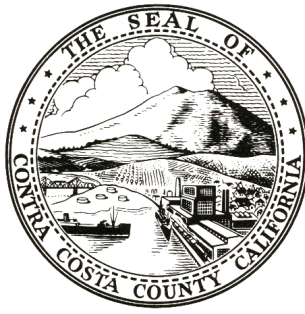


Knightsen Town Advisory Council



Maria Jehs, Chair

Office of Supervisor Diane Burgis
Contact: Lea Castleberry
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Brentwood, CA 94513

Respectfully submitted by:
Deputy Chief of Staff, Lea Castleberry

*The Knightsen Town Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors and the County Planning Agency.*

Draft Record of Actions

7:32 p.m.

March 15, 2022

1. **MEMBERS PRESENT:** Chair Maria Jehs, Vice Chair Karen Reyna, Councilmember Kim Carone, and Councilmember Erin Clancy-Mathias.
MEMBERS ABSENT: Councilmember Andrew Steudle.
2. **APPROVAL OF AGENDA:** Motion to approve the agenda as presented made by Reyna. Second made by Carone. Motion carried: 4-0. AYES: Carone, Jehs, Mathias, and Reyna.
3. **PUBLIC COMMENT:**
Lori Abreu – Knightsen East Egg Hunt on April 16, 2022
Chris Traina – new resident of Knightsen and requesting information on the Knightsen Wetland Project.
Al Bello – the corner of Knightsen Ave. and Delta Road needs more pest spray.
4. **AGENCY REPORTS:**
 - a. **Office of the Sheriff:** Lt. Johnson provided the activity report for the month of February.
Public Comment:
Chet Holm – very good cooperation by department on call.
 - b. **California Highway Patrol:** No Report.
 - c. **East Contra Costa Fire Protection District:** Battalion Chief Ross Macumber provided the activity report for the month of February. CCCFPD Annexation was approved and will go into effect July 1, 2022; Fire Station 55 should open July 1, 2022; weed abatement notices to begin next month. Director Steve Smith provided an update on the East Contra Costa Fire Board policies and activities.
 - d. **Knightsen Town Community Services District:** No Report.
 - e. **Knightsen Elementary School District:** No Report.
 - f. **Office of Supervisor Diane Burgis:** Lea Castleberry introduced the new Knightsen representative, Alicia Nuchols; provided an update on Covid-19; Knightsen Wetland Restoration online community meeting on March 30th at 6:30pm; update on Sonja's building application.
5. **CONSENT ITEMS:**
 - a. **Approval of the Draft Record November 16, 2021:** Motion to approve the draft record of actions as presented made by Reyna. Second made by Mathias. Motion Carried: 4-0. AYES: Carone, Jehs, Mathias, and Reyna.
6. **PRESENTATIONS:**
None.
7. **ITEMS FOR DISCUSSION AND/OR ACTION:**
 - a. **Agency Comment Request CDLP22-02009:** Applicant requests approval of a Land Use Permit to allow take-out food for an existing deli for a new owner of the Red Coach Deli in Knightsen; the existing liquor license is being transferred to the new owner, and per the applicant, there is no proposed expansion or change in beer/wine sales and no break in operation. Applicant, Ismael Reyes provided an overview of the application.
Public Comment:
Chet Holm – Supports application.
Chris Traina – Supports application and wants to know if there is more information about the new owners.
Motion to approve the application as presented made by Reyna. Second made by Mathias. Motion carried: 4-0. AYES: Carone, Jehs, Mathias and Reyna.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2.205(d) of the Contra Costa County Ordinance Code.

- a. **Discuss ideas for future community events:** Councilmember Mathias suggested recognizing the 100-year anniversary of the Knightsen Farm Bureau Building and tie the event to the Knightsen Heritage Tree memorial site. Councilmember Carone said she is working with the Superintendent on an agreement for the placement of the Heritage Tree Memorial site at the Knightsen Park. The Heritage Tree currently has the Swanson Hawk nested in the tree and unable to tear down until they relocate. Carone will continue to move the project forward while Public Works waits on the hawks to relocate.

8. COMMITTEE REPORTS/MEMBER REPORTS

- a. **Code Enforcement:** Removal of abandoned trailers in Knightsen; Code Enforcement is catching up on east county cases after a temporary leave of absence, and will be addressing outstanding code violations within the community.

9. CORRESPONDANCE/ANNOUNCEMENTS (R=Received S=Sent)

- a. R-01/19/22 County Zoning Administrator Agenda for January 24, 2022
- b. R-01/21/22 County Planning Commission Agenda for January 26, 2022
- c. R-02/02/22 County Zoning Administrator Agenda for February 7, 2022
- d. R-02/04/22 County Planning Commission Agenda for February 9, 2022
- e. R-02/17/22 County Planning Commission Agenda for February 23, 2022
- f. R-02/18/22 County Zoning Administrator Agenda for February 23, 2022
- g. R-02/24/22 Notice of Public Hearing for March 7, 2022
- h. R-03/03/22 County Zoning Administrator Agenda for March 7, 2022
- i. R-03/03/22 County Planning Commission Agenda for March 9, 2022

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

There being no further business before the Knightsen Town Advisory Council, Maria Jehs adjourned the meeting at 8:26pm. The next regularly scheduled Knightsen Town Advisory Council meeting on April 19, 2022 at 7:30p.m. and location to be determined due to Covid-19.