



Commission Meeting

A G E N D A

Monday, December 12, 2022, 6:00 pm

First 5 Contra Costa, Large Conference Room,

4005 Port Chicago Hwy., Suite 120, Concord CA 94520

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Board members may participate in the meeting remotely. The Board meeting will be accessible in-person, and via virtual webinar to all members of the public.

Persons who wish to address the Commission during public comment or with respect to an item on the agenda may call in during the meeting by dialing 669-444-9171 or 669-900-6833 or use the "raise your hand" feature in the Zoom app. The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Virtual Webinar Information:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83715613319?pwd=OUtPbGZOUFRjYktXMm9VZHpzQU90Zz09>

Webinar ID: 837 1561 3319

Passcode: 692235

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approve the Minutes from the Special November 14, 2022 Commission Meeting.

Action

4.0 Approval of Consent Calendar *A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.*

Action

4.1 Accept the Executive Committee Minutes from the Special Meeting of October 17, 2022.

4.2 Approve the Contracts Docket

4.2.1 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract amendment with Tandem, Partners in Early Learning to increase the payment limit by \$40,500 (from \$30,000 to \$70,500) to support the work of The Give Me 5 Math Program, a structured "play and learn" series for caregivers and their children, designed to support early math learning for children, and to assist parents in a deeper understanding of the precursor math concepts. FY2022-23 budget line: Early Childhood Education: East County Ready Kids, Leshar Grant (\$213,017). Funded 100% Leshar Ready Kids.

4.2.2 APPROVE and AUTHORIZE the Executive Director or her designee to execute a contract with Gallagher Benefit Services, Inc. for Koff & Associates, a division of Gallagher Benefit Services, Inc. to provide a Compensation and Classification Study based on recommendations implemented from 2021 Organizational Study, in an amount not to exceed \$40,250, for term November 21, 2022 to April 30, 2023. FY 2022-23 budget line: Administrative Expense: Professional Services (\$516,000). Funded 100% Prop 10 funds.

4.3 Accept the FY 22/23 First Quarter Financial Report

4.4 Adopt the First 5 Contra Costa Employee Compensation and Benefits Resolution 2022/01

4.5 Adopt the 2023 Calendar of Commission Standing meetings



- 4.6 **Accept the First 5 Contra Costa November 2022 Program Reports**
- 4.7 **Accept the Executive Director’s December 2022 Report**
- 4.8 **CONSIDER authorizing the Board of Commissioners, and its subcommittees and advisory bodies, to continue to conduct teleconference meetings under Government Code section 54953 (e) and make related findings and take related actions.**
- 5.0 **CONSIDER for discussion any items removed from the Consent Calendar.**
- 6.0 **CONSIDER approving the Slate of Officers of the Commission for 2023:** **Action**
 - Chair: John Jones
 - Vice-Chair: Dr. Rocio Hernandez
 - Secretary / Treasurer: Matt Regan
 - Additional Non-Voting Member: Marilyn Cachola Lucey
- 7.0 **RECEIVE Staff Presentation of 2022 Year in Review.** **Discussion**
- 8.0 **Recognize exiting First 5 Contra Costa Commissioners for their contribution and service:**
 - **Former District 1, Alternate, Genoveva Garcia Calloway for over 3 years of service.**
 - **Former District 3, Alternate, Rhoda Butler for over a year of service.**
- 9.0 **Recognize Fran Biderman for 20 years of service as First 5 Contra Costa’s Special Projects Coordinator.**
- 10.0 **Recognize First 5 Contra Costa staff who have surpassed service milestones and appreciate the entire staff for their continuing dedication and commitment to First 5’s Vision and Mission.**
- 11.0 **Communications**

None received
- 12.0 **Commissioner F.Y.I. Updates**
- 13.0 **Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission’s offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.