

# Knightsen Town Advisory Council



Maria Jehs, Chair

Office of Supervisor Diane Burgis  
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Maria Jehs, Chair  
Karen Reyna, Vice Chair  
Kim Carone, Councilmember  
Erin Clancy-Mathias, Councilmember  
Andrew Steudle, Councilmember

*The Knightsen Town Advisory Council serves as an advisory body to the  
Contra Costa County Board of Supervisors.*

## **Knightsen TAC AGENDA**

**Tuesday, March 15, 2022  
7:30p.m.**

*To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Knightsen Town Advisory Council Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.*

**Board meetings can be accessed via Zoom:**

<https://cccouny-us.zoom.us/j/2830849836>

**or**

**Dial In: (888) 278-0254  
Conference code: 142291**

**To access the full agenda packet, please visit:**

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/3987?html=true>

The Knightsen Town Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Lea Castleberry at least 72 hours before the meeting at (925) 252-4500.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

**1. Call to Order/Roll Call**

**2. Approval of Agenda**

**3. Public Comment (3 minutes per speaker)** *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the TAC. Persons wishing to speak are requested to fill out a speaker card.*

**4. Agency Reports**

- a. Contra Costa Sheriff's Department
- b. California Highway Patrol
- c. East Contra Costa Fire Protection District
- d. Knightsen Community Services District
- e. Knightsen Elementary School District
- f. Office of Supervisor Diane Burgis

**5. Consent Items**

*All matters listed under Consent Items are considered by the TAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the TAC or a member of the public prior to the time the TAC votes on the motion to adopt.*

- a. APPROVE Draft Record of Actions – January 18, 2022

**6. Presentations**

- a. None.

**7. Items for Action and/or Discussion**

- a. Agency Comment Request CDLP22-02009: The applicant requests approval of a Land Use Permit to allow take-out food for an existing deli for a new owner of the Red Coach Deli in Knightsen; the existing liquor license is being transferred to the new owner, and per the applicant, there is no proposed expansion of or change in beer/wine sales and no break in operation. (*Applicant, Ismael Reyes, Red Coach Deli*)
- b. Review and Approve the 2022 Knightsen Community Clean-Up Date
- c. Discuss ideas for future community events

**8. Committee Reports/Member Reports**

- a. Code Enforcement

**9. Correspondence (R= Received S=Sent)**

- a. R-01/19/22 County Zoning Administrator Agenda for January 24, 2022
- b. R-01/21/22 County Planning Commission Agenda for January 26, 2022
- c. R-02/02/22 County Zoning Administrator Agenda for February 7, 2022
- d. R-02/04/22 County Planning Commission Agenda for February 9, 2022
- e. R-02/17/22 County Planning Commission Agenda for February 23, 2022
- f. R-02/18/22 County Zoning Administrator Agenda for February 23, 2022
- g. R-02/24/22 Notice of Public Hearing for March 7, 2022
- h. R-03/03/22 County Zoning Administrator Agenda for March 7, 2022
- i. R-03/03/22 County Planning Commission Agenda for March 9, 2022

**10. Future Agenda Items**

**11. Adjourn**