



**Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
Outreach & Community Engagement Subcommittee (OCEC) Meeting**

*****RECORD OF ACTION*****

Tuesday, January, 24, 2023
11:00 a.m. to 12:30 p.m.

Join Zoom Meeting:

<https://us06web.zoom.us/j/82236503950?pwd=akl1Z1dBSXc1UUFRZTU5SnRZVzdqUT09>

Meeting ID: 822 3650 3950
Passcode: 888320

Join by Phone:

Dial: (669) 900-6833

Enter the Above Meeting ID and Passcode

Agenda

Roll Call: Crawford Carpenter, Brenda Lee, Scott Parsons, Evan Decker

CAB Members: Crawford Carpenter, Brenda Lee, Scott Parsons, Evan Decker, Reverend Julius Van Hook

Staff: Monique Tate, ORJ

1. Welcome, Introductions & Announcements
 - Convened: 11:10 a.m.
 - Announcements:
 - i. Monique: Introduction and how support will be provided to CAB.
 - See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - Public comments:
 - i. Scott: Will put in a proposal for his Rotary Club to work in collaboration with the Sheriff to make Christmas wreaths for children of incarcerated parents.
 - See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>
3. Approval of the Minutes from the November 15, 2022 CAB OCEC Subcommittee Meeting (**Attachment 1; See Pgs. 4-5**) [VOTE]

- Motion: Evan
- Second: Scott
- No public comments
- Vote: Crawford, Brenda, Scott, Evan, and Reverend Van Hook
- Motion carries
- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

4. Membership Status: At-A-Glance (Attachment 2; See Pg. 6)

- Public comment:
 - i. Monique: Mentioned to the subcommittee that the At-A-Glance has been updated since the posting of the agenda.
 - ii. Crawford: Provided an update on the composition of the subcommittees. Mentioned that work still needs to be done with the recruitment of alternate seats. Thanked ORJ for continuing to recruit for open alternate seats. Asked members to help with outreach.
 - iii. Monique: Provided an update on ORJ's effort to recruit along with our partners sharing the information.
 - iv. Crawford: Provided an update on our contact list of officials throughout the city, county and state that is included on our Listserv. Asked Evan to share with the Contra Costa Community College to recruit potential students.
- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

5. Nominate CAB: OCEC Chair [VOTE]

- Crawford nominated Evan Decker as the New OCEC CAB Chair
- Motion: Crawford
- Second: Brenda
- No public comment:
- Vote: Crawford, Brenda, Scott, Evan
 - i. Absent: Reverend Van Hook
- Motion carries
- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

6. Review OCEC Charter (Attachment 3; See Pg. 7)

- Public comments:
 - i. Crawford: Explained the Charter to the members and doing the work and changes can be made throughout the year to update if necessary.

- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

7. Develop 2023 Work Plan (Attachment 4; See Pgs. 8-9) [VOTE]

- Discussion on Onboarding Process
- Discussion: How do we minimize the revolving door of CAB members?
 - i. Crawford: Discussed items that the members can consider keeping or changing. He asked Scott to elaborate on the 2022 Work Plan.
 - ii. Scott: Provided an update on the work that was done last year. The members should continuously assess what needs to be done throughout the year. He mentioned that they spent most of their time on community outreach. He would like the new Chair to work on public presentations to advertise CAB’s OCEC outreach.
 - iii. Evan: Curious about the timeline and how to implement the tasks earlier rather than throughout the year on an ongoing basis for completion.
- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

8. Discussion: Update Contact List of Officials

- Monique: Will provide an update to share at the next meeting.
- See video discussion for more information: <https://youtu.be/rDZaJgg7qpk>

9. Next Steps

- Continue reviewing the Work Plan to make changes to vote on finalizing it.
- Scott requested that the new member contact list be distributed.

10. Adjourn to next Subcommittee Meeting: February 21, 2023, 11:00 a.m. to 12:30 p.m.


- Adjourned: 12:29 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, TBD, 2023 10:30 a.m.	<u>Public Protection Committee</u> Monday, TBD, 2023 10:30 a.m.	<u>Community Advisory Board</u> Thursday, February 9, 2023 10:00 a.m. to 12:00 p.m.
<u>Outreach & Community Engagement Subcommittee</u> Tuesday, February 21, 2023 11:00 a.m. to 12:30 p.m.	<u>Programs & Services Subcommittee</u> Thursday, January 26, 2023 11:00 a.m. to 12:30 p.m.	<u>Policy & Budget Subcommittee</u> Friday, January 27, 2023 11:00 a.m. to 12:30 p.m.

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Community Advisory Board meetings. Contact the staff person listed below at least 48 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite*

202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

 Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

For Additional Information Contact:

Patrice Guillory
Office of Reentry & Justice
Phone (925) 313-4087; Fax (925) 313-4191
Patrice.Guillory@orj.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JIA	Joint (exercise of) Powers Authority or Agreement
ARRA	American Recovery and Reinvestment Act	Lamorinda	Lafayette-Moraga-Orinda Area
BAAQMD	Bay Area Air Quality Management District	Laci	Local Agency Formation Commission
BART	Bay Area Rapid Transit District	LLC	Limited Liability Company
BCDC	Bay Conservation & Development Commission	LLP	Limited Liability Partnership
BGO	Better Government Ordinance	Local 1	Public Employees Union Local 1
BOS	Board of Supervisors	LVN	Licensed Vocational Nurse
CALTRANS	California Department of Transportation	MAC	Municipal Advisory Council
CalWIN	California Works Information Network	MBE	Minority Business Enterprise
CalWORKS	California Work Opportunity and Responsibility to Kids	M.D.	Medical Doctor
CAER	Community Awareness Emergency Response	M.F.T.	Marriage and Family Therapist
CAO	County Administrative Officer or Office	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEQA	California Environmental Quality Act	OB-GYN	Obstetrics and Gynecology
CIO	Chief Information Officer	O.D.	Doctor of Optometry
COLA	Cost of living adjustment	OES-EOC	Office of Emergency Services-Emergency Operations Center
ConFire	Contra Costa Consolidated Fire District	ORJ	Office of Reentry & Justice
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RJOB	Racial Justice Oversight Body
CTC	California Transportation Commission	RJTF	Racial Justice Task Force
dba	doing business as	RFI	Request For Information
EBMUD	East Bay Municipal Utility District	RFP	Request For Proposal
EIR	Environmental Impact Report	RFQ	Request For Qualifications
EIS	Environmental Impact Statement	RN	Registered Nurse
EMCC	Emergency Medical Care Committee	SB	Senate Bill
EMS	Emergency Medical Services	SBE	Small Business Enterprise
EAST	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SWAT	Southwest Area Transportation Committee
et al.	et ale (and others)	TRANSPAC	Transportation Partnership & Cooperation (Central)
FAA	Federal Aviation Administration	TRANSPAN	Transportation Planning Committee (East County)
FEMA	Federal Emergency Management Agency	TRE or TTE	Trustee
FEHR	Family and Human Services Committee	TWIC	Transportation, Water and Infrastructure Committee
First 5	First Five Children and Families Commission (Proposition 10)	UCC	Urban Counties Caucus
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GRAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
HCD	(State Dept of) Housing & Community Development	WCCTAC	West Contra Costa Transportation Advisory Committee
HHS	Department of Health and Human Services		

