



## MINUTES

**Council Member Attendance:** Dan Peddycord, Dan Sawislack, Deanne Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Lynn Peralta, Manuel Arredondo, Manjit Sappal, Patrice Guillory, Shawn Rey, Teri House, Tony Ucciferri, Tracy Pullar

**Absent:** Candice Collier, Alejandra Chamberlain

**Staff Attendance:** Jenny Robbins, Erica McWhorter, Cassie Hourlland, Jaime Jenett, Jamie Klinger, Tamara Diaz, Juliana Mondragon, Lakisha Langston, Laura Sharples, Georgia Lucey, Lavonna Martin, Juliana Mondragon, Shelby Ferguson

**Public Attendance:** Miguel Beccerra, Lauren Larin, Alisha Brasely, Alison Gill, Andrea Foti, Barbara Simpson, Belina Magalion, Bertha Lopez, Brandon Wirth, Carvell Lacey, Colleen Awad Isenberg, Daniel Barth, Dawn Morrow, Guita Bahramipour, Hector, Irma Bodden, Jazmin Caliman, Jill Ray, John Eckstrom, Julian Shephard, Karen Erickson, Karri Eggers, Kiki, Lenore McDonald, Lesley Garcia, If, Lori Michele, Maria R. Munoz, Mary Terjeson, Monica Shepard, Ricka Davis-Sheard, Rihana Marzano, Rosina Shipman, Samantha, Sarah, Tamina Alon, Taylor Kimber, Theresa Karr, Toni Legree, William Goodwin, Ane Watts, Maureen Nelson, Michelle Mankewich, Ricka Davis-Sheard, Leonard Ramirez, Gerald Richards

Agenda Item	Presenters	Desired Outcome
1. <b>Introductions</b>	Lindy Lavender, Chair	Call to order.
Council members introduced themselves by video. Community members were invited to introduce themselves via chat.		
2. <b>Public Comment</b>	All	Open period for members of the public to comment on items not listed on the agenda.
No public comment.		
3. <b>Approve Minutes (ACTION ITEM)</b>	Lindy Lavender, Chair	Review and adoption of minutes from the May 7, 2020 and June 4, 2020 Council meeting.

Doug Leich requested two edits for the May 7, 2020 minutes: 1) to remove the parenthetical comment after John Eckstrom's name in the Public Attendance listing and 2) on page 4, to edit the State of the Motion by adding "changing the listed addresses to the Board of Supervisors" so it would read "To approve letter recommending support, changing the listed addressees to the Board of Supervisors, and with minor formatting changes."

### Motion

- State of Motion:
  - To approve May 7, 2020 minutes with edits as requested by Doug Leich.
- Discussion
  - None
- Procedural Record
  - Motion made by: Tony Ucciferri
  - Seconded by: Teri House
  - AYES: Dan Peddycord, Dan Sawislack, Deanne Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Lynn Peralta, Manuel Arredondo, Manjit Sappal, Patrice Guillory, Shawn Rey, Teri House, Tony Ucciferri, Tracy Pullar
  - NOES: None
  - ABSTAINS: None
  - ABSENT: Candice Collier and Alejandra Chamberlain

### Motion

- State of Motion:
  - To approve June 4, 2020 minutes as posted.
- Discussion
  - None
- Procedural Record
  - Motion made by: Teri House
  - Seconded by: Dan Sawislack
  - AYES: Dan Peddycord, Dan Sawislack, Deanne Pearn, Doug Leich, Leslie Gleason, Lindy Lavender, Lynn Peralta, Manuel Arredondo, Manjit Sappal, Patrice Guillory, Shawn Rey, Teri House, Tony Ucciferri, Tracy Pullar
  - NOES: None
  - ABSTAINS: Gabriel Lemus
  - ABSENT: Candice Collier and Alejandra Chamberlain

4. <b>Committee Report Outs (ACTION ITEM)</b>	YAC members Jamie Klinger, H3	<ul style="list-style-type: none"> <li>• Report out from Youth Action Council.</li> <li>• Report on HMIS Committee.</li> <li>• Possible action to approve Council members for HMIS Policy Committee.</li> </ul>
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### Report out from Youth Action Council

Tamara Diaz, Youth Action Council (YAC) leader and Program Manager for the Contra Costa Youth Continuum of Services (CCYCS) under H3, provided information on the YAC. There are currently 5 YAC members who are all current or former participants in CCYCS programs and services. The group is currently working on COVID-19 related topics and the overall purpose of the YAC is to improve the experience of youth utilizing services and provide opportunities for development and leadership of YAC members. The YAC hasn't participated in the CoC to date but is excited about becoming more involved. Activities to date include helping with the regular and youth Point in Time Count as well as multiple service learning projects. YAC members introduced themselves including Carvell Lacey (in YAC for year plus, in Transitional Housing with Hope Solutions); Julian Shepherd (been on YAC for 2+ years, now in housing through CCYCS); Sara Lazarado (new to the YAC). Two other members who were not present include Mikaela Thomas and Juno Hendrix.

