

Contra Costa County  
Advisory Council on Aging

Minutes for January 18, 2023 Meeting

**ACOA MEMBERSHIP**

Active Members = 30  
Vacancies = 4  
Pending= 6

Call to Order: Jim Donnelly, President, called the meeting to order at 9:32 a.m.

Present:

Marty Aufhauser	Jennifer Doran	Brian O’Toole
Mike Awadalla	Candace Evans	Erin Patridge
Swamini Bajpai	Rudy Fernandez	Penny Reed
Jagjit Bhambra	Eric Freitag	Gerald Richards
Mary Bruns	Jody Iorns	Michael Rigsby
Debbie Card	Carol Kehoe	Sam Sakai-Miller
Kacey Carterelliott	Jill Kleiner	Sara Shafiabady
James Donnelly	Shirley Krohn	Terri Tobey
Kevin Donovan	Nuru Neemuchwalla	Lorna Van Ackeren
		Dennis Yee

Absent: George Lee, Rampriya Raju, Michael Wener,

Guests: Marilyn Fowler, Concord Commission on Aging  
Michelle Hayes, Richmond Commission on Aging  
Christa Kell, Prospective Member  
Mary Serrano, John Muir Community Health Fund  
Jerrod Sieberg, California Department of Motor Vehicles  
Caitlin Sly, Meals on Wheels Diablo Region  
Debbie Toth, Choice in Aging

Staff Present: Ana Bagtas, Jenny Lam, and Glenda Pacha

Roll Call: Jenny Lam conducted the roll call and noted 29 members present establishing a quorum.

Approval of Today’s Agenda:

- Jim made motion to update presenter to Senior Driver Ombudsman Program. Marty made a motion to approve the agenda as amended. Shirley seconded the motion. The motion passed unanimously.

Approval of December 2022 Minutes:

- Steve made motion to amend minor grammatical errors from Tech Workgroup Report. Jill made motion to amend minor grammatical errors from President’s report. Gerald made a motion to approve the December 2022 minutes as amended. Nuru seconded the motion. The motion passed unanimously.

### Swearing in of 2023 ACOA Officers:

Glenda Pacha swore in the following ACOA Officers for 2023:

- President – Jill Kleiner
- Vice President – Swamini Bajpai
- Secretary/Treasurer – Candace Evans

### Area Agency on Aging (AAA) Program Manager's Report – Ana Bagtas, AAA Program Manager

- Departure of Anthony Macias to IHSS. ACOA duties will be delegated to Glenda and Jenny temporarily.
- Ana to work with Tracy and Marla on appointments and resignations process of ACOA members. Ana to process appointments and resignations through Family Human Service Committee.
- Temporary staff to be on boarded to help with workload.
- Senior Nutrition transition is moving full force. Three staff members from Public Health Department to move into the Area Agency on Aging (AAA) office on February 1, 2023: Jeanne Polk, David Chen, Jennifer Gomes-Figuera. Will determine processes for Senior Nutrition staff members to ensure that goals align with AAA. AAA to work directly with meal service providers to address issues. Senior Nutrition program will transition to AAA officially on July 1, 2023.
- Collaborative Consulting launch meeting on February 10, 2023 to discuss IMPACCT Committee structure and Master Plan for Aging.
- Measure X RFP's:
  - Case Management, Transportation, Outreach: released on January 19, 2023.
  - Organizational Capacity Building: open to current contractors released on a future date.
- Title IIID Evidence Based Prevention Program RFP to be released on a future date.
- Title III E Family Caregiver Support Program RFP to be released on a future date.
- Area Plan Updates Goals and Objectives from committees and workgroups due.

### **ACOA Local/City Representatives Reports:**

Antioch – Rudy Fernandez

- Will provide report at a later date.

Martinez – Jody Iorns

- Martinez Senior Center transitioning back from pandemic shut down. Various exercises and creative arts classes resumed. Senior Nutrition program resumed Monday- Friday. Provided 136 registered clients who received 2415 hot meals. Grab and Go meals had 60 registered clients who received 2840 meals.
- Loaves and Fishes provides weekend meals at Senior Center parking lot, serving 5,640 participants.
- Provided seniors with various resources, such as: Senior Peer Counseling, Health Insurance Counseling (HICAP) Consult an Attorney, Contra Costa Senior Legal Services.
- Worked with AARP Tax Aide to provide tax return support for seniors.

Oakley – Michael Rigsby

- Will provide report at a later date.

Pittsburg – Kacey Carterelliot

- Pittsburg Senior Center had winter ball in December.

