

Los Medanos Health Advisory Committee (LMHAC)

Meeting Minutes

Date: May 17, 2022
To: Los Medanos Health Advisory Committee
From: Ernesto De La Torre, Contra Costa Health Services
Subject: May 17, 2022 Meeting Minutes

The Following is a record of the Los Medanos Health Advisory Committee Zoom meeting held on May 17, 2022. The meeting was called to order at 4:03 PM.

Members present: Shanelle Scales-Preston, Chair; Jelani Killings, Vice Chair; Lloyd Lee Mason; Marcia Lessley; Sefanit Mekuria; Christopher Pedraza

Staff present: Ernesto De La Torre, Contra Costa Health Services.

1. Open Meeting & Roll Call:

A. Staff conducted roll call. There were no community participants.

2. Public Comment (Items not listed on the agenda)

A. Chair Scales-Preston asked for public comment. The committee received no public comment.

3. APPROVE RECORD OF ACTION FROM PRIOR MEETING

A. Staff recommends LMHAC receive the Record of Action (Minutes) for the May 3, 2022 meeting. Motion to approve by member Mason, second by Vice Chair Killings. Motion passed 6-0.

4. DISCUSSION/ACTION ITEMS

A. **Proposed By Laws for the Los Medanos Health Advisory Committee.** Committee reviewed draft version 2 of the By Laws. No further edits were made to draft version 2. Motion to approve draft version 2 pending any changes by county counsel by member Mason, second by member Dr. Mekuria. Motion passed 6-0.

B. **Meeting Schedule.** Staff provided guidance on the meeting schedule and future meeting models. Committee discussed options. Regular meetings will be on the second Tuesday of the month beginning 6/14/22. Meetings will continue to be held via Zoom until the Board of Supervisors reviews the authorization to meet remotely. Committee is able to return to in-person meetings at any time and will discuss options in 30 day increments based on the Board of Supervisors guidance. When meetings return to in-person the start time will be adjusted to 5:00 pm. To account for election day the November meeting will take place on 11/15/22. Vice Chair Killings requested Staff to seek guidance from county counsel regarding the use of the Pittsburg Health Center for future in-person meetings.

C. **Program update.** County staff Ernesto De La Torre shared that the county is still performing financial audits of the health district records and will request that someone provide an update on future funding even though we do not have past funding audits complete yet. This request should include an explanation of the special fund, the revenue source and the annual amounts available. This will be put on a future meeting agenda.

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Mr. De La Torre shared that he is working with CCHS data and informatics team to gather health data specific to the Los Medanos Health Area. Vice Chair Killings requested any past published reports, including those that may be generalized to the greater east county.

Mr. De La Torre shared that he is continuing to contact previous grant recipients to invite them to the meetings and share the status of the grant process. There was general discussion about the timing of the grants. Vice Chair Killings shared that even though the original timeline from the Board of Supervisors is to begin grant distribution in May of 2023 it would be great if the committee can work fast and begin new grant distribution by the end of the year.

Staff shared that the Board of Supervisors requested a health plan for the Los Medanos health service area and that the committee can engage an outside consultant to assist in developing the plan. Mr. De La Torre will request a CCHS staff member to come and present the RFP process to the committee. This was requested as a future agenda item.

Staff shared that another step is the creation of a Grant Program. This can be done concurrently with the development of the health plan and should include a process for proposals. Vice Chair Killings and member Mason requested that staff use current county grant programs (Keller Canyon, Economic Opportunity Council, and others) to start the process of building a grant program for LMHAC. This was requested as a future agenda item.

5. Consider Future Agenda Items

Suggested agenda topics:

- Presentation by county finance department regarding the LMHAC special fund
- Presentation by CCHS staff regarding the Request for Proposal process to engage a consultant that can support the development of the Los Medanos area health plan
- Grant Program development – review and discuss grant programs from other county advisory bodies.
- Health data for the Los Medanos Health area – discuss any data provided by CCHS or other sources.
- Community Garden – maintenance and open plots

6. ADJOURNMENT

The meeting was adjourned at 4:42 PM. The next meeting will be Tuesday 5/31 at 4:00 PM via Zoom.