

**Contra Costa County Advisory Council on Aging  
Technology Group Minutes  
Monday, January 6, 2020**

**Call to Order:** Steve Lipson called the meeting to order at 9:30 am.

**Present:** Steve Lipson, Kevin Donovan, Jill Kleiner

**Absent:** Gail Garrett

**Staff:** Anthony Macias

**Approval of Agenda/Minutes**

- Approve January Agenda – Kevin moved to approve today’s agenda; Jill motioned second, approved by all present.
- Steve moved to approve December minutes with no corrections; Kevin motioned second, approved by all present.

**Announcements:**

- None

**Public Comment:**

- Steve: Contra Costa County library system was hacked over the weekend. It was a ransomware attack. Libraries are big providers of wi-fi on-line access; the system is used for variety of reasons; do not give out financial information when on public wi-fi.

**Presentations:**

- None

**Discussion:** AAA and ACOA Website/Audience Needs Assessment/Editing Session; Technology Workgroup Page/Links

- A set of specific edits that can be completed on the ACOA website that can be presented to the Executive Committee.
- What happens when you pass over link: a pop-up description of what link is about.
- Anthony will need to contact Tish and Kevin about training for ability to make changes that are ready to be implemented and what is being proposed for entire platform: Resolve issues; what are the basics; remove and insert graphics; metrics on how many people are clicking on site.
- Titles of links will be first to review and change what’s up there now; then add groups going down the left side of page.
- Health Workgroup: we will have link to Health Agency and the individual links for specific topics related to aging.

- Add public Library system.
- Remove “beat the heat” link and place under Health;
- Important Links: will fall into categories: Health, Transportation, Housing, etc.
- Opening letter from Susan then buttons
- Reviewed contractors list from Glenda to sort which links go where.
- Review housing workgroup web information draft.

**Reaching out to workgroups:**

Kevin-Planning committee

Jill - Housing Workgroup

Gail- Nutrition Committee

Mary Bruns –Transportation Workgroup (SMAC)

Mary Rose - Elder Abuse Prevention Workgroup

**New Business for next meeting**

Letter from President reviewed and members assist with editing content;

What do we want for Links under Technology header:

Libraries, resource guides, senior technology resources, senior centers, tech scams, glossary

**Action items:** links/topics for technology workgroup

**Future issue:** listing of council members; who we are? Photos?

**Action Items for Executive Committee?**

- None

**Future Meetings:**

- Next meeting: Monday, February 3, 2020

The meeting adjourned at 11:30 am.