

Monday, November 27, 2023

1:00 p.m. to 3:00 p.m.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at **50 Douglas Drive, 2nd Floor (Madrone/Sequoia Room), Martinez, California 94553**

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

<https://us06web.zoom.us/j/83031084427?pwd=OGNOc2lQeHlkYkpxRnVNWGVGS1VrUT09>

HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: (669) 900-6833

Conference code: 039588

Meeting ID: 830 3108 4427

HOW TO PROVIDE PUBLIC COMMENT:

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Agenda

1. Welcome, Introductions & Announcements
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
3. Approval of the Minutes from the October 27, 2023, CAB Policy & Budget Subcommittee Meeting (**Attachment 1; See Pgs. 4-6**) [VOTE]

4. Discuss/Update from CCP Meeting on November 17, 2023
5. Discuss/Schedule Excess Funds Planning Meeting Workgroups ([Attachment 2](#); See Pgs. 7-11)
6. Next Steps
7. Adjourn to next P&B Subcommittee Meeting: December 15, 2023, 11:00 a.m. to 12:30 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, December 1, 2023 10:30 a.m. to 12:00 p.m.	<u>Public Protection Committee</u> Monday, December 2023 10:30 a.m. (TBD)	<u>Community Advisory Board</u> Thursday, December 14, 2023 10:00 a.m. to 12:00 p.m.
<u>Outreach & Community Engagement Subcommittee</u> Tuesday, December 19, 2023 11:00 a.m. to 12:30 p.m.	<u>Programs & Services Subcommittee</u> Thursday, December 21, 2023 11:00 a.m. to 12:30 p.m.	<u>Policy & Budget Subcommittee</u> Friday, December 15, 2023 11:00 a.m. to 12:30 p.m. (Tentative)

<p>☺ <i>The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Community Advisory Board meetings. Contact the staff person listed below at least 48 hours before the meeting.</i></p>	
<p>📁 <i>Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at https://www.contracosta.ca.gov/4165/Community-Advisory-Board</i></p>	
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<p>For Additional Information Contact:</p>	<p>Patrice Guillory Office of Reentry & Justice Phone (925) 313-4087; Fax (925) 313-4191 Patrice.Guillory@orj.cccounty.us</p>

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JPA	Joint (exercise of) Powers Authority or Agreement
ARRA	American Recovery and Reinvestment Act	Lamorinda	Lafayette-Moraga-Orinda Area
BAAQMD	Bay Area Air Quality Management District	LAFCo	Local Agency Formation Commission
BART	Bay Area Rapid Transit District	LLC	Limited Liability Company
BCDC	Bay Conservation & Development Commission	LLP	Limited Liability Partnership
BGO	Better Government Ordinance	Local 1	Public Employees Union Local 1
BOS	Board of Supervisors	LVN	Licensed Vocational Nurse
CALTRANS	California Department of Transportation	MAC	Municipal Advisory Council
CalWIN	California Works Information Network	MBE	Minority Business Enterprise
CalWORKS	California Work Opportunity and Responsibility to Kids	M.D.	Medical Doctor
CAER	Community Awareness Emergency Response	M.F.T.	Marriage and Family Therapist
CAO	County Administrative Officer or Office	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEQA	California Environmental Quality Act	OB-GYN	Obstetrics and Gynecology
CIO	Chief Information Officer	O.D.	Doctor of Optometry
COLA	Cost of living adjustment	OES-EOC	Office of Emergency Services-Emergency Operations Center
ConFire	Contra Costa Consolidated Fire District	ORJ	Office of Reentry & Justice
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RJOB	Racial Justice Oversight Body
CTC	California Transportation Commission	RJTF	Racial Justice Task Force
dba	doing business as	RFI	Request For Information
EBMUD	East Bay Municipal Utility District	RFP	Request For Proposal
EIR	Environmental Impact Report	RFQ	Request For Qualifications
EIS	Environmental Impact Statement	RN	Registered Nurse
EMCC	Emergency Medical Care Committee	SB	Senate Bill
EMS	Emergency Medical Services	SBE	Small Business Enterprise
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SWAT	Southwest Area Transportation Committee
et al.	et ali (and others)	TRANSPAC	Transportation Partnership & Cooperation (Central)
FAA	Federal Aviation Administration	TRANSPAN	Transportation Planning Committee (East County)
FEMA	Federal Emergency Management Agency	TRE or TTE	Trustee
F&HS	Family and Human Services Committee	TWIC	Transportation, Water and Infrastructure Committee
First 5	First Five Children and Families Commission (Proposition 10)	UCC	Urban Counties Caucus
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
HCD	(State Dept of) Housing & Community Development	WCCTAC	West Contra Costa Transportation Advisory Committee
HHS	Department of Health and Human Services		



**Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
Policy & Budget Subcommittee Meeting**

*****RECORD OF ACTION*****

Friday, October 27, 2023
1:30 p.m. to 3:00 p.m.

