

**ADVISORY COUNCIL ON EQUAL EMPLOYMENT OPPORTUNITY**  
**Tracey Walker, Chair**  
**Angela Malala, Vice Chair**

**Meeting Minutes**

**March 26, 2021**  
**ZOOM Meeting**

**1. Introductions/Call to Order- 09:34 a.m.**

Tracey Walker, Chair, called the meeting to order.

Mark Pighin, Dr. Michelle Hernandez, George Carter, Roosevelt Gipson Jr., Kelli Collins, Angela Malala, Allwyn Brown, Antoine Wilson (staff), Piedad Fracasso (staff), Angelica Matamoros (awaiting approval) were present.

Absent: Marilyn Schuyler, Linda Mason

**2. Approval of the Minutes**

There was a motion to approve the February 26, 2021 minutes. The minutes were approved.

**3. Discuss the annual EEO Outreach and Recruitment Report data**

- Tracey Walker wants a breakdown of what positions are in the various job categories.
- Discussion will continue next month.

**4. Discuss 2020 Countywide Promotional Data report**

- Antoine Wilson gave an overview of the report.
- Tracey Walker has questions on the job positions breakdowns.
- Discussion will continue next month.

**5. Discussion of the ACEEO Strategic Plans**

- Council members would like to have a say in the structure of the Office of Racial Equity and Social Justice.
- Keep ACEEO seats filled.

**6. Future guest speakers for 2021**

- Monica Nino, County Administrator
- Health Services - Health Department resolution declaring Racism as a Public Health Crisis
- Office of Racial Equity and Social Justice
- Human Resources
- Employment & Human Services Department (EHSD) – Equity and Inclusion Task Force
- Nathan Johnson, Veterans Services Officer
- Unions

**7. Discuss HR recommended changes**

- Dr. Michelle Hernandez is working with HR to resolve the accommodations issues she encountered working with the application process. She will give an update next month.
- Antoine Wilson will reach out to HR to see about changing the wording on the HR webpage from “Testing Accommodations” to “Accommodations”.
- The ACEEO had asked that an HR phone number be added to the Jobs/Career Pages webpage for applicants who may experience accommodation problems when applying for a position with the County.

## **8. Roundtable**

- Linda Mason submitted her resignation for Community Seat 3.
- Members discussed the ACEEO member seats that will be expiring in November 2021. Term limits and their effect on expiring member seats were also discussed.
- H2O Committee business and approvals:
  - Tracey and Antoine have been assigned to the Host/Task Table for the Office of Racial Equity and Social Justice. A series of meetings and discussions will continue for different strategies and tasks to ensure the office is up and running as planned by mid-year 2021.
  - Angelica Matamoros was interviewed and approved for Union Seat #2.
  - The ACEEO 2021 Goals and Objectives report, presented by Tracey Walker, was accepted and approved.
- The next ACEEO meeting will be held on April 23, 2021.

**12. Adjourn:** The meeting adjourned at 10:08 am.