

**Contra Costa County Advisory Council on Aging
Membership/Nominating Committee Minutes
Wednesday, January 16, 2019**

Call to Order: Chair, Jennifer Doran called the meeting to order at 12:00 pm.

Present: Fred Adams, Rudy Fernandez, Capt. Nuru Neemuchwalla, Jagjit Bhambra, Jennifer Doran, Richard Nahm, Susan Frederick

Absent: none

Staff: Anthony Macias

There were no Public Comments.

Agenda: Motion for approval by Fred Adams, Seconded by Richard Nahm. Motion carried.

Minutes: Motion for approval by Fred Adams, Seconded by Richard Nahm. Motion carried.

Scheduled Interview with Allison Larking was postponed for later date as Ms. Larking has asked that her application for council membership be temporarily placed on hold.

Membership committee conducted interview with Terri Tobey, resident of Walnut Creek. After interview Ms. Tobey was informed that she will be placed on membership wait list as there are currently no Member At Large (MAL) seats vacant, also that the city seat for Walnut Creek was currently being recruited for and that she should contact clerk at City of Walnut Creek.

ACOA Quorum/Attendance of ACOA Meetings, Committees & Workgroups

- Resignations:
 - Jessica Thomas (Walnut Creek)
 - Resignation accepted and WC city seat opening awaits Board of Supervisors approval (**this was accepted by BOS on 2/12/2019**)
- New Appointments approved by the Board of Supervisors on 12/3/2018
 - Item C.17
 - Jill Kleiner (Member at Large #19)
 - Steve Lipson (Member at Large #6)
 - Jahtin Mehta (Member at Large #8)

Mentoring Project update: It was decided that the word Mentoring was not appropriate for what was wanted. Member “buddy” was what was decided as appropriate. Susan will discuss with a more tenured council about being a “buddy” and assign them to a new member.

ACOA New Member Orientation Report

- Anthony has prepared Orientation and is ready to present. Due to time limitations there was not enough time for Anthony to demonstrate PowerPoint and this item was postponed to February meeting.

New Applications Received?

- No other applications at this time.

Items for Next Meeting:

- New Member Orientation review and date for orientation
- Next Meeting Wednesday, February 20, 2019

The meeting adjourned at 1:30 pm.