

**Contra Costa County Advisory Council on Aging  
Executive Committee Meeting Minutes  
May 5, 2021**

**Call to Order:** James Donnelly, ACOA President, called the meeting to order at 9:35am.

**Present:** Jim Donnelly, Kevin Donovan, Steve Lipson, Gerald Richards, Jennifer Doran, Mary Bruns, Dennis Yee, Jill Kleiner, Terri Tobey, Gail Garrett

**Absent:** Shirley Krohn, Susan Frederick (LOA)

**Staff:** Anthony Macias

**Approval of Agenda/Minutes**

- Adoption of Today's Agenda: additional agenda item: ACOA MPA event; LOA request from J. Kim Selby; Gerald motioned to approve agenda as amended; Dennis motioned second, unanimously adopted.
- Adoption of March 2021 Minutes: Steve moved to adopt minutes, Jennifer motioned second, approved by all.

**President's Report:** James Donnelly

- Senior Rally day was attended by many of the members;
- Elder Awareness Prevention Presentation for Senior Peer counseling
- New AAA manager announced.

**AAA Program Manager Report:** Anthony Macias

- Anthony reported out that staff is excited to have new AAA Program Manager arrive on June 1, 2021
- AAA staff have begun contract process for FY 2021-22.

**ACOA Non-discrimination statement** - Susan Frederick  
Agenda item tabled until next meeting.

**Committee Reports:**

**Legislative Work Group:** Shirley Krohn – No report, Shirley absent.

**Senior Nutrition Project Council Report:** Gail Garrett – No report at this time.

**Health Work Group** – Jennifer Doran – No action items; last speaker was HICAP program.

**Elder Abuse Prevention Work Group:** Terri Tobey – last month meeting presenter STAND! Which is organization 30 different domestic violence agencies in bay area. Stand! in CCC is largest and most comprehensive. Terri shared statistics. In April, Peer Counseling program will be presenter. April is volunteer month, program run by volunteers. Two APS presentation set-up so far, Rossmoor in May and Danville in June.

**Transportation Work Group (SMAC):** Mary Bruns– WG decided to report out on transportation related to COVID; County Connection providing one seat rides at this time; Melanie had taken

notes for minutes. Will propose recess in July. Mary looking for a new SMAC chairperson for next year.

Planning Committee: Kevin Donovan – Meeting included presenters from Center for Elder Independence/Guardian Adult Day Health Care (ADHC); Choice in Aging ADHC programs; Debbie Toth update on Master Plan for Aging (MPA). Kevin to put together a proposal for MPA workgroup for ACOA.

Housing Work Group: Gerry Richards – No action items; continue to work on housing white paper; there is a county employee working with statistics that is providing information. MPA first year Legislative agenda is about housing. They will be following this legislation carefully.

Membership Committee Report: Jennifer Doran - Candace Evans was appointed/approved by BOS to Orinda seat on March 23; MAL # 18 Sue Meltzer approved by BOS on March 30; scheduled two interviews for April meeting; continuing to work on diversity. Members are still working on subsidized housing outreach.

Technology Work Group: Steve Lipson –Sam is taking on the website design and doing a great job, with pages to each WG and relevant to links to non-profits, etc. Steve briefly discussed the form for submitting information.

**Consent Items: Legislative Letters of support for:**

AB323; AB 523; AB540; SB56 and SB107

Support Letter: Health Career Pathway Budget expansion

**Motion to approve:** Jill motioned to approve, Kevin moved second, consent items approved by all. Next place as consent item for the general meeting.

**ACOA Master Plan for Aging Local Playbook event – James Donnelly**

See attached document with description of event scheduled for June 24, 2021.

ACOA future presentation items:

**Jun:** Elder Abuse Awareness Month

**July:** RECESS

**August:** Housing TBD

**September:** Community Connect TBD

**October:** TBD

**November:** RECESS

**December:** End of Year Meeting

**Action Items:**

Next meeting: Next ACOA meeting add short introductions to agenda; Consent items for approval for legislative support letters.

**Public Comment: Gerald:** Federal court has announced that moratorium on rent/mortgages is invalid.

Future Item: begin discussion/ad hoc WG for Conference/Program in March 2022  
Include recommendations to BOS in annual report

Next Meeting: Wednesday, June 2, 2021

The meeting adjourned at 11:30 am.