



**Community Corrections Partnership (CCP)  
Community Advisory Board (CAB)  
Programs & Services Subcommittee Meeting**

**\*\*\*RECORD OF ACTIONS\*\*\***

Thursday, May 19, 2022  
11:00 a.m. to 12:30 p.m.

Join Zoom Meeting:  
<https://zoom.us/j/98319468052?pwd=eTNGQm9uZFNOTWZRc1ZQUVNPY0tMUT09>

Meeting ID: 983 1946 8052  
Passcode: 406499

Join by Phone:  
Dial: (669) 900-6833  
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**Agenda**

**Members Present:** Dale Harrington, Lila Blanchard, Terry Dunn

**Staff Present:** Patrice Guillory, Nicole Popczuk

**Others Present:** Elissa Robinson, Gilbert Gammad, Jenny Robbins, Jill Ray, Shelby Ferguson

1. Welcome, Introductions & Announcements
  - Convened: 11:00 a.m.
  - No Announcements were received.
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
  - No Public Comment was received.
3. Approval of the Minutes from the April 21, 2022 CAB Programs & Services Subcommittee Meeting (Attachment 1; See Pg. 4-7) [VOTE]
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
  - Motion: Terry Dunn
  - Second: Lila Blanchard
  - Passed unanimously

4. Presentation on Permanent Supporting Housing from H3 (Jenny Robbins & Shelby Ferguson) (Attachment 2; See Pg. 8-14)

- Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
- Jenny Robbins & Shelby Ferguson: Presented PowerPoint to the Subcommittee and opened for Q&A;
- Dale Harrington: Inquired about what percentage of those accessing PSH represent the reentry population and funding source for services; Also inquired about plans for tiny homes;
  - i. Shelby Ferguson: Confirmed that H3 has data on how many of those that access their services are part of the reentry population, but not included in this presentation; Confirmed that H3 has some vouchers, but PSH programs are funded through Continuum of Care Fund in partnerships with their partners in the community; Tiny homes are not part of their inventory right now;
  - ii. Jenny Robbins: Confirmed that all funding is coming through HUD, but the PSH specific programs they presented on today are all funded through the Continuum of Care Fund; All centered around those that are homeless and chronically homeless; H3 works very closely with Local Housing Authority that does offer vouchers that are now earmarked for those experiencing homelessness; Sometimes called "mainstream" or "emergency housing vouchers"; This has been a collaboration between H3 and Housing Authority; Though these units do come through H3, however they are not categorized as PSH;

PSH includes the following:

1. Services
2. Intensive Case Management
3. Deep Subsidy

Vouchers, on the other hand, are just vouchers with no services attached. Examples of vouchers can include:

1. Section 8
2. Mainstream
3. Emergency Housing

Confirmed that tiny homes are an intervention that the community has interest in; Some of the county's non-profit providers have been working with different philanthropic organizations;

- Lila Blanchard: Inquired if 211 was the main access point for PSH services?
  - i. Shelby Ferguson: Shared with Subcommittee the different access points available for their services:
    1. Call 211 – Contra Costa Crisis Center (General)

2. Call 211 – Contra Costa Crisis Center (Press 3 - CORE Dispatch Line): Housing assessments are NOT provided; Great for learning about general resources available;
  3. Care Centers & Core Teams: Drop-in locations; Housing assessments are provided;
    - a. Richmond: 22<sup>nd</sup> Street; Opened 7 Days a Week; Case Managers are available M-F, 9:00AM-3:00PM;
- Lila Blanchard: Noticed more referrals for Rapid ReHousing (RRH) than actual spots; Inquired about the eligibility criteria for RRH;
    - i. Shelby Ferguson: RRH is a time-limited short term housing intervention; Their RRH programs are much larger than PSH; RRH units turn-over very quickly since they're time-limited and result in more referrals for RRH versus PSH; Time frame for rental assistance services is between 6 to 12 months; Clients can get rental assistance and case management services for this time period;
    - ii. Jenny Robbins: Shared that RRH expanded quite a bit between 2019/2020 and 2020/2021 as a result of the pandemic; There were a lot of state dollars coming down and forecasting that those dollars will not remain post pandemic; This would bring their RRH inventory down and therefore referrals are anticipated to go down; Referrals they're seeing between 2019-2021 are a result of new funding, increasing capacity; Not necessarily reflective of a need for more RRH; Should equalize over the next few years;
  - Lila Blanchard: Inquired if H3 had any suggestions or recommendations for CAB as they advocate for more PSH or other types of housing for the reentry population:
    - i. Shelby Ferguson: Shared recommendations with CAB:
      1. For HUD Funded PSH, everyone is accessing these services the same way; Prioritized based on vulnerability and length of time you have been homeless;
      2. Encourage clients to sign-up for Affordable Housing Waitlist;
    - ii. Jenny Robbins: Shared recommendations with CAB:
      1. Recommend continuing these conversations and avoid silos;
      2. Shout out to Pat Mims for joining their Council of Homelessness (COH) board;
      3. To expand housing services, individual departments have earmarked supplemental funding for PSH (i.e., Probation's RRH Contract); Don't have to just look at the HUD funded dollars to expand PSH services in the community;
      4. HUD funded dollars (NOFO – Notification of Funding Opportunity) become available every year; Non-profits apply for those dollars to go towards either PSH or RRH;
      5. H3 is looking at how to identify different sub populations; Looking at the need and their interventions (e.g., youth, families, reentry, older adults, criss cross populations, etc.);
  - Terry Dunn: Inquired about a central place that has all of these waitlists and if not, if there were plans to develop this;

- i. Shelby Ferguson: Confirmed that there wasn't one place that holds all waitlists; Will forward CAB the main waitlists that H3 uses; Management of waitlist doesn't necessarily sit with H3; Recommends continuing H3's partnership with their affordable housing developers and see if that's something they're willing to do; No one magic waitlist for all;
- Jill Ray: Recommended they provide a brief summary on who holds the authority over the housing waitlists; Various agencies and government bodies that oversee housing waitlists:
  - i. Shelby Ferguson: Shared the following list of private non-profits and federal agencies that they work with and confirmed that they all have their own internal waitlist:

**Private Non-Profits:**

1. Satellite Affordable Housing Associates (SAHA)
2. Resources for Community Development (RCD)
3. Eden Housing
4. Mercy Housing

**Federal Agencies:**

Vouchers: All voucher waitlists sit with our Contra Costa housing authority; City of Pittsburg has its own housing authority;

1. Section 8
2. Mainstream: Housing choice vouchers;
3. Emergency Housing: (1) time emergency housing vouchers; Had a relationship with their housing authority where H3 was able to fill these vouchers or make referrals;
4. Project-based: Opening up soon and can forward to CAB;

- Terry Dunn: Inquired if H3 sees pathways for expanding affordable housing inventory;
  - i. Jenny Robbins: State is investing dollars into acquisitions; There will be a 3<sup>rd</sup> round of Homekey Funding rolling out in Fall 2022; NOFO competition for HUD funding occurs every year; Contra Costa County is allocated a specific amount of dollars and there's usually bonus dollars attached; Providers would then apply for those bonus funds, which will add stock to their units; The (536) units has been acquired over the last 20 years through applying every year; Recommended reaching out to Behavioral Health; There has been a lot of dollars coming down from the state targeting Behavioral Health and Housing; Kennisha Johnson and Adam Down are some contacts for CAB; Funding application is based on need; PSH is a very cost-effective intervention when you look at the big picture;
- Patrice Guillory: Inquired if H3 had any updates on the Measure X allocations to support more PSH and the definition of the Local Housing Trust Fund;
  - i. Jenny Robbins: H3 doesn't know yet how the money is going to be split between the (3) departments (i.e., H3, Housing Authority, Department of Conservation & Development) that are coordinating the housing trust; Some allocations will be coming to H3; There

- will be community processes and other mechanisms to identify how the funds will get used and what intervention; Further defined the Local Housing Trust Fund as a mechanism where you can put a chunk of money and make it grow; You can use it for acquisitions, capital operating reserves for PSH properties that might not have operating subsidies, other services to gap fill; Flex fund that grows and matures over the years;
- ii. Patrice Guillory: Can also be used for affordable housing construction (i.e., development);
  - iii. Jill Ray: Shared that this fund type administers programs like “No Place Like Home” where the county brings in non-profit developers to help support the building of units that allow for some units to be dedicated to PSH; The Local Housing Trust Fund is a great big pool and the county gets to decide how it’s used; May also include tenant legal supports; To supplement and fill in the gaps where the county is lacking;
- Lila Blanchard: Inquired if H3 has any involvement with safe places to park your RV; Where community might direct folks in need;
    - i. Shelby Ferguson: H3 has (2) safe parking programs (i.e., Trinity Center - Seasonally, Winter Nights - Bill Shaw is the Director); Don’t know if they are taking RVs; Recommended the community direct clients to one of H3’s CORE Teams; They can physically meet them where they are;
    - ii. Jenny Robbins: You can also direct them to 211 for prevention and diversion resources; It’s their central access point;
  - Dale Harrington: Inquired about how long the assessment takes;
    - i. Shelby Ferguson: Confirmed that it depends on the intervention that the person needs and what resources are available at that given time; RRH would be quicker turn around than PHS;
    - ii. Jenny Robbins: Clarified that sometimes the answer is “never” if the county doesn’t have the resources; They try to shorten the time period between a client’s match and service start date;
  - Jill Ray: Inquired how many people are given vouchers and how many people have found housing with those vouchers;
    - i. Shelby Ferguson: Richmond Hotel – 10 to 15 Households that are left; Landlords have been hesitant due to being burned by tenants during the pandemic;
    - ii. Jenny Robbins: Shared other reasons for hesitancy - low credit score, criminal background check concerns, etc.; Landlord incentives help; A landlord having connection to a service provider and a Case Manager also helps;

## 5. Discuss Subcommittee Member Roles & Duties

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
- Dale Harrington appointed Lila Blanchard as Vice Chair
- Dale Harrington appointed Terry Dunn as Recorder

6. Standing Agenda Item for Measure X CAB Updates
  - Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
  - Dale Harrington: Provides highlights to Subcommittee;
  - Jill Ray: Rebecca Brown, from Further the Work, and has also supported CAB over the years; Been selected as the Report Writer for this body;
7. Review Work Plan for 2022 (Attachment 3; See Pg. 15-17)
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
  - Dale Harrington: Opened discussion to Subcommittee;
  - Lila Blanchard: Requested presentation from both Probation and Behavioral Health (i.e., Kennisha Johnson & Adam Down); Asked ORJ to list her name under responsible persons for Initiative #1: Advocacy and Support of CAB Policy Platform;
  - Patrice Guillory: ORJ can arrange a presentation from Hope Solutions and Probation regarding housing programs for Probation clients;
8. Next Steps
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
  - Nicole Popczuk: Confirmed next meeting's agenda items:
    - i. Presenters: Behavioral Health (i.e., Kennisha Johnson & Adam Down);
    - ii. Standing Agenda Item for Measure X CAB Updates (Dale Harrington);
    - iii. AB 109 Survey Update (Denise Zabkiewicz);
  - Lila Blanchard: Inquired about Restorative Justice Updates;
    - i. Patrice Guillory: Informed Subcommittee that ORJ will be creating a Restorative Justice Work Group and will be seeking representation from CAB;
9. Adjourn to next Subcommittee Meeting: June 16, 2022, 11:00 a.m. to 12:30 p.m.
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/nYPvQwsSDq4>
  - Adjourned: 12:33 p.m.

Next Meetings:

<u>CCP Exec Committee</u> Friday, June 3, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, May 23, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, June 9, 2022 10:00 a.m. to 12:00 p.m.
<u>Outreach &amp; Community Engagement Subcommittee</u> Tuesday, June 21, 2022 11:00 a.m. to 12:30 p.m.	<u>Programs &amp; Services Subcommittee</u> Thursday, June 16, 2022 11:00 a.m. to 12:30 p.m.	<u>Policy &amp; Budget Subcommittee</u> Friday, June 17, 2022 10:30 a.m. to 12:00 p.m.

☺ *The Office of Reentry & Justice will provide reasonable accommodations for persons with disabilities planning to attend Community Advisory Board meetings. Contact the staff person listed below at least 48 hours before the meeting.*

📁 *Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>*

📧 *Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.*

**For Additional Information Contact:**

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## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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AB	Assembly Bill	HIPAA	Health Insurance Portability and Accountability Act
ABAG	Association of Bay Area Governments	HIV	Human Immunodeficiency Syndrome
ACA	Assembly Constitutional Amendment	HOV	High Occupancy Vehicle
ADA	Americans with Disabilities Act of 1990	HR	Human Resources
AFSCME	American Federation of State County and Municipal Employees	HUD	United States Department of Housing and Urban Development
AICP	American Institute of Certified Planners	Inc.	Incorporated
AIDS	Acquired Immunodeficiency Syndrome	IOC	Internal Operations Committee
ALUC	Airport Land Use Commission	ISO	Industrial Safety Ordinance
AOD	Alcohol and Other Drugs	JPA	Joint (exercise of) Powers Authority or Agreement
ARRA	American Recovery and Reinvestment Act	Lamorinda	Lafayette-Moraga-Orinda Area
BAAQMD	Bay Area Air Quality Management District	LAFCo	Local Agency Formation Commission
BART	Bay Area Rapid Transit District	LLC	Limited Liability Company
BCDC	Bay Conservation & Development Commission	LLP	Limited Liability Partnership
BGO	Better Government Ordinance	Local 1	Public Employees Union Local 1
BOS	Board of Supervisors	LVN	Licensed Vocational Nurse
CALTRANS	California Department of Transportation	MAC	Municipal Advisory Council
CalWIN	California Works Information Network	MBE	Minority Business Enterprise
CalWORKS	California Work Opportunity and Responsibility to Kids	M.D.	Medical Doctor
CAER	Community Awareness Emergency Response	M.F.T.	Marriage and Family Therapist
CAO	County Administrative Officer or Office	MIS	Management Information System
CCHP	Contra Costa Health Plan	MOE	Maintenance of Effort
CCTA	Contra Costa Transportation Authority	MOU	Memorandum of Understanding
CCP	Community Corrections Partnership	MTC	Metropolitan Transportation Commission
CDBG	Community Development Block Grant	NACo	National Association of Counties
CEQA	California Environmental Quality Act	OB-GYN	Obstetrics and Gynecology
CIO	Chief Information Officer	O.D.	Doctor of Optometry
COLA	Cost of living adjustment	OES-EOC	Office of Emergency Services-Emergency Operations Center
ConFire	Contra Costa Consolidated Fire District	ORJ	Office of Reentry & Justice
CPA	Certified Public Accountant	OSHA	Occupational Safety and Health Administration
CPI	Consumer Price Index	Psy.D.	Doctor of Psychology
CSA	County Service Area	RDA	Redevelopment Agency
CSAC	California State Association of Counties	RJOB	Racial Justice Oversight Body
CTC	California Transportation Commission	RJTF	Racial Justice Task Force
dba	doing business as	RFI	Request For Information
EBMUD	East Bay Municipal Utility District	RFP	Request For Proposal
EIR	Environmental Impact Report	RFQ	Request For Qualifications
EIS	Environmental Impact Statement	RN	Registered Nurse
EMCC	Emergency Medical Care Committee	SB	Senate Bill
EMS	Emergency Medical Services	SBE	Small Business Enterprise
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SWAT	Southwest Area Transportation Committee
et al.	et ali (and others)	TRANSPAC	Transportation Partnership & Cooperation (Central)
FAA	Federal Aviation Administration	TRANSPAN	Transportation Planning Committee (East County)
FEMA	Federal Emergency Management Agency	TRE or TTE	Trustee
F&HS	Family and Human Services Committee	TWIC	Transportation, Water and Infrastructure Committee
First 5	First Five Children and Families Commission (Proposition 10)	UCC	Urban Counties Caucus
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
HCD	(State Dept of) Housing & Community Development	WCCTAC	West Contra Costa Transportation Advisory Committee
HHS	Department of Health and Human Services		



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