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Roll Call: Nicole Green, Justin Van Zerber

CAB Members Present: Nicole, Justin

Staff Present: Patrice Guillory, Director, Office of Reentry & Justice; Gariana Youngblood, Office of Reentry & Justice

Others Present: Michael Pitts, Healthright 360, Reentry Network; Pat Mims, Rubicon; Rhody McCoy, Rubicon; Ivory Mitchell, Men & Women of Purpose; Frank Hancock, Men & Women of Purpose; Azi Carter; Jill Ray, Office of Supervisor Candace Andersen; Charmaine Hoggatt, Director of Healthright 360; Wilanda Hughes, Lao Family Community Development; Tiffany Anaya, Interim Site Manager, Reentry Success Center; Michelle Albert, Bay Area legal Aid; Rachel Rosekind; Donte Blue; Susan W.

Agenda- AMENDED

1. Welcome, Introductions & Announcements
 - Convened: 1:34 p.m.
 - No announcement
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - No public comment
3. Approval of the Minutes from the September 22, 2023 CAB Policy & Budget Subcommittee Meeting (**Attachment 1; See Pgs. 4-6**) [VOTE]
 - No Discussion
 - Motion: Justin Van Zerber
 - Second: Nicole Green
 - Vote (yes): Nicole, Justin
 - Motion carries unanimously
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>
4. Discuss/Update from CCP Meeting on September 29th, 2023 (**Attachment 2; See Pgs. 7-10**)
 - Public comment received
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>
5. Debrief/Finalize CAB Recommendations (**Attachment 3; See Pgs. 11-16**)
 - Public comment received
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>
6. Discuss/Update on Data from H3 (Justin) (**Attachment 4; See Pg. 17**)
 - Public comment received
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>
7. Discuss FY 24-25 AB 109 Budget Request for Community Programs [VOTE] (**Attachment 5 See Pgs. 18-36**)
 - Public comment received
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>
8. Discuss AB109 Excess Funds (**Attachment 6; See Pgs. 37-41**)
 - Public comment received
 - Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>

9. Discuss/Schedule Excess Funds Planning Meeting Workgroups

- Public comment received
- Discussion: See video for more details: <https://youtu.be/fIkXh7apkgk?feature=shared>

10. Next Steps

- Revise/Finalize CAB Recommendations (Justin)
- Discuss/Review AB 109 Budget Request for Community Programs
- Draft a single document that includes a short summary of AB 109 Budget Request, differentiates between one time funding vs ongoing funding, and details any implications on CCP's overall budget
- Schedule Excess Funds Planning Meeting Workgroups
- Schedule CAB: Policy & Budget Subcommittee for November

11. Adjourn to next P&B Subcommittee Meeting: November 17, 2023, 11:00 a.m. to 1:00 p.m. (Tentative)

- Adjourned: 3:27 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, November 17, 2023 10:30 a.m. to 12:00 p.m.	<u>Public Protection Committee</u> Monday, November 6, 2023 10:30 a.m.	<u>Community Advisory Board</u> Thursday, November 9, 2023 10:00 a.m. to 12:00 p.m.
<u>Outreach & Community Engagement Subcommittee</u> Tuesday, November 21, 2023 11:00 a.m. to 12:30 p.m.	<u>Programs & Services Subcommittee</u> Thursday, November 16, 2023 11:00 a.m. to 12:30 p.m.	<u>Policy & Budget Subcommittee</u> Friday, November 17, 2023 11:00 a.m. to 1:00 p.m. (Tentative)

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Objective # 1: Discuss and Finalize outline for the Excess Funds Work Group's next steps

Goal: Set a special meeting each month for each recommendation to gather data and determine the funding allocations

Housing: Review the housing model that does not exist within reentry (November/December)

- I. Request for county programs that provide housing within Contra Costa County that are not our CBOs: H3, Hope Solutions, District Attorney Office, Public Defenders offices? Shelter Inc, Cal fresh? County programs- where can we get a list?
 - a. Request for a general overview of their program housing models.
 - b. Request Program Structure
 - c. Target Population of all programs
 - d. Locations
 - e. Service process (referral, access, eligibility, placement, programs, service engagement, exiting planning, follow-up)
 - f. Staffing Plan (FTE/Salaries, staff retention)
 - g. Caseload ratio
 - h. budget Interagency collaboration and leveraged resources.
- II. Examination of housing models: Look at housing models within other states and counties.
 - a. Review housing models from other jurisdictions
 - b. Review other CBOs, corporations, County agencies, and surplus housing in other counties.
 - Example of housing structures- Bridge/interim housing
 - Permanent supportive housing
 - Rapid housing
 - Permanent Housing
 - Housing First models
 - National allowance to end homelessness - Housing PLUS Act
 - c. What is the cost of implementing or piloting the programs?

Behavioral Health- Review of FMH & AOD (December/January)

- I. Review of services dedicated to justice impacted population.'
- II. Develop a list of general services for each one
- III. Invite Service Providers to gain more information about their programs
 - a. General overview of their program
 - b. Program Structure
 - c. Locations
 - d. Service process (referral, access, eligibility, placement, programs, service engagement, exiting planning, follow-up)
 - e. Staffing Plan (FTE/Salaries, staff retention)
 - f. Caseload ratio
 - g. Budget Interagency collaboration and leveraged resources.

