

## Report from a Committee Meeting of the CAB – Outreach & Community Engagement Subcommittee (OCEC)

Group Name	Outreach & Community Engagement Subcommittee (OCEC)	Date	3/16/21
Chair	Nakenya Allen	Time	10:00AM-11:30AM
Recorder	Michael Pitts	Location	Web Meeting (Zoom)

### MEETING ATTENDED BY THE FOLLOWING

Nakenya Allen (Chair)	Michael Pitts	Staff: Nicole Popczuk
Crawford Carpenter (Vice Chair)	Lanett Williams	

### MEETING HIGHLIGHTS

- Welcome, Introductions & Announcements
  - Convened – 10:05 a.m
  - Announcements:
    - BOS Budget Hearings: 4/20/21; At the same time as our next OCEC Subcommittee Meeting
- Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
  - No Public Comment was received.
- Approval of the Minutes from the February 23, 2021 CAB OCEC Subcommittee Meeting [VOTE]
  - Motion: Crawford Carpenter
  - Second: Michael Pitts
  - Passed unanimously
- Review and finalize Work Plan [VOTE]
  - Motion: Crawford Carpenter; Change title to “2021-22 Work Plan”.
  - Second: Michael Pitts

- Passed unanimously
  - Discuss CAB Overview PowerPoint
    - Discussion:
      - Michael: There's a PowerPoint and there's a script. This PowerPoint is NOT for Ambassadors to use to present to County Staff. That would be the Talking Points.
      - All: See slide comments below:
        - Slide 1: Presenters names are meant to change depending on who is presenting.
        - Slides 2-6: No changes.
        - Slide 7: See below. Per Lanett, less is more.
          - Bullet #1: Add 20/21.
          - Bullet #2: What year is ORJ in?
          - Bullet #3: CAB Bylaws.
          - Bullet #4: Budget Analysis Recommendations.
          - Bullet #5: Annual Retreat.
        - Slide 8 (NOTE: Bullets needed will be moved to Slide 7):
          - Bullet #1: Duplicate. Not needed.
          - Bullet #2: Duplicate. Not needed.
          - Bullet #3: Add to Slide 7.
          - Bullet #4: Add to Slide 7.
          - Bullet #5: AmeriCorps VISTA? What is this? Not needed.
        - Slide 9: Update w/ Zoom.
        - Slide 10: No changes.
        - Slide 11: Update w/ current information.
- Discuss CAB Ambassador approach and timing [VOTE]
  - Discussion: We have time to discuss this later. No motion initiated.
- Adjourn to next Subcommittee Meeting: April 20th, 2021, 10:00 a.m. to 11:30 a.m.
  - Adjourned – 11:34 a.m.

NEXT STEPS

- Agenda Items for April:

- Discuss CAB Ambassador approach and timing
- Review Recruitment Approach, Flyer & Application
- Review REVISED CAB Overview PowerPoint/Script

**ACTION REQUESTED OF FULL CAB**

- None.

**IMPORTANT DATES**

- None.

**ATTACHMENTS**

- None.