### Report on HMIS Committee

Jamie Klinger, H3 Data and Evaluation Manager provided a brief history regarding the HMIS Policy Committee over the past year. The Committee has been having infrequent meetings to date with the last meeting in June 2019. HMIS is at the forefront of many decisions and data quality is important, leading to a more robust meeting schedule in the future.

Highlights include:

- Explained purpose of Committee slide #7
- Who should participate on Committee slide #8
- Recap of what was discussed at last HMIS Policy Committee meeting: Slide #9
- Identified existing members and next meeting date slide #10
- Meetings now occur monthly, for an hour

### Possible action to approve Council members for HMIS Policy Committee.

- Confirmed that Tony Ucciferri and Gabriel Lemus are still interested in being the COH representatives on the HMIS Policy Committee, negating the need for an action item to select new committee members.

5. <b>COVID-19 County Updates (ACTION ITEM)</b>	Jenny Robbins, Shelby Ferguson, and Jamie Klinger, Erica McWhorter, H3	<ul style="list-style-type: none"> <li>• Discussion of COVID-19 Hotel Program</li> <li>• HMIS update</li> <li>• Possible action to approve (1) members for the CE Oversight Committee, and (2) working group to provide the COH with community recommendations on future planning.</li> </ul>
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### Discussion of COVID-19 Hotel Program

Jenny Robbins presented an update regarding Project Roomkey.

Highlights include:

- Partnership with Healthcare for the Homeless (HCH), Behavioral Health, Service providers, data team
- Governor's praise for Contra Costa (CC)
- Shared Project Roomkey data Slide #14
- Ability to keep people in rooms dependent on State/FEMA funding at this point.
- Guiding Principles for Recovery Efforts slide #15
- Working to purchase one hotel
- Overarching Recovery Strategy slide #16 (MDT= multi-disciplinary Team meeting)
  - Shelters with Single Room Occupancy: accepting new clients is on hold.
- CE Prioritization slide #17
  - Don't have to answer these questions being asked on slide 17, but if want to work on them, how? Suggestion to pull together CE Oversight committee.

**Discussion:**

Q: Doug Leich: How long do we have hotels?

A: (H3 staff) As long as FEMA extends approval, we will keep the program going until we have enough capacity/strategy to exit people safely into non-congregate settings. Won't go back to the old way of sheltering people. H3 is looking at Project Homekey to see if it is an option for our community. The Board of Supervisors (BOS) has taken action to include purchase language in the Motel 6 Pittsburg lease and maybe another. Positioning CC so \$550m from Project Homekey could be used for the purchase of a hotel. H3 is getting Technical Assistance (TA) to develop a strategy for how to position ourselves for this option. The state isn't very clear about how they will be distributing money. The community has lots of support from the BOS to explore all options.

Q:Doug Leich: If hotels are at 97% capacity, this means they are very close to not having enough rooms. Is there a plan for additional rooms?

A: (H3 staff) No more rooms are going to be made available. A month ago, as the numbers increased, H3 developed stricter prioritization with HCH so people with higher age range and increased health conditions were being housed in the hotels.

Statement: Leslie Gleason: There are still people who don't meet the FEMA eligibility criteria so can't get into hotels but still need permanent housing and may have high VI-SPDAT scores, so we need to keep them in mind as priorities also

A: (H3 staff) CORE teams and CARE centers are still operating. There is an on-call team through HCH to assess referrals.

Q: Jill Ray: Question regarding the \$10m for Project Roomkey. Have we been collecting data on those folks so HCH is tracking them? Are we tracking healthcare costs, ER visits, etc to determine how they're doing now that they are in housing compared to before?

A: (H3 staff) We have access to an integrated data system with the county health system. H3 can get that info and is looking at how to do this in the future. This topic is raised on regional calls too. These individuals may be getting more medical care than before.

**CE Oversight Committee Slides (Erica)**

- Description of what Oversight Committee does slide # 18
- Looking to bring committee back to help work through options for how the Coordinated Entry System ( CES) should address exits for people in hotel program.
- Prioritization framework reflects community priorities and community needs and as those needs shift, the prioritization framework may need to change.
- This group will help guide the COH regarding what's happening on the ground. Recommendations from Oversight will be brought back to COH.
- The Oversight committee will be staffed by H3.
- No meetings have been planned, but anticipating will meet more regularly but right now as needed.

**Discussion:**

Who else could be on this?

- (H3 staff) There is often sensitive information discussed at these meetings, so there are usually not community members included but often providers are invited to the meetings.