- IV. Examination and research of BH models within other counties/states
 - a. Program Overview
 - b. Benefits and Limitations of Program
 - c. What is the cost of implementing or piloting the programs?
- V. Review of areas of more significant needs- What is needed?
 - a. Housing
 - i. What support services are available?
 - ii. What support services are needed?
 - b. Post/Pre-release program processes and structure and barriers
 - i. What support services are available?
 - ii. What support services are needed?

Employment (January /February)

- I. Review of employment models within Contra Costa County for reentry population (EBP)
 - a. General overview of their program Employment models.
 - b. Program structure
 - c. Target population of all programs
 - d. Locations
 - e. Service process (Referral, access, eligibility, placement, programs, service engagement, exiting planning, follow up)
 - f. Staffing plan (FTE/Salaries, staff retention)
 - g. Caseload ratio
 - h. Budget Interagency collaboration and leveraged resources.
- II. Examination of employment programs within other counties.
 - a. Review other CBOs, corporations, County agencies, and surplus housing in other counties.
 - b. Benefits and limitations of the programs
 - c. What is the cost of implementing or piloting the programs?
- III. Guaranteed income
 - a. Review of existing pilots- collaboration with guaranteed income collection
 - b. Review of existing pilots and or programs in other counties
 - c. Review of county CBOs and program structures and employment opportunities for justice impacted populations.

Pre/Post-release (February/March)

- I. Request information from Detention Centers- Sheriff offices
 - a. In-custody programs & Services:
 - i. General overview of their program
 - ii. Locations
 - iii. Service process (referral, access, eligibility, placement, programs, service engagement, exiting planning, follow-up)
 - iv. Interagency collaboration and leveraged resources.

- b. Current pre-release process- Jail Operations
 - i. Exception to the general process
 - ii. Release Process:
 - 1. Overview of process
 - 2. Average time of days
 - 3. Days of the week
- II. Overview of process for inmate connection to services upon release
 - a. Examples of areas of concern are:
 - i. Peer support
 - ii. Transportation
 - iii. Bridge/interim housing is needed- Housing services.
 - iv. Medical needs
 - v. AOD
 - vi. Mental health services

Final Process- Results (March/April)

- I. Review of justice impacted sub-populations- areas of greater need.
 - a. Examples: Women w/children, Co-occurring disorders, SSI/Fixed income, 290's/288, Mandatory Supervision (i.e., Felony, high risk population, SUD, BH)
- II. Results from research- recap, and summaries for – Update CAB Program spreadsheet
 - a. Housing
 - b. Behavioral Health
 - c. Employment Pre/post-release
- III. Determine funding allocation recommendations.
- IV. Determine recommended program models and design.
- V. Define administrative.

CBO's possible questions: (Created and worked on with Azi Program and Services)

Program Impact and Outcomes

- a. What specific outcomes or goals has your organization achieved with the current AB109 funding?
- b. Can you provide data or evidence of the impact your programs have had on formerly incarcerated individuals in our community?
- c. How have you measured success in terms of reducing recidivism, improving employment opportunities, or enhancing community safety?

Use of Additional Funds:

- a. What is the exact purpose or project for which you are requesting additional funding?
- b. How do you plan to use the additional funds to enhance your existing programs or services?
- c. Have you identified any specific gaps or opportunities that this additional funding will address?

Budget and Financial Accountability

- a. Can you provide a detailed breakdown of how the additional funds will be allocated in your budget?
- b. How will you ensure transparency and accountability in managing the additional funds?
- c. Are there any administrative costs associated with these funds, and if so, how are they justified?

Collaboration and Partnerships:

- a. Are you collaborating with other local organizations or agencies to maximize the impact of your programs?
- b. Have you explored opportunities for leveraging additional resources, such as grants or in-kind support, in conjunction with this funding?

Measuring Success and Evaluation

- a. What specific performance metrics or evaluation tools will you use to measure the success of your programs funded by the additional funds?
- b. How frequently will you report on progress and outcomes to the community advisory board?
- c. Are you open to external evaluations or audits to ensure transparency?

Sustainability and Long-Term Planning

- a. What is your organization's long-term plan for sustainability beyond the current fiscal year?
- b. Have you considered how the funding your area is requesting aligns with the broader goals and priorities of Contra Costa County's AB109 programs?

Client and Community Engagement

- a. How do you involve formerly incarcerated individuals and the community in shaping and evaluating your programs?
- b. Can you provide testimonials or feedback from program participants to illustrate the impact of your services?

Any Challenges or Risks

- a. Are there any potential challenges or risks associated with the proposed funding, and how do you plan to mitigate them?
- b. What is your organization's strategy for adapting to changing circumstances or unforeseen challenges?

CAB input

- a. How have you considered the recommendations or insights from the community advisory board in formulating your funding request?
- b. What specific input or feedback would you like from the board to help support your request?