

**Contra Costa County Advisory Council on Aging  
Technology Group Minutes  
Wednesday, January 11, 2023**

**Call to Order:** Steve Lipson called the meeting to order at 1:33 pm. Meeting conducted using the Zoom meeting platform.

**Present:** Jim Donnelly, Kevin Donovan, Steve Lipson, Justin Lola, Ering Partridge, Penny Reed, Sam Sakai-Miller

**Absent:** Kacey Carterelliott, Jill Kleiner, Bill Pelter, Sara Shafiabady

**Staff:** Jenny Lam

**Approval of Agenda/Minutes**

- Approval of Today's Agenda: Kevin made a motion to approve the agenda. Penny seconded the motion. Agenda was approved unanimously.
- Approve December 2022 minutes: Steve made motion to amend minutes to include:
  - ACOA Website work to be suspended.
  - Access to Technology: Group expressed concern about how funds were dispersed.

Sam made a motion to approve the minutes as amended. Kevin seconded the motion. The minutes were approved unanimously.

**Public Comments**

- Citris Research Exchange: "Bioconvergence: Transforming How Humans Live and Age" webinar information shared by Erin Partridge

**Technology Corner:** Cloud Confusion: Storage Options for Older Adults – Steve Lipson

- Cloud subscriptions eliminates storage in local machines for a monthly fee. One Drive is Microsoft's cloud storage and iCloud is Apple storage option. Various entities have developed cloud-based storage with limited amounts of free storage. Paid subscriptions for cloud based services are more prevalent.

**ACOA Website Update/ Discussion** – Steve Lipson

- Advisory Council on Aging (ACOA) website was halted. Updates to webpages aligns with Area Plan Update Goals and Objectives including Annual Report. initially told only County contracted service provider links were allowed.
- Will meet with Ana to discuss website update protocols prior to moving forward with project.

**Access to Technology (ATT) Grant Update/Discussion** – Steve Lipson

- Concerned that Technology Workgroup was not given opportunity to advise on disbursement of funding for ATT grant.
- Technology Workgroup will bring issue of ATT roll out to the attention of the AAA Division Manager.

**Annual Report and Area Plan Update/Discussion** – Steve Lipson

- Annual Report for Technology Workgroup will need to be revised and reapproved by the ACOA prior to going to the BOS
- Will need to revise Area Plan Update webpage goal pending discussion with Ana. Need to add ACOA webpage development onto the Area Plan Update Goals and Objectives for FY 23-24.

**Bay Area Digital Inclusion Coalition: Worksheet Report** – Kevin Donovan

- Currently focusing on Mission Statement and Equity Statement. Steve shared social isolation articles and facts to be shared on one page worksheet on how social isolation effects transportation, healthcare and housing for older adults.

**Adult Ed/Elder Ed Policy and Digital Literacy**

- Will discuss during next meeting due to time constraints.

**Items for Next Meeting:**

- Adult Ed/Elder Ed Policy and Digital Literacy
- Area Plan Update Goals and Objectives update
- Citris events debrief

**Future Meetings:**

- Next meeting: February 8, 2022

The meeting adjourned at 3:30 pm.