

General Council Meeting Agenda

Monday, January 28, 2019 | 3:00 p.m. to 5:00 p.m.

Contra Costa County Office of Education | CCCOE Board Room | 77 Santa Barbara Road | Pleasant Hill, CA 94523

CHAIR: Deborah Penry

TIMEKEEPER: Susan Jeong, LPC Coordinator

RECORDER: Melody Yee

*The Contra Costa County Local Planning and Advisory Council for Early Care and Education (LPC) will provide reasonable accommodations for persons with disabilities planning to participate in Contra Costa County Local Planning and Advisory Council for Early Care and Education meetings who contact the LPC Coordinator **at least 48 hours** before the meeting at 925-942-3413.*

Call to Order (5 minutes)

Deborah Penry

- Welcome and Introduction
- Minutes and Agenda Review (**ACTION**)

Public Comment (3 minutes per speaker)

Deborah Penry

If you wish to speak on a matter on the agenda, please give your name and identify any group or organization you represent for the record prior to your presentation. If you wish to speak on a matter NOT on the agenda, please wait until the Chair calls for public comment on items of interest to the public. The Council shall only take action related to items listed on the current agenda.

- Items on the Agenda
- Items of Interest to the Public

Superintendent Lynn Mackey (invited – 20 minutes)

LPC 2019-2020 Public Policy Platform Review & Relationship Mapping – Review and Approval of Platform (20 minutes)

Eric Peterson, Susan Jeong

- Eric Peterson, Chair of Advocacy Committee
- Susan Jeong, LPC Coordinator

New Names and Structure Approval for LPC Committees (15 minutes)

Brenda Brown, All

- Brenda Brown, Chair of School and Family Partnerships Committee
Co-Chair of State Funded Program Administrators Network

Review and Approval of 2017 Needs Assessment (10 minutes)

All

LPC Committee Reports (45 minutes)

All

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|----------------------------------------------------------|--------------------------------------------------------------|
| ■ Advocacy – Eric Peterson | ■ State Funded Program Administrators Network – Brenda Brown |
| ■ Executive and Budget – Deborah Penry | ■ Needs Assessment Update – Deborah Penry |
| ■ Projects and Workforce – Carolyn Johnson/Denise Clarke | ■ COE Inclusion Grant – Susan Jeong |
| ■ School and Family Partnerships – Brenda Brown | ■ Forum Planning – Susan Jeong |
| ■ Child Care Subsidy Pilot – Susan Jeong | |

Adjournment (5 minutes) (**ACTION**)

NEXT MEETING: MARCH 25, 2019, 3:00 p.m. to 5:00 p.m.
Contra Costa County Office of Education, Board Room

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the LPC to a majority of members of the Executive Committee less than 96 hours prior to that meeting are available for public inspection at 77 Santa Barbara Road, Pleasant Hill, during normal business hours.
- Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

Minutes of the Annual All-Council Retreat

Friday, November 9, 2018 | 9:00 a.m. to 2:30 p.m. | CCCOE Board Room

Members Present: Brenda Brown, Denise Clarke, Carolyn Johnson, Phelicia Lang, Joan Means, Edirle Menezes, Cindy Molander, Silvana Mosca-Carreon, Deborah Penry, Eric Peterson, Cathy Roof, Stacie Roundtree, Doug Rowe

Members Absent: Crystal McClendon-Gourdine

Staff Present: Susan K. Jeong, Melody Yee

Guests Present: None.

Welcome and Introductions

- Chair Deborah Penry called the meeting to order at 9:13 a.m. and welcomed everyone. Welcomes and introductions were completed.

Minutes Review and Approval

- Cathy Roof moved to approve the minutes of the September 24, 2018 minutes. Carolyn Johnson seconded the motion. Motion carried with Doug Rowe abstaining; Phelicia Lang and Silvana Mosca-Carreon not yet present.

Agenda Review and Approval

- Cindy Molander moved to approve the agenda for the November 9, 2018 meeting with two changes – move up the Review of the LPC Mandate to after The Role of the Local Planning Council (LPC); and moving the Activity/Exercise to after the lunch break. Brenda Brown seconded. Motion carried minus Phelicia Lang and Silvana Mosca-Carreon.

Public Comment

- None.

The Role of the Local Planning Council (LPC) / Review of LPC Mandate

- Susan Jeong shared copies of the LPC Bylaws. The Council discussed the articles and how the LPC currently meets its goal.
- A discussion followed regarding the possible expansion of the LPC into school-aged children teachers and how to further promote a parent/educator component.
- The Council discussed options and suggestions for member recruitment.

(Silvana Mosca-Carreon joined the meeting at 10:19 a.m.)

LPC Goals (5 Year Plan)

- Deborah Penry lead a group discussion regarding changes/additions to the 5 Year Strategic Plan.
- Deborah Penry will compile the discussion and notes and create a draft with Susan Jeong to share with the Council for feedback.

(Phelicia Lang joined the meeting at 11:24 a.m.)

Activity / Demonstration

- Susan Jeong gave a presentation demonstrating the “life weights” teachers carry even when teaching.
- The activity is a possible presentation for the March Forum.

Group Discussion: The Forum

- Susan Jeong shared a side-by-side comparison of the current Forum format versus a proposed new format.
- The Council engaged in a discussion of the pros and cons of trying a new format.
- It was decided to use the current format for the March 2019 Forum and discuss further to change the 2020 format.

Committee Updates

- **ADVOCACY:** Eric Peterson reported the new Policy Platform has been drafted and will be finalized by the next General Council Meeting.
- **EXECUTIVE AND BUDGET:** No new updates. Awaiting the AB 212 Contract.
- **PROJECT AND WORKFORCE DEVELOPMENT:** The Council held a short discussion about the status of the 2020 CA ECE Workforce Registry countywide campaign. The discussion will be revisited.
- **SCHOOL READINESS:** Brenda Brown was announced as the new School Readiness Committee Chair. Brenda shared a brief summary of her first School Readiness Meeting.

Other Updates

- **LPC in the Community:** During each Council Meeting there will be report out about outside meeting members have attended on behalf of or as representation of the LPC.
- **Announcement:** There is NO General Council Meeting on December 10, 2018.

Adjournment

- Brenda Brown motioned to adjourn the meeting. Carloyn Johnson seconded the motion. The motion carried unanimously, the Annual All-Council Meeting meeting was adjourned at 2:19 p.m.

NEXT MEETING: JANUARY 28, 2019, 3:00 p.m. to 5:00 p.m.
Contra Costa County Office of Education – Board Room