



CONTRA COSTA COUNCIL ON
HOMELESSNESS
**NOMINATING COMMITTEE
MEETING**

AGENDA

Wednesday August 23, 2023, 10:00AM – 12:00PM

@ 2120 Diamond Blvd. (MCMORROW TRAINING ROOM) CONCORD, CA 94520

While the use of masking is not required, it is recommended. Masks will be available at the meeting.

MEETING PURPOSE:

The purpose of the Nominating Committee is to review and assess the annual Council on Homelessness Nomination process.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: <https://bit.ly/3OEVvJo>

How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 892 7970 2251

TIME	AGENDA ITEM	PRESENTERS
10 minutes (end 10:10)	Welcome & Roll Call Introductions and roll call of Nominating Committee.	- <i>Mark Mora, Homebase</i>
5 minutes (end 10:15)	Public Comment Time for comments from the public.	- <i>Mark Mora, Homebase</i> - <i>Members of the Public</i>
10 minutes (end 10:25)	Purpose of the Committee & Proposed Timeline Cover the purpose of this Committee and proposed timeline. Mentimeter – ask committee members to provide insight on their experience applying for the Council on Homelessness	- <i>Riley Meve, Homebase</i>
10 minutes (end 10:35)	Review of the Council on Homelessness Recruitment Process & Application Materials We will review the Council on Homelessness recruitment process, including a discussion of key deadlines, application materials, and seat vacancies.	- <i>Riley Meve, Homebase</i>



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<p>30 minutes (end 11:05)</p>	<p>Working Toward Representative Diversity on the Council on Homelessness</p> <p>All community members are welcome to apply for vacant seats on the CoH. In recent years, the CoH has attempted to create a more balanced CoH, including more representative racial/ethnic diversity and lived experience.</p> <p>In alignment with these goals, Homebase and H3 would like to recommend the following changes:</p> <ul style="list-style-type: none"> • Application Materials: <ul style="list-style-type: none"> ○ Create a more, value-based equitable tie-breaker ○ Companion resource for filling out the County application; identify which fields will be considered ○ Align demographic information with HMIS data a. Homebase and H3 have proposed changes to the materials in alignment with these goals, but we welcome any other feedback from the Nominating Committee about their own experiences applying and how we can make progress on these goals! 	<ul style="list-style-type: none"> - <i>Mark Mora, Homebase</i> - <i>Jaime Jenett, H3</i>
<p>25 minutes (end 11:30)</p>	<p>Making the Process Better for Applicants and Panelists</p> <p>Based on feedback collected from the Nominating Panel in 2022, Homebase and H3 would like to recommend the following changes to make the process better for applicants and panelists:</p> <ul style="list-style-type: none"> • Application Materials: <ul style="list-style-type: none"> ○ Eliminate redundant questions on supplemental application • Feedback not turned into a recommendation: <ul style="list-style-type: none"> ○ Threshold for points for chosen candidates ○ Incentive for past CoH participation 	<ul style="list-style-type: none"> - <i>Mark Mora, Homebase</i>
<p>15 minutes (end 11:45)</p>	<p>Review Recommendations</p> <p>At this point, we will clarify what the committee wants to see changed in application materials and process.</p>	<ul style="list-style-type: none"> - <i>Riley Meve, Homebase</i> - <i>Mark Mora, Homebase</i>



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	<u>Action Item:</u> Approve Homebase and H3 recommendations for making the CoH nominating process better for applicants and panelists and working toward representative diversity on the CoH	
10 minutes (end 11:55)	Marketing Materials & Recruitment A brief overview of marketing and recruitment process will be provided, including: <ul style="list-style-type: none"> • Vacant seat descriptions • Email language for applicants • Office hours • Translation 	- Riley Meve, Homebase - Jaime Jenett, H3
	Adjourn Close meeting	- Riley Meve, Homebase

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700.

Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CES	Coordinated Entry System
CESH	California Emergency Solutions and Housing program (state funding)



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Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool