

**Contra Costa County Advisory Council on Aging
Executive Committee Meeting Minutes
June 2, 2021**

Call to Order: James Donnelly, ACOA President, called the meeting to order at 9:35am.

Present: Jim Donnelly, Kevin Donovan, Steve Lipson, Gerald Richards, Jennifer Doran, Mary Bruns, Dennis Yee, Jill Kleiner, Terri Tobey, Shirley Krohn,

Absent: Susan Frederick (LOA), Gail Garrett

Guest: Michelle Hernandez (council member)

Staff: Ana Bagtas, Anthony Macias

Approval of Agenda/Minutes

- Adoption of Today's Agenda: Terri motioned to approve, Steve motioned second, unanimously adopted.
- Adoption of May 2021 Minutes: Terri moved to adopt minutes, Gerald motioned second, approved by all.

President's Report: James Donnelly

- Jim reports that he attended all WG/Committee meetings last month and saw good things happening.
- Would like to begin thinking about coming back to the buildings for in-person meetings.
- Discussion of hybrid where Zoom and in person can happen simultaneously.

AAA Program Manager Report: Anthony Macias

- New AAA manager, Ana Bagtas

ACOA Non-discrimination statement -

- Gerald Richards spoke briefly about the document, ACOA Affirmative Action policy; result of last month meeting discussion of a Non-discrimination statement for the council. Item tabled until committee meets again in August because document not reviewed prior to today's meeting.

Leave of Absence request: Shirley motioned to approve leave of absence requests from Penny Reed, Lorna Van Ackeren, Jim Donnelly; Terri motioned second; all present approved.

ACOA Website update and form: Steve Lipson

- Updates to the ACOA website are in process.
- There are limited resources for website management from county.
- The HICAP website relies on volunteers to manage.
- We need to produce content on site to make it relevant and for people to want to visit.
- Sam Sakai-Miller created Google form in order for members to upload resource information that they would like on the site.
- Process to determine how content will be reviewed, monitored and uploaded to site has not been completed.
- The form will be accessible to ACOA members and non-profit groups.
- Not open to for profits or any type of business for monetary gain.

- Steve shared his screen to demonstrate the completion of Google form.
- Discussion of the google form by committee and issues and concerns were voiced.
- These issues and concerns sent back to the Tech WG for review.

AAA Program Manager Report Ana Bagtas introduced herself to the committee members and gave a brief background of her experience: Division Manager with the County of Marin, where she was responsible for overseeing the Area Agency on Aging and Aging and Disability Resource Center. Also serving as a Program Manager for the Asian Community Center, where she oversaw multiple programs, including AAA funded programs. Her professional background also includes working with the American Hospital Association, Health Research and Educational Trust, where she coordinated an executive leadership program focusing on addressing cultural/linguistic competencies, and working with the American Society on Aging, where she was the coordinator of Diversity Programs and special projects. Her experience also includes working with the California Health Advocates, California HICAP program, where she was a community outreach coordinator.

Committee Reports:

Legislative Work Group: Shirley Krohn – AB 383 has gone through senate committee Human Services on May 20 and referred to Senate Appropriations in August (8/16).

Senior Nutrition Project Council Report: Gail Garrett – Absent.

Health Work Group – Jennifer Doran – Jennifer reported that workgroup is exploring production of informational flyer on what questions to ask and what to look for when going into Long-term-care in CCC.

Elder Abuse Prevention Work Group: Terri Tobey – Ombudsman Services were presenters at May meeting. Residents can call ombudsman to receive the most up to date information on a specific home, residence, assistive living. June is Elder Abuse prevention month. Next month’s presenter will be representative from county Sherriff office.

Transportation Work Group (SMAC): Mary Bruns– Debbie Toth spoke on MPA and measure X; disappointed that transportation is not a main goal of MPA; it is part of the housing goal; accessible transportation not part of the plan at all. Important that expenditure plan for X is used for accessible transportation. Shirley is working on a piece of legislation for accessible transportation.

Planning Committee: Kevin Donovan – presentation from Contra Costa Senior Legal Services (CCSLS) and update from Ombudsman services. Reviewed objectives of the 4-year area plan that committee is tasked with working on.

Housing Work Group: Gerry Richards – Lynn Peralta, Division Manager, Employment & Human Services Department, attended the meeting is working with workgroup on data/demographics for the housing white paper.

Membership Committee Report: Jennifer Doran – all Member at Large (MAL) seats filled as of this month; local/city seats that remain vacant: Concord; Martinez; Pinole; Pittsburg; San Pablo. Walnut Creek to be filled in July and Pittsburg seat looks like it will also be filled soon, but not confirmed.

Technology Work Group: Steve Lipson –See **ACOA Website update and form** above.

MPA Update: Jim Donnelly – Finalizing the agenda Master Plan for Aging event on June 24. Registration information for this event sent out to ACOA members.

Consent Items: Approve Rhoda Butler for MAL #3

Motion to approve: Kevin motioned to approve, Gerald moved second, consent item approved by all. Next is to place as consent item for the general meeting.

ACOA future presentation items:

Jun: Elder Abuse Awareness Month

July: RECESS

August: Housing TBD

September: Community Connect TBD

October: TBD

November: RECESS

December: End of Year Meeting

Action Items: Consent item for Rhoda Butler to fill MAL #3

Public Comment: Shirley- would like arrangements for parking for opening of in-person ACOA meetings. Anthony will look into this with building managers.

Future Item: begin discussion/ad hoc WG for Conference/Program in March 2022.

Include recommendations to BOS in annual report.

Next Meeting: Wednesday, August 4, 2021

The meeting adjourned at 11:30 am.