**Motion #1**

- State of Motion:
  - Approve Deanne Pearn, Leslie Gleason, Dan Sawislack, Teri House, and Patrice Guillory to join the Oversight Committee
- Discussion
  - None
- Procedural Record
  - Motion made by: Doug Leich
  - Seconded by: Gabriel Lemus
  - AYES: Dan Peddycord, Dan Sawislack, Deanne Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Lynn Peralta, Manuel Arredondo, Manjit Sappal, Patrice Guillory, Shawn Rey, Teri House, Tony Ucciferri, Tracy Pullar
  - NOES: None
  - ABSTAINS: None
  - ABSENT: Candice Collier and Alejandra Chamberlain

**HMIS Update**

- Jamie Klinger presented data from HMIS on Project Roomkey
- Project Roomkey HMIS data Silde #21
- HMIS Update slide #23

**Possible Action #2**

Erica McWhorter explained need for a working group to provide the COH with community recommendations for future planning to support ESG funding process. The group would help provide more community engagement on funding decisions, and would allow the COH to receive recommendations from a broad group including community members, etc. The Working Group would make recommendations to the COH with community input. Gabriel Lemus clarified that the group would not be selecting service providers, it would be providing recommendations on certain types of activities that should be allowable/promoted for certain types of programs, ie, the group may help inform what goes in an RPF but would not be reviewing applications.

**Discussion**

Q: Is the working group just for the Council?

A: (H3 staff) No, the group will not be made of council members, so other individuals such as partners, stakeholders, local government representatives would be able to join.

Q: Could participation in this work group be a conflict for service providers who may want to apply for funding discussed by this group?

A: (H3 staff) No participation in this group wouldn't disqualify them from applying for the funding.

**Motion #2**

- State of Motion:
  - Approve members Teri House, Doug Leich, Deanne Pearn and Lindy Lavender to join working group to provide the COH with community recommendations on future planning.
- Discussion
  - None
- Procedural Record
  - Motion made by: Leslie Gleason
  - Seconded by: Teri House
  - AYES: Dan Peddycord, Dan Sawislack, Deanne Pearn, Doug Leich, Gabriel Lemus, Leslie Gleason, Lindy Lavender, Lynn Peralta, Manuel Arredondo, Manjit Sappal, Patrice Guillory, Shawn Rey, Teri House, Tony Ucciferri, Tracy Pullar
  - NOES: None
  - ABSTAINS: None
  - ABSENT: Candice Collier and Alejandra Chamberlain

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<b>6.</b>	<b>Change in COH membership</b>	Dan Peddycord, Healthcare Representative Seat	Announcement of resignation from Healthcare Representative Seat.
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Dan Peddycord announced his resignation. Open seat will be posted soon to solicit new applications.

7.	<b>Orientation: Attendance and Brown Act</b>	Jaime Jenett, H3	Review of attendance policies and Brown Act/Better Governance requirements
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Jaime Jenett highlighted the attendance policy and required trainings under the Board of Supervisors for Advisory Boards.

8.	<b>Provider Highlight</b>	Leslie Gleason, Trinity Center Karen Olson, Loaves and Fishes	Service provider presentations by Trinity Center and Loaves and Fishes
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Leslie Gleason from Trinity Center provided an overview of Trinity Center with a slide deck and introduced their new partner in providing lunches at Trinity Center, Loaves and Fishes of Contra Costa.

Karen Olson, the Operations and Volunteer Manager at Loaves and Fishes played a short video that can be found here: <https://www.youtube.com/watch?v=aHWBNQN9SIM>. Loaves and Fishes does not conduct intakes on people seeking their services and anyone can come and eat. Under COVID, they have expanded the program to add weekend meals in Martinez and will be adding Pittsburg soon. The organization has seen a 60% increase in services. Currently, they serve meals in Oakley, Antioch, Pittsburg, Martinez and now Walnut Creek. They serve approximately 3,600 meals/week and right now are NOT accepting new volunteers. They always need bottled water, to-go bags, and funding for to-go containers.

9.	<b>Census Update</b>	Jaime Jenett, H3	Update on U.S. Census plans for enumeration of people experiencing homelessness.
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Jaime Jenett provided an update on the new timeline provided by the U.S. Census for Site Based enumeration.

10.	<b>System Updates</b>	Erica McWhorter, H3	Introduction of new CoC Manager.
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Erica McWhorter introduced the new CoC manager, Cassie Hourlland, and provided descriptions of the CoC Manager, Coordinated Entry System Manager, Community Engagement Specialist and System Strategy & Planning Administrator roles.

11.	<b>Community Announcements</b>	All	Standing Item. <ul style="list-style-type: none"> <li>• CESH RFP Release</li> <li>• USICH Feedback</li> </ul>
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- Erica McWhorter provided information on a new RFP that was released for CESH funding. The RFP can be found here: <https://cchealth.org/h3/coc/partners.php#Funding>
- Erica McWhorter highlighted that the U.S. Interagency Council on Homelessness (USICH) is collecting input to update the federal strategic plan to prevent and end homelessness. Comments are due by July 11<sup>th</sup> and comments can be submitted here: <https://www.usich.gov/public-input/>.

12.	<b>Pin It</b>	All	Standing Item. Other future items of discussion and scheduling to be considered.
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The next Council on Homelessness meeting will be held Thursday, August 6<sup>th</sup>, online.

*.Approved by Council on Homelessness 8.6.20*