



Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
Outreach & Community Engagement Subcommittee (OCEC) Meeting
*****RECORD OF ACTION*****

Tuesday, May 16, 2023
11:00 a.m. to 12:30 p.m.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at **50 Douglas Drive, 2nd Floor (Madrone/Sequoia Room), Martinez, California 94553**

The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

<https://us06web.zoom.us/j/82524941484?pwd=eEhZTVPTs9VT2RTUXM0d0xnWG5JZz09>

HOW TO JOIN THE MEETING VIA CALL-IN:

Zoom meeting Dial-In-Number: (669) 900-6833
Conference code: 536593
Meeting ID: 825 2494 1484

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Community Advisory Board (CAB) during public comment on matters within the jurisdiction of the CAB that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should make public comment when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 to raise your hand and *6 to unmute on their phone.

All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: 925-313-4087.

Agenda

Roll Call: Brenda Lee, Scott Parsons, Reverend Julius Van Hook

CAB Members: Brenda, Scott, Rev. Van Hook

Absent: Even Decker

Staff: Monique Tate, ORJ (Virtual)

Others present: Crawford Carpenter, CAB Chair (Virtual)

1. Welcome, Introductions & Announcements

- Convened: 11:02 a.m.

2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - No public comment
3. Approval of the Minutes from the April 18, 2023 CAB OCEC Subcommittee Meeting (Attachment 1; See Pgs. 4-6)
 - Motion: Scott
 - Second: Rev. Van Hook
 - No public comment
 - Vote: Brenda, Scott, Rev. Van Hook
 - Motion carries
 - Discussion: See video for more information: <https://youtu.be/WstBzadQpag>
4. Discuss 2023 Work Plan (Attachment 2; See Pgs. 7-8)
 - Public comments received
 - Discussion: See video for more information: <https://youtu.be/WstBzadQpag>
5. Review Ambassador Toolkit (Attachment 3; See Pgs. 9-25) (Scott)
 - Public comments received
 - Discussion: See video for more information: <https://youtu.be/WstBzadQpag>
6. Review CAB PowerPoint (Attachment 4; see Pgs. 26-44) (Scott & Crawford)
 - Public comments received
 - Discussion: See video for more information: <https://youtu.be/WstBzadQpag>
7. Next Steps
 - Review CAB PowerPoint with Narrative
 - Discuss City Mayoral Contacts List
 - Review Updated Ambassadors Guide/Toolkit
 - Review DRAFT Ambassadors Assignments
8. Adjourn to next Subcommittee Meeting: June 20, 11:00 a.m. to 12:30 p.m.
 - Adjourned: 12:15 p.m.

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| <u>Next Meetings:</u> | | |
| <u>CCP Exec Committee</u> Friday, June 2, 2023 10:30 a.m. | <u>Public Protection Committee</u> Monday, June 5, 2023 10:30 a.m. | <u>Community Advisory Board</u> Thursday, June 8, 2023 10:00 a.m. to 12:00 p.m. |
| <u>Outreach & Community Engagement Subcommittee</u> Tuesday, June 20, 2023 11:00 a.m. to 12:30 p.m. | <u>Programs & Services Subcommittee</u> Thursday, May 18, 2023 11:00 a.m. to 12:30 p.m. | <u>Policy & Budget Subcommittee</u> Friday, May 19, 2023 11:00 a.m. to 12:30 p.m. |

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| <p>☺ <i>The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Community Advisory Board meetings. Contact the staff person listed below at least 48 hours before the meeting.</i></p> | |
| <p>📁 <i>Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at https://www.contracosta.ca.gov/4165/Community-Advisory-Board</i></p> | |
| <p>✉ <i>Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.</i></p> | |
| <p>For Additional Information Contact:</p> | <p>Patrice Guillory Office of Reentry & Justice Phone (925) 313-4087; Fax (925) 313-4191 Patrice.Guillory@orj.cccounty.us</p> |

