

# Discovery Bay P-6 Citizen Advisory Committee



Joseph Selby, Chair  
Bob Mankin, Vice Chair  
Richard Kane, Committee Member  
Gregory McLendon, Committee Member  
VACANT, Committee Member

Joseph Selby, Chair

Office of Supervisor Diane Burgis  
Contact: Stephen Griswold III  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513  
(925) 655-2330

*The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.*

## **AGENDA**

**Wednesday, April 12, 2023  
6:00p.m.**

**In-Person Meeting Located at:  
Discovery Bay Community Center  
1601 Discovery Bay Blvd.  
Discovery Bay, CA 94505**

**Board meetings can be accessed via Zoom:**

<https://ccccounty-us.zoom.us/j/89545786091>

**or**

**Dial In: (888) 278-0254  
Conference code: 873015**

**To access the full agenda packet, please visit:**

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/5173?html=true>

The Discovery Bay P-6 Citizen Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Stephen Griswold III at least 72 hours before the meeting at (925) 655-2330

**Materials distributed for the meeting are available for viewing at the District III Brentwood Office.**

**a. Call to Order/Roll Call**

**b. Approval of Agenda**

**c. Public Comment (3 minutes per speaker)**

*Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the MAC. Persons wishing to speak are requested to fill out a speaker card.*

**d. Agency Reports**

- a. Contra Costa Sheriff's Department
- b. Office of Supervisor Diane Burgis

**e. Consent Items**

*All matters listed under Consent Items are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the committee or a member of the public prior to the time the committee votes on the motion to adopt.*

- a. DRAFT Record of Actions – January 11, 2023

**f. Presentations**

**g. Items for Action and/or Discussion**

- a. Discuss committee Member Training Requirements
- b. Consider recommending the purchasing/leasing of cameras as presented.

**h. Correspondence (R= Received S=Sent)**

**i. Future Agenda Items**

**j. Adjourn**

# Discovery Bay P-6 Citizen Advisory Committee



Joseph Selby, Chair

Office of Supervisor Diane Burgis  
Contact: Stephen Griswold III  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513

Respectfully submitted by:  
District Representative, Stephen Griswold III

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## Draft Record of Actions

6:00 p.m.

January 11, 2023

**MEMBERS PRESENT:** Chair Selby, Committee Member Kane, and Committee Member McLendon.

**MEMBERS ABSENT:** Vice-Chair Mankin

**APPROVAL OF AGENDA:** Motion to approve the agenda as presented made by Councilmember Kane. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Selby, Kane, and McLendon

**PUBLIC COMMENT:**

None.

**AGENCY REPORTS:**

- a. **Contra Costa County Sherriff's Department:** Motion to approve the draft record of actions as presented made by Chair Selby. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Selby, Kane, and McLendon.
- b. **Office of Supervisor Diane Burgis:** Stephen Griswold introduced himself to the P-6 committee members and informed them that these meetings would move from being held every 6 months to quarterly starting in 2023.

**CONSENT ITEMS:**

- c. **Approval of the Record of Actions for January 12, 2022:** Motion to approve the draft record of actions as presented made by Chair Selby. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Selby, Kane, and McLendon.

**ITEMS FOR DISCUSSION AND/OR ACTION:**

- d. **Review and Approve the 2022 Annual Report and 2023 Objectives:** Motion to approve made by Chair Selby. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Selby, Kane, and McLendon.
- e. **Rotation of the 2023 Chair and Vice Chair:** Motion to nominate Joe Selby as Chair and Bob Mankin as Vice Chair made by Councilmember Kane. Second made by Councilmember McLendon. Motion carried: 3-0. AYES: Selby, Kane, and McLendon.
- a. **Committee Member Training Requirments:** Stephen Griswol updated all members present of their requirement to complete Ethics and Brown Act/Better Government Ordinance Training in order to maintain appointment to the P-6.

**CORRESPONDANCE/ANNOUNCEMENTS**

None.

**FUTURE AGENDA ITEMS**

**ADJOURMENT**

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair Selby adjourned the meeting at 6:39pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting will be held on Wednesday, April 12, 2023 at 6:00p.m. and location to be determined due to Covid-19.