### Committee and Work Group Reports:

#### Membership Committee – Jill Kleiner

- Welcomed Jagjit Bhambra as new Membership Committee chair.
- The Membership Committee is recommending two new members: Michelle Hayes for the open Member at Large #3 seat and Thomas Lang for an Alternate seat. We have a consent item for this later in the meeting.
- We are awaiting the Board of Supervisors approval for the City of Richmond: Cate Burkhart.
- With the sad news of Arthur Kee's passing, we have an opening for the Brentwood representative.
- We have vacancies for representatives for cities of Brentwood, Concord, Pinole, and San Pablo as well as three alternates.
- During today's Membership Committee meeting, we will be interviewing one new ACOA applicant.

#### Planning Committee – Kevin Donovan

- The January 10 Planning Committee meeting following comments from Ana regarding pending RFPs that will eventually need review and an update on a number of pending programs, Planning Committee tasks and longer term needs (needs assessment, etc.), the Planning Committee focused on the APU review.
- The Committee completed a detailed review of initial changes to the objectives of the 2023 - 2024 Annual Plan Update. During our February meeting the Committee will review revisions to the objectives proposed by the work groups with the intent of having a revised set of goals and objectives for 2023-2024 for review by the Executive Committee during its February meeting.
- The Committee is focused on having a final draft of goals and objective completed during its March meeting so a final review by the Executive Committee can be completed in March and presentation to the ACOA and public during the mid-March general meeting can be made.

#### Health Workgroup – Jennifer Doran

- Working on Aging in Place Brochure with subcommittee members: Jennifer, Sara and Michelle.
- Will work with Carol Kehoe on scheduling Elder Abuse Presentations for Health Workgroup.
- Health Workgroup meetings open to all to attend.

#### Housing Workgroup – Gerald Richards

- Next meeting for workgroup scheduled for January 23, 2023.

#### Legislative Workgroup – Shirley Krohn

- Will meet in January 2023 if there is legislature to review.

- Steve Lipson and Lorna Van Ackeren, California State Legislature members, will review bills with Shirley Khron.
- Bills will be reviewed in future to see which workgroup they should be assigned to.
- Working with Disability and Aging Community Living Advisory Committee on relevant bills.

Technology Workgroup – Steve Lipson

- Discussed suspension of website work and frustrations from members of Tech Workgroup. Ana will attend next Tech Workgroup meeting to discuss Access to Technology detail regarding disbursement of funds to various entities.
- Kevin Donovan provided updates on Bay Area Digital Inclusion Coalition.

Senior Mobility Action Council (SMAC) Transportation Workgroup- Jim Donnelly

- Jim Donnelly currently the chair for SMAC Transportation Workgroup, which now meets on 3<sup>rd</sup> Tuesday of the month from 9:30 am to 11:30 am.
- SMAC welcomes all ACOA members to join the workgroup.

ACOA President’s Report: Jill Kleiner

- Thanked Jim Donnelly for past service as president.

List of 2023 Officers

President	Jill Kleiner
Vice President	Swamini Bajpai
Secretary/Treasurer	Candace Evans

Appointment of 2023 Committee and Workgroup Chairs

Membership	Jagjit Bhambra
Planning	Kevin Donovan
Health	Jennifer Doran
Housing	Gerald Richards
Legislative	Shirley Krohn
Technology	Steve Lipson
Transportation (Senior Mobility Action Council)	James Donnelly

- Created new task force, chaired by Jim Donnelly, to review and update bylaws.
- Area Plan Update Goals and Objectives  
Area Plan Update Goals and Objectives due to Planning Committee prior to February meeting for review. Planning Committee will present revised Area Plan Update Goals and Objectives to Executive Committee in March.

Presentation – Senior Driver Ombudsman Program - Jerrod E. Sieberg

- Jerrod works for the “Senior Ombudsman & Outreach Unit” of the Department of Motor Vehicles (DMV).
- They counsel seniors who may have lost the skills to safely drive.
- They address the needs and concerns of senior drivers and their families.
- Senior Driver Ombudsman and Outreach Coordinators:
  - Jerrod Sieberg, 916 657-6464
  - Claudia Castro, 916 657-7109
  - Rafael Maldonado (Bay Area), 510 563-8998

Consent Items:

- Approve Michelle Hayes to fill vacant Member at Large seat #3
- Approve Thomas Lang to fill vacant Alternate Seat #4

Jim motioned to approve consent items. Gerald seconded the motion to approve consent items. The motion passed unanimously.

Regional Coalition Update – Debbie Toth or Lorna Van Ackeren

- Will be collaborating on Senior Rally Day and Senior Advocacy Day.

Public Comment

- Jody Iorns: Martinez Senior Center: Healthy Heart Senior Resource Fair 2023 on Friday, February 17, 2023 9:00 am – 12:00 pm
- Debbie Toth: MPA 2023 Kick-Off Webinar Registration shared.

New Business for Next Meeting:

- Member Self Introductions: One minute elevator speech on who members are.

Next ACOA Meeting is on Wednesday, February 15, 2023.

Jill adjourned the meeting at 11:31am.