

Report from a Committee Meeting of the CAB – Outreach & Community Engagement Subcommittee (OCEC)

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| Group Name | Outreach & Community Engagement Subcommittee (OCEC) | Date | 6/15/21 |
| Chair | Nakenya Allen | Time | 10:00AM-11:30AM |
| Recorder | Michael Pitts | Location | Web Meeting (Zoom) |

MEETING ATTENDED BY THE FOLLOWING

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| Nakenya Allen (Chair) | Michael Pitts | Staff: Nicole Popczuk |
| Crawford Carpenter (Vice Chair) | Lanett Williams | Mark Thomas |

MEETING HIGHLIGHTS

- Welcome, Introductions & Announcements
 - Convened – 10:07 a.m.
 - No Announcements.
- Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - No Public Comment was received.
- Approval of the Minutes from the May 18, 2021 CAB OCEC Subcommittee Meeting [VOTE]
 - No Public Comment was received.
 - Motion: Nakenya Allen
 - Second: Michael Pitts
 - Passed unanimously
- Update CAB Ambassadors Program Assignment Sheet [VOTE]
 - No Public Comment was received.
 - Discussion: Subcommittee finalized assignments. No motion initiated.

- Discuss Recruitment Approach/Committee Member Engagement Opportunities
 - No Public Comment was received.
 - Discussion: ORJ confirmed that Subcommittee has what they need from ORJ to continue recruitment efforts.
- Review Applications for New Membership to be Considered for Nomination by the full CAB [VOTE]
 - No Public Comment was received.
 - Discussion: Informal interview of applicant, Mark Thomas, was initiated by Subcommittee Members.
 - Motion: Michael Pitts made a motion to present Mark Thomas as a candidate to full CAB.
 - Second: Nakenya Allen
 - Passed unanimously
- Discuss Potential Presenters
 - No Public Comment was received.
 - Discussion: ORJ reiterated that presentations in Subcommittees should be germane to their Work Plan. Subcommittee will continue discussion and will also address the need to begin scheduling CAB Overview presentations.
- Next Steps
 - Discussion: See below in "Next Steps".
- Adjourn to next Subcommittee Meeting: July 20, 2021, 10:00 a.m. to 11:30 a.m.
 - Adjourned – 11:32 a.m.

NEXT STEPS

- Agenda Items for July:
 - Review Applications for New Membership to be Considered for Nomination by the full CAB
 - Review Membership Renewal Survey Results
 - Discuss Potential Presenters & Scheduling of CAB Overview Presentations.

ACTION REQUESTED OF FULL CAB

- Present Mark Thomas as a candidate to full CAB.

IMPORTANT DATES

- Next Subcommittee Meeting: 7/20/21 @ 10:00AM-11:30AM

ATTACHMENTS

- None.