



Contra Costa
County
Commission for
Women

December Commission Meeting
Gayle B. Uilkema Memorial Board Room, County Connection
2477 Arnold Industrial Way, Concord
Tuesday, December 10, 2019
7 – 8:30 pm

Agenda

1. Call to Order and Roll Call

Action: Approve the meeting agenda.

2. Public Comment

3. Approval of Minutes

Action: Approve the September minutes.

4. New Business

1. TBD

5. Old Business

A. Update-Women's HOF

B. Update on Co-Sponsorship for creating a tool kit for the 100th anniversary of the suffragist movement

C. Update-Voices of American Women

6. Committee Reports

7. Announcements and Upcoming Community Events

8. Adjourn

Action: Adjourn meeting

Officers

Kirsten Upshaw Chair
Lauren Babb Vice Chair
Lanita Mims Secretary
Joey D. Smith Treasurer

District Members

Joey D. Smith District I
Kelly Clancy District II
Open District III
Lauren Babb District IV
Kirsten Upshaw District V

At-Large Members

Argentina Davila-Luevano
Phyllis Gordon
Lanita Mims
Deborah Cowan
Ariana Rickard
Dayanna Macias-Carlos
Hannah Brown
Open
Open
Open

Twitter @CoCoCountyWomen

Facebook: Contra Costa Commission for Women

www.womenandgirlscommission.com

Instagram: @womenscommission

“Materials distributed for the meeting are available for viewing at the Clerk of the Board of Supervisors, 651 Pine St., Room 106, Martinez, CA. To receive a copy of the Advisory Board Name agenda via mail or email, please submit your request in writing using a speaker card or by contacting info@womenscommission.com. Complete name and address must be submitted to be added to the list.”

Upcoming Events

Contra Costa County Board of Supervisors Meeting

December 17, January 7, 2020

9 am

Board of Supervisors Chambers - 651 Pine Street, Martinez

Meetings occur on Tuesdays, but not every Tuesday. Please visit www.contracosta.ca.gov for the calendar.

Womens Commission Meeting

January 21, 2020

Gayle B. Uilkema Memorial Board Room, County Connection - 2477 Arnold Industrial Way, Concord

Internal Operations Committee (IOC)

TBD

651 Pine Street, 1st Floor, Rm. 101

Martinez, Ca. 94553

Events

TBD



Contra Costa
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November 2019 Minutes

Gayle B. Uilkema Memorial Board Room Room
2477 Arnold Industrial Way, Concord, Ca, 94520
Tuesday, November 19, 2019
7:00 pm – 8:30 pm

Meeting Minutes

Present: Kirsten Upshaw, Lanita Mims, Joey D. Smith, Phyllis Gordon, Ariana Rickard, Hannah Brown, Dayanna Macias-Carlos, Kelly Clancy

Absent: Argentina Davila-Luevano, Lauren Babb, Deborah Cowans

Guests: Dr. Michelle Hernandez, Silvia Young, Shailaja Dixit

1. Call to Order and Roll Call

- Meeting called to order at 7:12 p.m. by Kirsten Upshaw

2. Approval of Minutes from September Meeting

- Motion: To approve the minutes of the August meeting, as circulated
- Motioned by Hannah Brown
- Seconded by Ariana Rickard, motion carried

3. Public Comment

- There was no public comment

4. Additions to the Agenda

- *No additions to the agenda*

5. New Business

- Recap of the CCCWG 2019 Annual Retreat
 - Kirsten gave a recap of the retreat and went over the goals for the year that were set in October.
 - The bylaws are complete
 - The commissioners talked extensively about attendance, the IOC and the brand new website.
 - Kirsten also mentioned the future focus for membership of new commissioners. The minutes of the retreat will be resent by Kirsten
- Events- Voices of American Women-the national project
 - Phyllis talked a little about the website and the need for us to get women in underrepresented communities to submit the survey that is found online.
- Legislation
 - Lauren usually spearheads legislation and with her absence, we need to decide how we are going to contribute legislation in the coming year.

6. Old Business

- Hall of Fame



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- Phyllis gave a timeline to Ariana, Ariana put a timeline on dropbox and added some other to do's to the list.
- We discussed the timeline and put our names on some of them to do items.
- We had a discussion about nominations the nomination forms are on the website.
- The deadline for nominations is December 10. The theme was also chosen.
- The Crystal award will be ordered by Kelly and Phyllis.
- All the commissioners need to help with supporting people nominating so that we can have at least three nominees in each category.
- Kirsten will contact Argentina to get sponsorship information and the ads list is in the dropbox.
-
- Suffragist anniversary curriculum
 - Phyllis is not satisfied with the curriculum so we will know more after the rewrite.
- Voices of American Women
 - Phyllis reported that she and Julianna Hynes will hold "Listening Sessions" to gather needed data.
 - All sessions must be completed by December 31, 2019.
 - The rest of the commission will devise a plan of action October 5, 2019 at the Annual Planning Retreat.

7. Committee Reports

- Membership
 - Joey follow up with a potential new member who works for the county.
 - Phyllis reached out to Diane Burgess to see if she was going to appoint a representative from district 3.
- Legislation
 - No report.
 - Kirsten did talk about how she wanted to figure out how to get legislation updates and reports of what is happening around the county.
- Public Relations
 - We have 144 unique visitors, Facebook page is up by 11%, engagement is up by 3%, page likes are down by 3%, the nomination post has been placed on Instagram
 - Hannah is working on Instagram photos



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- Emails have come through from people reaching out to CCCWG and the website is looking great.
- Email directly to Hannah at h10brown26@gmail.com.

- Events
 - Events Committee - The only event that we're planning as of right now is the Hall of Fame and we talked about that in old business.

- Announcements
 - December meeting will be moved to Dec. 10 so that all commissioners can attend the holiday meeting.

Adjournment

- Motion: To adjourn the meeting
- Motion by Hannah Brown
- Seconded by Dayanna Macias-Carlos, motion carried

8. Next Meeting December 10, 2019

- *7 p.m. at the Gayle B. Uilkema Memorial Board Room*
 - *County Connection, 2477 Arnold Industrial Way, Concord*