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**MINUTES for Monday, January 6, 2020, 5:36 PM – 7:10 PM**

Location: Communications & Media located at 10 Douglas Drive, Suite 200, Martinez

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**Commissioners Present:** Silvia Ledezma, District I; Beverly Kumar, District II; PJ Shelton, District IV; Teresa Snook O’Riva, District V; Y’Anad Burrell, At-Large; District I; LaMar Anderson, At-Large II; Joan D’Onofrio, At-Large III; Pearl Parmelee Cabrera, Alternate

**Commissioners Absent:** District III; Elizabeth Wood, Lanita Mims, At-Large IV

**Staff Present:** Roger Renn, AC5 Managing Director

**Guests/Visitors Present:** None

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**Call to Order:**

Chairperson Burrell called the meeting to order at 5:36 PM.

**Public Comment:**

No public attended to make comments.

**Approval of the November 4<sup>th</sup>, 2019 Minutes**

Minutes for the November 4th Commission meeting were approved.

- MOTION MADE: Commissioner Kumar moved that the November 4<sup>th</sup>, 2019 Commission meeting minutes be approved.  
MOTION SECONDED: Commissioner Snook O’Riva  
ABSTAINED: Commissioner Burrell  
ABSENT: Commissioner Petural and Commissioner Mims  
IN FAVOR: Commissioner Wood, Commissioner Anderson, Commissioner Ledezma, Commissioner D’Onofrio and Commissioner Parmelee Cabrera
- ✓ MOTION PASSED

**AC5 2019 Advisory Body Report**

Roger Renn, Managing Director presented a written report summarizing the work of the Commission during 2019. The report was not accepted. Commissioner Snook O’Riva requested more information be added on how AC5 worked with the Art of Health and Healing and offered to write up a summary. Commissioner Burrell requested more information be added regarding the proposed Culture Plan and offered to write that paragraph. The requested information will be added to the report as soon as they are emailed to Mr. Renn. The report will be resubmitted for approval.

**Managing Director’s Report**

Mr. Renn outlined the work that had occurred during the 4<sup>th</sup> quarter of 2019. Major accomplishments include submitting two grant applications to the California Arts Council, creating program budgets and attending training.

## Accomplishments:

- **CivicPlus Accessibility Training** — Attended 2 hours of training for website accessibility. Held in the CCTV studio by CivicPlus. Information on how to build the AC5 website pages for people using assistive technologies such as a Braille and screen readers.
- **CCC Arts Convening** – Attended Creativity to the Core training at the Contra Costa County Office of Education, December 4, 2019. Topics included educational standards and framework for the Arts Standards (old name- Visual and Performing Arts or VAPA) including Drawing / Visual Notetaking. Commissioner D’Onofrio and Kumar also attended.
- **State-Local Partnership** – Application submitted before the deadline of October 25, 2019, Grant Activity Period: July 1, 2020 - June 30, 2022 , Peer review: January 7, 2020
- **Veterans in the Arts** – Application submitted before the deadline of November 1, 2019 , Grant Activity Period: July 1, 2020 - June 30, 2021, Peer Review: March 3 - 4, 2020

## Commissioner Reports

**Commissioner Burrell:** submitted a written reported sharing that she has a new strategy for the Arts Café program. Commissioner Burrell will be connecting with producers of arts and culture events and asking if AC5 can co-promote their event through our Arts Cafés. The Art of the African Diaspora (formerly known as the Art of Living Black) group has agreed to partner with AC5 for their January 25th Opening Reception at the Richmond Arts Center. She also reported Carolyn Constantine will be producing a Students Arts Café/Artist Talk event to take place on Feb. 6th. Carolyn has secured the venue and confirmed all the students artist that will be speaking at the event.

Commissioner Ledezma and Commissioner Burrell continue to work on a strategy to present to the Family and Human Services Committee to ask for their guidance and help to develop a Cultural Plan in Fiscal Year 2020-2021. Each month Commissioner Burrell spends up to 10 hrs. researching and reading cultural plans from various states and cities for information that can be helpful in the planning of our own.

Commissioner Burrell also attended Artists At The Community Development Table on October 25 – 26, 2020. She attended this conference held at the Betti Ono Gallery in Oakland.

**Commissioner Ledezma:** contacted the schoolteacher for the Children’s Detention Centers regarding a future Art Passages. Congressman DeSaulnier has expressed interest in this exhibit. She has been working on getting the Art of the African Diaspora exhibit up for February and with the CCCOE STEM Supervisor to plan a student art show. Commissioner Ledezma is also working with the Richmond Museum of History Director to get updates on their exhibits and talks.

**Commissioner Anderson:** Reported having health issues but is doing well now. He is looking forward to continuing to participate in the work of AC5.

**Commissioner Snook O’Riva:** Reported that she attended art events in her district.

**Commissioner Beverly Kumar:** reported she attended the Art & Education Open House highlighting San Ramon Valley Unified School District (Danville, San Ramon and Alamo). She organized the show and picked four art teachers to have their students represent the district. It was well attended. Commissioner Kumar shared that artists are being sought for Hearts on Hartz. Submissions are being

taken for newest public art exhibition. The Town of Danville is seeking artists who wish to bring their unique designs and artistic talents to a fiberglass heart sculpture as part of the Town's next public art exhibition. Following the success of this summer's Dogs of Danville: Unleashed exhibition the Town is embarking on another exhibition featuring the work of local artists. The deadline for artist submissions is January 24, 2020.

**Commissioner D'Onofrio:** reported that she was involved in an April art competition.

**Commissioner Parmelee Cabrera:** reported she was working on getting an Arts Café in the Pinole area.

### **Brown Act & Commissioner role**

Mr. Renn reviewed the PDFs that went along with the County Brown Act & Better Government Ordinance Training Video. He emphasized what the Act and ordinance considers a meeting and how to properly place items on an agenda.

### **Poetry Out Loud**

A flyer for the upcoming Poetry Out Loud County Competition was included in the meeting package. Commissioner were encouraged to attend.

### **Culture Planning Committee Report**

Chairperson Burrell reported that the committee was planning to present a request to conduct a Cultural Plan. Commissioners discussed the value of routing the presentation through the Health and Human Services division before going to the Board of Supervisors. The committee will continue working on the plan.

### **Youth Commissioner**

Commissioner Kumar presented an amendment to the By-Laws for consideration. This included changing the idea of a youth commissioner to a Youth Advisor. The amendment was agreed upon by all the Commissioner. It will be sent to County Risk Management for review.

### **Request for Agenda items for February meeting**

- Cultural Planning
- Youth Commissioner DRAFT Document
- Health and Healing
- Consider April is Arts, Culture & Creativity Month!
- Jennifer A. Easton, Art Program Manager, SF BART - share BART Master Plan
- Update on grant award to Richmond Art Center
- Summary of Poetry Out Loud County Competition 2020

### **Meeting Adjournment**

Chair Burrell adjourned the meeting at 7:10 PM.