

ACOA Executive Committee

Meeting Minutes

January 2, 2019

Opening

The regular meeting of the Executive Committee was called to order at 9:40am on January 2, 2019 by Susan Frederick. The meeting location was changed to Panera Bread (1975 Diamond Blvd, Concord) due to power outage at 500 Ellinwood Way, Pleasant Hill.

Present

Susan Frederick (President; Health WG chair), Fred Adams (Secretary), Jagjit Bhambra (Treasurer), Jim Donnelly (1st VP), Mary Rose (co-chair Elder Abuse Awareness WG), Arthur Kee (Planning Committee chair), Ruth McCahan (Housing WG chair), Jennifer Doran (Membership Committee chair), Shirley Krohn (Legislative WG chair), Richard Nahm (Membership Committee), Glenda Pacha (staff) and Anthony Macias (staff).

Absent: Mary Bruns (Transportation/SMAC WG chair), Gail Garret (2nd VP) and Laura Cepoi (AAA Program Manager)

Approval of Agenda

The agenda for meeting was approved

Approval of Minutes

The minutes of December 2018 were approved

Announcements and Correspondence

Chairs of Committees and Workgroups are appointed (or re-appointed) in January but this will be pushed to February so current chairs have time to meet/speak with respective committees/workgroups.

Formation of bylaw Ad-Hoc workgroup to look at: ex-officio members' participation (Gerald Richards name was mentioned?); combine 1st and 2nd VP to only 1VP (Susan); relook at/review duties of officers (Richard).

Changes to bylaws require BOS approval whereas procedural changes do not and can be approved by committee.

Mentoring of new council members: How will this be facilitated? Is “mentoring” correct word, as opposed to “buddy” up with a longer term member and a new member. How can this be accomplished? No resolution at this point. Membership committee to review this along with Orientation for new members.

Program Manager Report (Laura Cepoi)

Laura was absent; Anthony shared that Federal shutdown is not affecting our programs as of yet; with new leadership changes at State level we can anticipate having positive effect on AAA programs.

Presidents Report (Susan Fredrick)

Susan would like ACOA to be better known to BOS in order to be more effective as a council. Susan would like ACOA members to meet with their local district supervisor and has developed a list of talking points for members. Talking points were handed out to attendants for comment and returned to Susan who will recompile and create a final Talking Points list/document.

Needs assessment will be conducted in Spring of this year. This is inclusive of survey that will be part of Area Plan and Ca, Dept of Aging (Glenda?)

Consent Items: None

Committee Reports:

Planning Committee: Arthur Kee reported that AAA staff will be preparing binders containing copies of the current contracts for the Planning Committee. Also, at the January 10 Planning Committee meeting, Meals on Wheels Diablo Region will be making a presentation about their contracts.

Health WG: Did not meet last month; Nicole Howell, Ombudsman Services, will be presenting at next WG meeting on Jan 10.

Membership Committee: Currently wait list for MAL as all currently filled; City appointed seats are most difficult to fill; Anthony to provide Membership committee list of unfilled city seats; also need to reach out to city clerk.

Legislative WG: Shirley Krohn composed invitation email for re-formation of this WG that will meet Jan. 23rd; Email was sent to all ACOA members as well as AAA contractors.

Housing WG: At December meeting Steve King of Oakland Land Trust spoke and there is a need for such a Land Trust in CCC.

Elder Abuse Prevention WG: Did not meet; nothing to report

Senior Nutrition WG: WG chair absent.

Transportation WG: WG chair absent; SMAC on recess in November and December; returns in January.

Public Comment:

None

New Business for E-C committee meeting in February 2019

None

Adjournment

Meeting was adjourned at 11:40 by Susan Frederick