

**Contra Costa County Advisory Council on Aging
Executive Committee Meeting Minutes
January 6, 2021**

Call to Order: James Donnelly, ACOA President, called the meeting to order at 9:30am.

Present: Susan Frederick, Jim Donnelly, Kevin Donovan, Steve Lipson, Gerald Richards, Jennifer Doran, Mary Bruns, Shirley Krohn, Gail Garrett, Jill Kleiner, Terri Tobey

Absent: Dennis Yee

Staff: Anthony Macias

Approval of Agenda/Minutes

- Adoption of Today's Agenda: motioned to approve by Kevin, motioned second by Jennifer, unanimously adopted.
- Adoption of December 2020 Minutes: moved to adopt by Gerald and second by Shirley; approved by all.

President's Report: James Donnelly

- Looking forward to a good year ahead
- As Reminder to workgroup and committee chairs to go over the Purpose and Responsibilities document for each with members of your workgroup and committees at first meeting of the year.
- In bylaws, as ACOA president will need to appoint chairs:
- Appointment of Workgroup and Committee Chairs:
 - ACOA President, James Donnelly, appoints as chair of the Health Workgroup for 2021, Susan Frederick, as recommended by members of the Health workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Housing Workgroup for 2021, Gerald Richards, as recommended by members of the Housing workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Elder Abuse Prevention Workgroup for 2021, Terri Tobey, as recommended by members of the Elder Abuse Prevention Workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Technology Workgroup for 2021, Steve Lipson, as recommended by members of the Technology Workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Legislative Advocacy Workgroup for 2021, Shirley Krohn, as recommended by members of the Legislative Advocacy Workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Senior Mobility Action Council (Transportation Workgroup) for 2021, Mary Bruns, as recommended by members of the Health workgroup.
 - ACOA President, James Donnelly, appoints as chair of the Planning Committee for 2021, Kevin Donovan, as recommended by members of the Planning Committee.

- ACOA President, James Donnelly, appoints as chair of the Membership Committee for 2021, Jennifer Doran, as recommended by members of the Membership Committee.
- Review of 2021 meeting calendar and schedule for any updates or corrections.

2021 Contra Costa County ACOA Older Adult Conference – Discussion

- TT: try and do it in fall of this year in person; if pandemic is still in force, revert to on-line;
- JD: if want autumn, a no-go would need to decide in June; is it best to do this in spring 2022.
- MB: be safer in Spring 2022; and not have to make changes midstream
- GR: would like wait until spring 2022 and have it recorded and posted on CCCTV or YouTube.
- No decision at this point of when to hold conference; likely 2022

AAA Program Manager Report: Anthony Macias

- AAA Program Manager Position description is complete; no date when position to be posted for review; is working with Personnel and Human Resources; Tracy will be working with ACOA for next few months.
- One-time funding: anticipate we will hear this month about allocations; can only augment existing contracts; best approach is prorated distribution to contractors and that they are able to use the funding.
- Kevin: one-time CARES funding will there be additional funding from the new \$9B federal COVID19 funding; Social Services dollars are minimal; more funding for meal programs.
- AAA 4-Year Plan request exec committee present at the Planning Committee; will be shared/requested at general meeting

Committee Reports:

Planning Committee: Kevin Donovan TM was presenter at meeting; meeting covered corrections to AAA 4yr plan and request assist from ACOA.

Membership Committee Report: Jennifer Doran - 6 city vacancies: Clayton, Concord, Orinda, Pinole, Pittsburg, and San Pablo. One MAL vacancy #18 and 1 person on waitlist.

Health Work Group – Susan Frederick – has not met; January meeting presenter will Community Connect; \$50M being used for elder abuse/APS programs.

Transportation Work Group (SMAC): Mary Bruns– Meet on 4th Monday and looking for speaker from Pub Health in Jan meeting; State transportation authority also asked to present, John Cunningham to present; Trans Info-Graphic to be completed and presented at Jan. 20 ACOA meeting.

Technology Work Group: Steve Lipson – Nothing new to report; have not met this month.

Housing Work Group: Gerry Richards – Will next meet on 1/11.

Elder Abuse Prevention Work Group: Terri Tobey – changed meeting day of month to 4th Tues of each month @10am; Nick Weber of MOWDR will present on Elder Abuse Prevention Project. Family Justice having zoom webinar on restraining order. SK talked about video used by banks to be on look- out for financial abuse.

Senior Nutrition Project Council Report: Gail Garrett – meeting 2nd Tuesday of the month, Senior Nutrition Review council; menu review of meals for senior meal program.

Legislative Work Group: Shirley Krohn – SK sent out message with attachments for February meeting and is requesting members to join WG; reach out to WG and nonprofits about legislation.

ACOA future presentation items:

January: Pandemic Impact on Aging Programs – Debbie Toth

February: Contra Costa Health Services update on COVID19 (Jim will request)

March: AAA 4-Year Plan Public Hearing

Public Comment:

JD: Thank you to Susan for her leadership of past 2 years and thanks you to the members for their volunteerism.

Action Items: None

Next Meeting: Wednesday, February 3, 2021

The meeting adjourned at 11:00 am.