

**The Cities and County of Contra Costa  
Abandoned Vehicle Abatement Service Authority**

**December 7, 2022  
10:00 a.m.**

**To slow the spread of COVID-19, in lieu of a public gathering, the Contra Costa County Abandoned Vehicle Abatement Service Authority meeting will be accessible live online or by telephone to all members of the public as permitted by Government Code section 54953(e).**

**Access the meeting live online at:**

<https://cccounty-us.zoom.us/j/84336113519?pwd=MzJEWlVWaEYwa0tpQmxJU3g4ME5Xdz09>

Meeting ID: 843 3611 3519

**ACCESS THE MEETING BY TELEPHONE AT (888) 278 0254 FOLLOWED BY ACCESS CODE 198675##.**

**The Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in Abandoned Vehicle Abatement Service Authority meetings. Please contact Trish Dominguez at least 48 hours before the meeting at 925-655-2801.**

**MEETING AGENDA**

- 1. CALL TO ORDER**  
(Chairman, Jason Crapo)
- 2. INTRODUCTIONS**
- 3. PUBLIC COMMENT: Items not on the agenda (3 minutes/speaker)**
- 4. APPROVAL OF MINUTES: Authority meeting held on December 8, 2021**  
Attachment 4A: Minutes of December 8, 2021, meeting
- 5. ELECTION OF THE BOARD OF DIRECTORS**
  - a. Receive staff report reviewing procedure for selecting individuals to serve on the Board of Directors as described in the Authority's Joint Powers Agreement** (Joe Losado)  
Attachment 5A: Staff Report Election of Members of the Service Authority to serve on the Board of Directors
  - b. Board opens meeting to general membership and receives nominations** (Jason Crapo)
  - c. Vote - general membership**
  - d. New Board members are selected and impaneled**
  - e. Board of Directors to select a Chairperson** (Jason Crapo)

6. **UPDATE ON MEASURE G JUNE ELECTION RESULTS**
7. **Approve reimbursement to the Contra Costa County Department of Conservation and Development (DCD), Elections, County Counsel & Bay Area News for Administrative Costs in the amount of \$983,226.40 for services provided to the Authority in FY 21-22.**  
(Jason Crapo)
  - a. **Receive staff report describing expenditures for costs of services provided to Authority by the County in FY 21-22**  
Attachment 7A: Administrative Costs for AVAP FY 21-22  
Attachment 7B: Trust Fund Allocation to Member Agencies – Final 2021-2022
8. **Approve reimbursement to DCD and County Auditor-Controller for administrative costs for services provided to the Authority for FY 22 – 23 in an amount not to exceed \$55,000 which represents 5% of Authority’s estimated gross revenues for FY 22 - 23.** (Jason Crapo)
  - a. **Receive staff report describing anticipated administrative expenditures in support of the Authority for FY 22-23**  
Attachment 8A: Projected Cost Estimates/Administrative Budget for FY 22 – 23
9. **Next audit will be May 2023 for the years ended June 30, 2022 and 2021. This covers FY2020-2021 and FY2021-2022.** (Jason Crapo)
10. **ADJOURN**