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

| | | | |
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| AB | Assembly Bill | HIPAA | Health Insurance Portability and Accountability Act |
| ABAG | Association of Bay Area Governments | HIV | Human Immunodeficiency Syndrome |
| ACA | Assembly Constitutional Amendment | HOV | High Occupancy Vehicle |
| ADA | Americans with Disabilities Act of 1990 | HR | Human Resources |
| AFSCME | American Federation of State County and Municipal Employees | HUD | United States Department of Housing and Urban Development |
| AICP | American Institute of Certified Planners | Inc. | Incorporated |
| AIDS | Acquired Immunodeficiency Syndrome | IOC | Internal Operations Committee |
| ALUC | Airport Land Use Commission | ISO | Industrial Safety Ordinance |
| AOD | Alcohol and Other Drugs | JIA | Joint (exercise of) Powers Authority or Agreement |
| ARRA | American Recovery and Reinvestment Act | Lamorinda | Lafayette-Moraga-Orinda Area |
| BAAQMD | Bay Area Air Quality Management District | Laci | Local Agency Formation Commission |
| BART | Bay Area Rapid Transit District | LLC | Limited Liability Company |
| BCDC | Bay Conservation & Development Commission | LLP | Limited Liability Partnership |
| BGO | Better Government Ordinance | Local 1 | Public Employees Union Local 1 |
| BOS | Board of Supervisors | LVN | Licensed Vocational Nurse |
| CALTRANS | California Department of Transportation | MAC | Municipal Advisory Council |
| CalWIN | California Works Information Network | MBE | Minority Business Enterprise |
| CalWORKS | California Work Opportunity and Responsibility to Kids | M.D. | Medical Doctor |
| CAER | Community Awareness Emergency Response | M.F.T. | Marriage and Family Therapist |
| CAO | County Administrative Officer or Office | MIS | Management Information System |
| CCHP | Contra Costa Health Plan | MOE | Maintenance of Effort |
| CCTA | Contra Costa Transportation Authority | MOU | Memorandum of Understanding |
| CCP | Community Corrections Partnership | MTC | Metropolitan Transportation Commission |
| CDBG | Community Development Block Grant | NACo | National Association of Counties |
| CEQA | California Environmental Quality Act | OB-GYN | Obstetrics and Gynecology |
| CIO | Chief Information Officer | O.D. | Doctor of Optometry |
| COLA | Cost of living adjustment | OES-EOC | Office of Emergency Services-Emergency Operations Center |
| ConFire | Contra Costa Consolidated Fire District | ORJ | Office of Reentry & Justice |
| CPA | Certified Public Accountant | OSHA | Occupational Safety and Health Administration |
| CPI | Consumer Price Index | Psy.D. | Doctor of Psychology |
| CSA | County Service Area | RDA | Redevelopment Agency |
| CSAC | California State Association of Counties | RJOB | Racial Justice Oversight Body |
| CTC | California Transportation Commission | RJTF | Racial Justice Task Force |
| dba | doing business as | RFI | Request For Information |
| EBMUD | East Bay Municipal Utility District | RFP | Request For Proposal |
| EIR | Environmental Impact Report | RFQ | Request For Qualifications |
| EIS | Environmental Impact Statement | RN | Registered Nurse |
| EMCC | Emergency Medical Care Committee | SB | Senate Bill |
| EMS | Emergency Medical Services | SBE | Small Business Enterprise |
| EAST | State Early Periodic Screening, Diagnosis and treatment Program (Mental Health) | SWAT | Southwest Area Transportation Committee |
| et al. | et ale (and others) | TRANSPAC | Transportation Partnership & Cooperation (Central) |
| FAA | Federal Aviation Administration | TRANSPAN | Transportation Planning Committee (East County) |
| FEMA | Federal Emergency Management Agency | TRE or TTE | Trustee |
| FEHR | Family and Human Services Committee | TWIC | Transportation, Water and Infrastructure Committee |
| First 5 | First Five Children and Families Commission (Proposition 10) | UCC | Urban Counties Caucus |
| FTE | Full Time Equivalent | VA | Department of Veterans Affairs |
| FY | Fiscal Year | vs. | versus (against) |
| GRAD | Geologic Hazard Abatement District | WAN | Wide Area Network |
| GIS | Geographic Information System | WBE | Women Business Enterprise |
| HCD | (State Dept of) Housing & Community Development | WCCTAC | West Contra Costa Transportation Advisory Committee |
| HHS | Department of Health and Human Services | | |

