

Report from a Committee Meeting of the CAB – Policy & Budget Subcommittee

Group Name	Policy & Budget Subcommittee	Date	3/26/21
Chair	Jon'ta Davenport	Time	10:30AM-12:00PM
Recorder	Azi Carter	Location	Web Meeting (Zoom)

MEETING ATTENDED BY THE FOLLOWING		
Jon'ta Davenport (Chair)	Terrence Cole	Staff: Nicole Popczuk
Azi Carter (Vice Chair)	Crawford Carpenter	Staff: Denise Zabkiewicz
Dr. Michelle Hernandez	Lanett Williams	Staff: Jill Ray

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> • Convened at 10:31AM • Welcome, Introductions & Announcements <ul style="list-style-type: none"> ○ Subcommittee Recorder: Azi Carter was nominated. • Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda. <ul style="list-style-type: none"> ○ Public Comment was received. • Approval of the Minutes from the November 20, 2020 CAB Policy & Budget Subcommittee Meeting (Attachment 1; See Pg. 3) [VOTE] <ul style="list-style-type: none"> ○ Motion: Jon'Ta Davenport ○ Second: Azi Carter ○ Passed unanimously • Review and finalize Work Plan (Attachment 2; See Pg. 4) [VOTE] <ul style="list-style-type: none"> ○ Discussion: See below. No motion was called. <ul style="list-style-type: none"> ▪ Goal 1: Create Standard Budget and Actual Budgetary Reporting Process Pilot Program to support the County with increasing the transparency and fiscal management of the use of AB 109 funds.

Moving forward in locating the template. (Assigned: Jon/Ta Davenport)

- Goal 2: Host Semi-Annual Budget Reporting Meetings to support the County with increasing the transparency of the use of AB 109 funds and inform CAB budget. Moving forward ORJ will take the lead with Terrence as the committee lead.
 - Goal 3: Continue advocating for racial and gender equality in the Criminal Justice System in Contra Costa County. Dr. Hernandez and Azi Carter will coordinate efforts to determine the best paths of research to identify racial and gender disparities apparent in the County's criminal justice system.
 - Goal 4: Develop FY 22-23 CAB Budget. Still in the developmental stages. All Members will participate.
- Next Steps
 - See next meeting's agenda items outlined below.
 - Adjourn to next Subcommittee Meeting: April 16th, 2021, 10:30 a.m. to 12:00 p.m.
 - Adjourned at 11:54AM

NEXT STEPS

- Update and finalize Work Plan in next meeting.
- Standardized questions for interviews. Nicole to include last known interview questions created by Programs and Services Subcommittee to determine what additional questions Policy & Budget Subcommittee would have.
- Bring suggestions for organizations and/or individuals we would like to invite to present before the Subcommittee.

ACTION REQUESTED OF FULL CAB

- None.

IMPORTANT DATES

- BOS Budget Hearings: 4/20/21 @ 9:30AM
- Community Corrections Partnership: 4/23/21 @ 10:30AM

ATTACHMENTS

- None.